

# M.V.P.S's College of Architecture, Nashik

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# **Data Validation & Verification**

# Criterion 5- Student Support and Progression

5.1- Student Support

DVV-5.1.5



M.V.P.S's College of Architecture, Nashik Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# POINT NO - 1



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Sr. No.	Contents (Documents)
1)	Academic Year 2020-2021
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
2)	Academic Year 2019-2020
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
3)	Academic Year 2018-2019
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
4)	Academic Year 2017-2018
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
5)	Academic Year 2016-2017
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 19/01/2021

#### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2021-2022 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER January 2021 -2022	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	lunte
2	Prof. Abhishek Nasikakar	Committee Member (B.Arch)	A) m
3	Mr. Jairam Gaikwad	Parent Member	- 1
4	Mast. Kunal Shah	Student Representative	Koher.
5	Mast. Rajendra Jadhav	Student Member (First year)	Djadr
6	Mrs. Manisha Dhondage	Non-Teaching Staff Member	3hle
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	parjage.
10	Mr. Sandip Nathe	Coordinator	36

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

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SR. NO.	ANTI RAGGING SQUAD January 2021 -2022	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson Of Squad	W.R.m.
2	Prof. Purva Shah	Member Of Squad	( and
3	Prof. Kiran Kadam	Member Of Squad	Que.

Due to the present Covid 19 conditions the anti-ragging committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students in the online orientation program about rules, regulations and guidelines that the institute follows as per the UGC norms.

The committee will function for this AY year starting January 2021 term I to the term end of semester II of 1<sup>st</sup> year B.Arch.

The committee will follow all the guidelines as per UGC regulation on curbing the menace of ragging in the higher educational institution, 2009.

ALIESTED

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

Principal

Dr. Prajakta Baste





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 28/09/2020

#### CIRCULAR

Ref dated: 27/7/2018 - Sub ICC Internal Complaints Committee Formation

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2020-2021	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative
7	Miss. Sonali Lalwani	Student Representative
8	Miss. Triveni Shewale	Student Representative
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator





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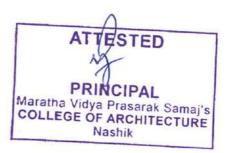
Due to the present Covid 19 conditions the Internal Complaints Committee (ICC) will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students (whenever the admission process will take place) in the online orientation program about rules, regulations and guidelines that the institute follows for ICC as per the UGC norms.

The committee will follow all the guidelines as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

. Frajania Bas

Principal







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

DATE: 28/09/2020

REF DATED: - 01/08/2019

#### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2020-2021	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Adv. S.S Khairnar	Ombudsperson

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

Nashik

Dr. Prajakta Baste

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 24/06/2019

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2019-2020 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hiple
2	Prof. Vijay Pawar	Committee Member	MARIO
3	Mrs. Sahebrao Mogal	Parent member	green.
4	Miss. Himani Chaudhari	Student Representative	their.
5	Miss. Devyani Aher	Student Representative (First year)	csthe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Row
7	Inspector, Gangapur Road Police Station	Police Member	9
8	MVP Media Centre	Media	Brokes.
9	Mr. Nitin Paranjape Abhivyakti Media for Development	Non-Government Organization	The accupate
0	Mr. Sandip Nathe	Coordinator	De.

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SR. NO.	ANTI RAGGING COMMITTEE SQUAD 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WBLAG
2	Prof. Megha Butte	Member of Squad	meght.
3	Prof. Abhishekh Nasikakar	Member of Squad	1 2-

Dr. Prajakta Baste

Principal





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#### CIRCULAR

Date: 24/06/2019

## REF DATED 27/7/2018 - SUB INTERNAL COMPLAINTS COMMITTEE FORMATION

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wisham_
2	Prof. Geetanjali Patil	Faculty Member	Fatil.
3	Prof. Manisha Rajole	Faculty Member	Oille
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Le
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	de.
6	Mast. Ashish Vairagar	Student Representative	Assivant
7	Miss. Sonali Lalwani	Student Representative	[Sonali
8	Miss. Triveni Shewale	Student Representative	Tehwate.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	
10	Prof. Purva Shah	Coordinator	Thu

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Br. Prajakta Baste

Principal



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

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01/08/2019

## FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

ollowing are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2019-2020	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member (6)th:
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Date: 27/07/2018

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2018-2019 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No.F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	riple
2	Prof. Umesh Hirawe	Committee Member	(VI)
3	Mrs. Sahebrao Mogal	Parent Member	Grafal.
4	Mast. Omkar Hande	Student Member	Carelle.
5	Mast. Omkar Sanap	Student Member (First Year)	Jank-
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Car
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grobes
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	pluste
10	Mr. Sandip Nathe	Coordinator	1/2/

