



MVPS's College of Architecture

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone : 0253-2570822. Email : cansnashik@mvp.edu.in

NOTICE:

Date: 07/06/2019

MEETING OF INTERNAL QUALITY ASSURANCE CELL

This is to inform all IQAC members of MVP SAMAJ's College of Architecture to remain present for the following meeting.

Date: 11/06/2019

Time: 11:00am

Venue: IQAC meeting room

Day: Tuesday

Agenda of the meeting

Agenda No.	Description	Responsibility
1	Review of minutes of IQAC meeting conducted on 16/3/2019	Prof. Arpita Bhatt
2	CIE review of last completed academic year for both programs.	Prof. Gitanjali Patil
3	Discussion on format for mentoring activity.	Prof. Geetanjali Patil
4	Planning of workshops, social extension activities for semester I of academic year 2019-20.	Prof. Arpita Bhatt
5	Discussion about mechanism for collection and compilation of data for NAAC	Prof. Arpita Bhatt
6	Activities to encourage faculty to do research.	Prof. Suruchi Ranadive
7	Discussion on the format for the celebration of 30 th foundation day of the institute.	Prof. Arpita Bhatt
8	Participation of students in State/National level competitions.	Prof. Abhishek Nasikakar





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9	Review of CO-PO for last completed year AY 2018-19	Prof. Suruchi Ranadive
10	Planning of settlement tour for F.Y. and S.Y. B.Arch	Prof. Suruchi Ranadive, Prof. Umesh Hirawe
11	Discussion on implementation of 2019 syllabus pattern for B.Arch program.	Prof. Arpita Bhatt
12	Review of syllabus feedback received from stakeholders in 2018-19.	Prof. Abhishek Nasikakar
13	Review of compliance of Perspective plan	Prof Umesh Hirawe
14	Faculty identification for FDP/ TTP	Prof. Arpita Bhatt
15	Any other point	-----


Coordinator

IQAC

IQAC Co-ordinator
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
NASHIK


Chairperson

IQAC

IQAC CHAIRPERSON
Maratha Vidya Prasarak Samaj's
College of Architecture, Nashik-13



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RefNo: MVPS's College of Architecture/IQAC-1/BARCH/2019-2020

Date of Meeting: 11/06/2019

Meeting of IQAC of MVP Samaj's College of Architecture was conducted on 11th June, 2019 at 11:00am. The following Members were present.

Sr. No.	Name	Designation	Sign
1	Dr. Prajakta Baste	Chairperson	
2	Dr. N.S Patil (Edu. Off.)	Management member	
3	Prof. Arpita Bhatt	IQAC Coordinator	
4	Prof. Suruchi Ranadive	NAAC Coordinator	
5	Prof. Umesh Hirawe	Teaching Faculty / Member	
6	Prof. Abhishek Nasikakar	Teaching Faculty / Member	
7	Prof. Geetanjali Patil	Teaching Faculty / Member	
8	Mr. Sandip Nathe	Office Superintendent	
9	Ar.Rishikesh Pawar	Alumina representative	
10	Ar. Dhananjay Shinde	Member from the Industry	
11	Ms Vrunda Bhutada	Students representative	
12	Master Suresh Chaudhari	Students representative	





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MINUTES OF MEETING

Following resolutions were made.

Agenda 1: Review of minutes of IQAC meeting conducted on 16/03/2019.

The minutes of meeting held on 16/03/2019 were read and approved by the members.

Mr. Nathe informed about purchase of ERP software. Discussion on ERP system for administration and academics is done. It is decided to implement ERP system step by step for administration and academic purpose.

(Action taken report is attached herewith for reference)

Agenda 2: CIE review of last completed academic year for both programs

1. Review of completed assessment of academic year 2018-19 is elaborated by Dr. Prajakta Baste. It is decided to include more subjects for analysis purpose.
2. Following subjects are added B.Arch program- Architectural Graphics and Drawing – I, Architectural Graphics and Drawing – II, Workshop, Building Services – I,II,III,IV, Working Drawing – I,II, Urban Studies – I,II, Research in Architecture – I,II and Allied Electives.
3. Placement and intervals of CIE in academic calendar for all the subjects is discussed for improvement in evaluation processes.

Agenda 3: Discussion on format for mentoring activity.

Prof. Geetanjali Patil presented a standard format for documenting interactions between mentor and mentee. It is discussed for the content and approved.

Agenda 4: Planning of workshops, social extension activities for semester - I of Academic year 2019-20.

Discussion on Workshop for orientation of first year students, Hands-on workshops for second year students, Career guidance workshop for higher classes to be conducted . Prof. Arpita Bhatt elaborated on possibilities of resources and topics for the workshops.





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Agenda 5: Discussion about mechanism for collection and compilation of data for NAAC

Prof. Arpita Bhatt explained the responsibilities of criteria heads. It is decided the responsibilities to be given to the Criteria heads (1to7) to collect and compile documents required in the respective criteria. Criteria heads identified shall be responsible for the work completed with respect to respective Criteria.

Agenda 6: Activities to encourage teaching faculty to do research.

Prof. Suruchi Randive pointed out various Seminars and Workshops planned by various institutes pan across India for teachers. Decision is taken to send the faculty to attend seminars and to plan a training workshop for teaching faculty on Academic writing.

Agenda 7: Discussion on the format for the celebration of 30th foundation day of the institute.

Dr. Prajakta Baste proposed to hold the celebration at bigger scale. It is proposed to schedule a Program to accommodate professionals, citizens and prospective students.

Agenda 8: Participation of students in State/National level competitions held by various organizations.

Role of faculty in identification of competitions, selection students for participation and enrollment and guidance to the students is discussed. Prof. Abhishek Nasikakar informed about the various completions held at State and National level. It is decided to encourage the students to participate at city, state and national level real life surveys and competitions. This could be done by integrating with academic curriculum of fourth and final year courses, such as Urban studies, Research in Architecture.

Agenda 9: Review of CO-PO for last completed year (2018-19)

Review of completion of CO-attainment and PO-attainment of selected subjects of B.Arch Program is taken by Prof. Suruchi Ranadive.





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Agenda 10: Planning of settlement tour for F.Y. and S.Y B.Arch

Discussion about the probable destinations for settlement tour as per the scope of study are hold. Prof. Umesh Hirwe proposed Jabalpur, Anjarle for F.Y. B.Arch . Prof. Suruchi Ranadive Proposed Pochampalli for S.Y. B.Arch, considering the Architectural Design curriculum of first and second year B.arch resp.

Agenda 11: Discussion on implementation of 2019 syllabus pattern for B.Arch program.

Revised syllabus for F.Y. B.Arch discussed in detail for its implementation. Prof. Arpita Bhatt is given the responsibility of making timetable and allotment of teachers for newly introduced subject's viz. Communication skills, Audit course.

Agenda 12: Review of syllabus feedback received from stakeholders in 2018-19.

Prof. Abhishek Nasikakar informed about the feedback taken for both the programs. The expectations of the students about -site visits, hands on workshops and to organize workshops for refining skills, are taken into consideration.

Agenda 13: Review of compliance of Perspective plan

Prof. Umesh Hirawe briefed about the completion of scheduled works as per perspective plan and activities proposed in next semester

Agenda 14: Faculty identification for FDP/TTP

The discussion is done for faculties to be sent for TTP/FDP. Manisha Rajole, Ketaki Joshi, Sharmishtha Surajiwale, Suruchi Ranadive were identified as the faculties for FDP/TTP.





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Agenda 15: Any other point

The meeting was concluded as there was no matter to be discussed.

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