## NOTICE

Date: 28/05/2018

## STAFF MEETING FOR INTERNAL QUALITY ASSURANCE CELL

This is to inform all the staff members of MVPS's College of Architecture, to remain present for the following meeting.

**Date:** 29/05/2018          **Time:** 11:00am          **Venue:** Lecture hall (L-5)

**Day:** Tuesday

### Agenda of the meeting

| Agenda No. | Description | Responsibility |
|---|---|---|
| 1 | Review of ADC-4 Meeting conducted on 22/3/2018 | Prof. Arpita Bhatt |
| 2 | Teaching plan for academic year 2018-19, Sem – I | Prof. Arpita Bhatt |
| 3 | To merge ADC with IQAC | Dr. Prajakta Baste |
| 4 | Discussion on composition of IQAC body, scope, role and responsibilities of members. | Dr. Prajakta Baste |
| 5 | Any other point | ----------------- |

**ADC coordinator**

**Principal**

Ref No: **MVPS's College of Architecture/ADC1/BARCH/ 2018-2019**

**Date of Meeting: 29/05/2018**

Meeting of ADC of MVP Samaj's College of Architecture was conducted on 29$^{th}$ May 2018.at 11:00am. The following Members were present.

| Sr. No. | Name | Designation | Signature |
|---|---|---|---|
| | **ADC Committee** | | |
| 1 | Dr. Prajakta Baste | Principal | |
| 2 | Prof. Arpita Bhatt | Academic Dean | |
| 3 | Prof. Suruchi Ranadive | Member | |
| 4 | Prof. Abhishek Nasikakar | Member | |
| | **Teaching Faculty B.ARCH** | | |
| 7 | Prof. Hirawe Umesh | Teaching Faculty | |
| 8 | Prof. Patil Geetanjali | Teaching Faculty | |
| 9 | Prof. Joshi Ketaki | Teaching Faculty | |
| 10 | Prof. Surajiwale Sharmishtha | Teaching Faculty | |
| 11 | Prof. Malani Nandan | Teaching Faculty | |
| 12 | Prof. Shah Purva | Teaching Faculty | |
| 13 | Prof. Ankita Pathare | Teaching Faculty | |
| 14 | Prof. Arbooj Gaurav | Teaching Faculty | |
| 15 | Prof. Thakare Hemant | Teaching Faculty | |
| 16 | Prof. Mantri Bhushan | Teaching Faculty | |
| 17 | Prof. Kothawale Nikita | Teaching Faculty | |
| 18 | Prof. Rajole Manisha | Teaching Faculty | |
| 19 | Prof. Kadam Kiran | Teaching Faculty | |
| 20 | Prof. Joshi Meghana | Teaching Faculty | |
| 21 | Prof. Thangaokar Tejashree | Teaching Faculty | |

| 22 | Prof. Bhargav Rachana | Teaching Faculty | |
| 23 | Prof. Sabnis Juie | Teaching Faculty | |
| 24 | Prof. Thombare Anil | Teaching Faculty | |
| 25 | Prof. Bagul Sankalp | Allied Faculty | |
| 26 | Mr. Dhikale Vijay | Sports Faculty | |
| | **Non-Teaching members** | | |
| 39 | Nathe Sandip Namdeo | Office Superintendent | |
| 40 | Dhondge Manisha Dattatrya | Librarian | |
| 41 | Thakare Atul Subhash | Head Clerk | |
| 42 | Kotkar Padma Kashinath | Jr. Clerk | |
| 43 | Baviskar Ranjana Hiraman | Jr. Clerk | |
| 44 | Patil Rupali Shankarrao | Jr. Clerk | |
| 45 | Gaikwad Nilesh Ramdas | Jr. Clerk | |
| 46 | Gaikwad Sachin Vasantrao | Jr. Clerk | |
| 47 | Porje Jyoti Popat | Jr. Clerk | |
| 48 | Patil Bhavesh Bhaskar | Jr. Clerk | |
| 49 | Kotwal Tilottama Vasnat | Jr. Clerk | |
| 50 | Khapare Pankaj Pandharinath | Technical Assistant | |
| 51 | Pawar Kiran Sayaji | Technical Assistant | |
| 52 | Tajane Suresh Madhukar | Welder | |
| 53 | Aher Rahul Sampatrao | Fitter | |
| 54 | Mogal Chetan Prabhakar | Laser Machine Operator | |
| 55 | Handge Sanjay Gangadhar | Peon | |
| 56 | Kshatriya Sharad Shantilal | Peon | |
| 57 | Pawar Prashant Vilas | Peon | |
| 58 | Jadhav Manoj Ashok | Peon | |
| 59 | Khairnar Samadhan Ganpat | Peon | |