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Page 1 of 2

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SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	ysteran-
2	Prof. Ketaki Joshi	Member of Squad	Marki.
3	Prof. Megha Butte	Member of Squad	megha

Dr. Prajakta Baste Principal

Page 2 of 2





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Date: 27/07/2018

#### CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative Ashur.
7	Miss. Sonali Lalwani	Student Representative Sounds .
8	Miss. Triveni Shewale	Student Representative Showale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajalita Bast

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

27/07/2018

Ref Dated: 22/06/17

#### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2018-2019	DESIGNATION	
1	Dr. Prajakta Baste	Chairperson Of Committee	
2	Prof. Niketa Kothavale	Faculty Member	
3	Prof. Kiran Kadam	Faculty Member	
4	Adv. S.S Khairnar	Ombudsman	

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 5/8/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Keple
2.	Prof. Geetanjali Patil	Committee Member	Capil.
3.	Mr. Sandip Nathe	Coordinator	159
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	200
6.	Miss Pratiksha Thorat	Student Member (First Year)	O.Reco
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	X
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	Goves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Muntet
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WBRAM!
12.	Prof. Abhishek Nasikakar	Member Of Squad	A m
13.	Prof. Nandan Malani	Member Of Squad	Malauill

M. Sandip Nathe Corodinator Anti – Ragging Committee

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

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#### CIRCULAR

DATE: 22/6/2017

All the respected members are informed that the institution has appointed the following members of internal complaints committee for three academic year 2015-2018 (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	Whar
2	Prof. Umesh Hirawe	Faculty Member	روت
3	Prof. Ketaki Joshi	Faculty Member	Cothi
4	Prof. Purva Shah	Coordinator	Danil
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Sly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roli
7	Mast. Madhusudan Chandak	Student Representative	
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugle

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste

Principal



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

Date:22/06/2017

#### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2017-2018	DESIGNATION	
1	Dr. Prajakta Baste	Chairperson Of Committee	
2	Prof. Niketa Kothavale	Faculty Member	
3	Prof. Kiran Kadam	Faculty Member	
4	Adv. S.S Khairnar	Ombudsman	

Principal

Dr. Prajakta Baste







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 29/06/2016

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2016-2017 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	apo
2	Prof. Abhishek Nasikakar	Committee Member	A I m
3	Mr. Sachin Gaikwad	Coordinator	55.5.
4	Mr. Dilip Aware	Parent Member	
5	Mast. Hardik Dhadiwal	Student Member	Novelle
6	Miss. Rasika Dengle	Student Member (First year)	DENIGLE
7	Mr. Rahul Aher	Non-Teaching Staff Member	A.
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves,
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nlate



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SR. NO.	ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	BLA
2	Prof. Suruchi Ranadive	Faculty Member	Glanadire
3	Prof. Ashish Khemnar	Faculty Member	- Awa

Dr. Prajakto Baste

Principal







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 27/06/2016

#### CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2015-2018</u> (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION
1	Prof. Arpita Amit Bhatt	Presiding Officer
2	Prof. Umesh Hirawe	Faculty Member
3	Prof. Ketki Joshi	Faculty Member Ckohi
4	Prof. Purva Shah	Coordinator
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member
6	Mrs. Rupali Patil	Non-Teaching Staff Member
7	Mast. Madhusudan Chandak	Student Representative Malardat
8	Miss. Vaishnavi Boraste	Student Representative Boxaste
9	Mast. Tushar Parise	Student Representative Jonise .
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization

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PRINCYPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

College of PX Archingchure on Mashik

Dr. Prajakta Baste
Principal



M.V.P.S's College of Architecture, Nashik Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# POINT NO - 2



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Sr. No.	Contents (Documents)		
1)	Academic Year 2020-2021		
	A) Anti-Ragging Committee (Due to Covid situation meeting were not conducted but reports are attached)		
	<ul> <li>B) MOM - Internal complaints Committee (Due to Covid situation meeting were not conducted but reports are attached)</li> </ul>		
	C) MOM - Students Grievance Redressal Committee		
2)	Academic Year 2019-2020		
	A) MOM - Anti-Ragging Committee (2 yearly meetings)		
	B) MOM - Internal complaints Committee (3 yearly meetings)		
	<ul> <li>C) MOM - Students Grievance Redressal Committee (2 yearly meetings)</li> </ul>		
3)	Academic Year 2018-2019		
	A) MOM - Anti-Ragging Committee (2 yearly meetings)		
	B) MOM - Internal complaints Committee (3 yearly meetings)		
	C) MOM - Students Grievance Redressal Committee (2 yearly meetings)		
4)	Academic Year 2017-2018		
	A) MOM - Anti-Ragging Committee (2 yearly meetings)		
	B) MOM - Internal complaints Committee (3 yearly meetings)		
	C) MOM - Students Grievance Redressal Committee (2 yearly meetings)		
5)	Academic Year 2016-2017		
	A) MOM - Anti-Ragging Committee (2 yearly meetings)		
	B) MOM - Internal complaints Committee (3 yearly meetings)		



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 17/06/2020

#### ANTI RAGGING COMMITTEE REPORT 2021-2021

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#### ANTI RAGGING SQUAD REPORT 2021-2021

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was advised to actively plan surprise visit to college and hostel periodically for curbing the menace of ragging in the campus once the institute starts functioning physically in offline mode.