| 60 | Jagtap Sagar Prakash | Peon | |
|----|----------------------|------|---|
| 61 | Sabale Rahul Trambak | Peon | |
| 62 | Avhad Kiran Ramnath | Peon | |
| 63 | Barde Ankush Dinkar | Peon | |
| 64 | Hire Deepak Chandrakant | Gardener | |
| 65 | Sonar Dambarsingh Motiram | Watchmen | |
| 66 | Sonar Sunita Dambarsing | Peon | |
| 67 | Bhangare Sandip | Watchmen | |
| 68 | Aher Anil Deoram | Driver | |

## MINUTES OF MEETING ADC-1 .

The Principal convened the meeting and following points were discussed in the meeting and resolutions made.

### Agenda 1: Review of ADC-4 Meeting conducted on 22/3/2018

The minutes of meeting held on 22/3/2018 were read and approved by the members.

Following points were reviewed.

1. Names of the Guest lecturers identified by Prof. Abhishek Nasikakar were discussed for the programs.

2. The possibility of Academic workshops to be conducted on Bamboo, Fabric and metal along with resource persons were discussed.

### Agenda 2: Teaching plan for academic year 2018-19, Sem - I

1. The discussion is held on the revised syllabus for Fourth year B.Arch

2. Semester plan for all the classes is finalized considering the revision.

3. Teaching plans for newly introduced subjects like elective for B.Arch.

4. Prof. Ketaki Joshi and Prof. Purva Shah are identified faculties for conduction of Electives.

5. Establishing and developing internal evaluation process at proper intervals for all the subjects of both the programs is discussed. The review shall be taken in Mid-term Staff Meeting.

### Agenda 3: To merge ADC with IQAC

The discussions were held on merging existing ADC with IQAC along with requisite for the conversion. It is been agreed by all present members.

### Agenda 4: Discussion on composition of IQAC body, scope, role and responsibilities of members.

The composition of IQAC was discussed along with the scope of designated post. It is decided that IQAC with following members be constituted as per guidelines laid by National Assessment and Accreditation Council. Composition of IQAC is as follows,

| Sr. No. | Name | Designation |
|---------|------|-------------|
| 1 | Dr. Prajakta Baste | Chairperson |
| 2 | Dr. N.S Patil (Edu. Off.) | Management member |
| 3 | Prof. Arpita Bhatt | IQAC Coordinator |
| 4 | Prof. Suruchi Ranadive | Teaching Faculty / Member |
| 5 | Prof. Umesh Hirawe | Teaching Faculty / Member |
| 6 | Prof. Abhishek Nasikakar | Teaching Faculty / Member |
| 7 | Mr. Sandip Nathe | Office Superintendent |
| 8 | Ar. Rishikesh Pawar | Alumina Representative |
| 9 | Ar. Arun Kabre | Member from the Industry |
| 10 | Miss Nikita Ambre | Students representative |

The resolution was passed unanimously.

**Agenda 5: Any other point**

The meeting was concluded as there was no any other matter to be discussed.

**ADC coordinator**

Principal