But due the pandemic situation the 1<sup>st</sup> year college for the A.Y year 2021-2021 batch (A.Y January 2021 to June 2021) the working was in online mode. So both the committee formations as per norms was established but the meetings and the functioning of both committees couldn't take place as the students did not come physically to the institute.

There was no separate report from the squad committee as entire working was in online mode.

As there was no interaction of the senior students with the 1st year students, none of the ragging cases or incidences took place.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Head of Anti-Ragging Committee

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 18/03/2021

# REPORT ON INTERNAL COMPLAINT COMMITTEE ACADEMIC YEAR 2020-2021

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Due to the pandemic situation the college for the A.Y year 2020-2021 was in online mode. So the committee formations as per norms was established the committee was in position from the A.Y 2018-2021 for the last three years but the meetings and the functioning of committees couldn't take place as the students did not come physically to the institute.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report in online mode.

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Following are list of awareness programs conducted for academic year

- Living Equality On 27<sup>th</sup> June 2020 an awareness program on gender sensitization was addressed by Madhu Chougoankar.
- Generation Equality On 27<sup>th</sup> October 2020 an awareness program on Equality - Realizing Women's Right was organized by Adv Charusheela Khairnar.
- Self Defence for women Program was organized on 8th March 2021 for the girl students to build confidence in physical resistance skills.

The institute was in online mode of working for the students for the entire year so the committee meetings couldn't take place, but the awareness programs were planned online.

And thus there were no complaint of any kind of harassment received in the academic year 2020-2021.

Prof. Arpita Bhatt

Presiding Officer

**Internal Complaints Committee** 

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#### NOTICE

DATE: 28/07/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 29th July 2020, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



# Academic Year 2020-21



## STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 29th July 2020

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe, Mr. Khapare

#### Students' Grievances received :

- Students required availability of c content for reference.
- 2. Issues in audio-visual quality of lectures.
- 3. Difficulties in understanding subjects like Design, workshop etc. in online mode.

#### Action Taken:

- Subject teachers were directed to prepare e content in audio-visual and notes format and make it available for the students for reference.
- Mr. Khapare was directed to purchase new good quality webcams, headphones, and mike.
- Teachers were instructed to device innovative teaching pedagogies and e content in audio-video format for better understanding.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	right
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	John
4	Mr. Nathe	
5	Mr. Pankaj Khapare	W-





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#### NOTICE

DATE: 12/01/2021

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 13th January 2021, at 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)

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#### STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 13th January 2021

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi

#### Students' Grievances received:

- 1. Councilling for online examination
- Requirement of offline interactions with teachers for subjects like Architectural Design, BTM etc.

#### Action Taken:

- Subject teachers were directed to guide students regarding pattern, time management etc. in online examinations during lectures and mentor mentee sessions.
- Taking prior permission and consent from students, they were called in college in stipulated hours for discussion.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	Enple
2	Prof. Gaurav Arbooj	3
3	Prof. Ketaki Joshi	Clothi





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CIRCULAR DATE: 01/08/2019

Respected members the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on **05th August 2019, Monday** in lecture hall L5 at 10.30 am to formulate and assign the responsibility of the committee.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting of the academic year 2018-2019.

2. Steps taken for prohibition of ragging at the college level.

3. Miscellaneous issues if any to be discussed by permission of committee members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	hiple
2	Prof. Vijay Pawar	Committee Member	
3	Mrs. Sahebrao Mogal	Parent Member	Smugt.
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grokes
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	pranagate
10	Prof. Arpita Bhatt	Chairperson of Squad	What.
11	Prof. Megha Butte	Faculty Member (Squad)	meghe
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	1
13	Mr. Sandip Nathe	Coordinator	15/4

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Corodinator

Anti - Ragging Committee



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#### Minutes of the Meeting

Anti-Ragging Committee - Academic year 2019- 2020

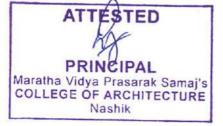
Date: 05th August 2019

Day: Monday

Venue: lecture hall L5 Time: 10.30 A.M.

Following members were present for the meeting:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	inple
2	Prof. Vijay Pawar	Committee Member	Min
3	Mrs. Sahebrao Mogal	Parent Member	Emergal-
4	Miss. Himani Chaudhari	Student Representative	the.
5	Miss. Devyani Aher	Student Representative (First year)	asAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	De
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goles
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	the majete
10	Prof. Arpita Bhatt	Chairperson of Squad	arehan-
11	Prof. Megha Butte	Faculty Member (Squad)	megha.
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	A he
13	Mr. Sandip Nathe	Coordinator	Sylv



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Principal	Dr. Baste started th	e meeting with a welcome note				
Discusse	d various agendas a	s listed below:				
Agenda	Discussion	Decision	Action taken			
1	Overview of the agenda and minutes of last meeting	Reviewed minutes of last meeting dated 12-03-2019 and action taken report.  None of the cases were reported for the academic year 2018-2019.	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.			
2	Steps taken for prohibition of ragging at the college level.	•	previous year.			
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences displayed on it.				
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.				
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.				
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.				





		T	
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes	
		on time by 2.30 P.M and to	
		make sure the students leave	
		the class by 3.00 P.M latest and	
		the respective faculty to be in	
		the class until the last student	
		leave the class.	
		To assign 2 peons to make sure	
		the 1st year students leave the	
		premises latest by 3.00 and to	
		be vigilant if any incidence is	
		occurring.	
	×		
		To inform the watchman to be	
		vigilant in the parking areas and	
		in the campus if the 1st year	
		students are waiting after college timings.	
		conege tirinigs.	
2.5	Measures to be	Faculty members are informed	
	taken to control	to observe any behavioral	
	ragging in the campus	change amongst any student or group of students within	
	campus	themselves or with anyone.	
		themselves of with anyone.	
		Periodic maintenance of CCTV	
		cameras	
		Planning surprise visits of Anti-	
		ragging Squads in the campus	
		premises, around the premises	
		and in the hostel.	
		To inform found	
		To inform faculty members	
		other than Anti ragging committee to keep close watch	
-	Δ		







		in the campus to prevent ragging	
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
3	Miscellaneous issues if any to be discussed.	There were no miscellaneous issues to be discussed.	

Prof. Arpita Bhatt Chairperson of Squad

Dr. Prajakta Baste Principal

**Chairperson of Committee** 

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NOTICE

DATE: 04-03-2020

Respected members are requested to be present for the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on 09<sup>th</sup> March 2020 by 11.30 am in the lecture hall L5 to overview the performance of the Anti-Ragging committee in current year 2019-2020

#### AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Implementation of measures which were decided in the first meeting held on 05-08-2019
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	buple
2	Prof. Vijay Pawar	Committee Member	Man
3	Mrs. Sahebrao Mogal	Parent Member	gray of.
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Res
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Exones.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The arentales
10	Prof. Arpita Bhatt	Chairperson of Squad	WELM
11	Prof. Megha Butte	Faculty Member of Squad	meghe.
12	Prof. Abhishekh Nasikakar	Faculty Member of Squad	1
13	Mr. Sandip Nathe	Coordinator	Bly

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Dr. Prajakta Baste

Principal



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### Minutes of the Meeting

Anti-Ragging Committee - academic year 2019- 2020

Date & Day - 9th March 2020 Monday at 11.30 A.M.

Venue: lecture hall L5

Members present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	Onte
2	Prof. Vijay Pawar	Committee Member	Men
3	Mrs. Sahebrao Mogal	Parent Member	Swaya
4	Miss. Himani Chaudhari	Student Representative	Jeni.
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ler
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Gobes.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	thewayate
10	Prof. Arpita Bhatt	Chairperson of Squad	consean-
11	Prof. Megha Butte	Faculty Member (Squad)	megrè
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	Am
13	Mr. Sandip Nathe	Coordinator	Sky

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Discussed	various agendas as liste	ed below:			
Agenda	Discussion	Decision	Action taken		
L <b>.0</b>	Overview of the agen	da and minutes of last meeting	4		
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 05 <sup>th</sup> August 2019.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti- ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.		
1.2	Steps taken for prohibition of ragging at college level				
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.  To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below		
2.0	Implementation of m	easures taken to Curbing of menace	e of ragging		
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the	a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas		
		consequences of ragging and punishments mentioned.	<ul> <li>Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.</li> </ul>		





2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti-ragging policy of the institute based on UGC regulations given to the senior students.  On 01/8/2019 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 12th August 2019, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 12th August 2019, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

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		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 12th August 2019, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 12th August 2019, Monday to observe any behavioral change.  None of such activity or change was seen.  Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 12th August 2019, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 12th August 2019, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.

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3.0	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.
Dr. Bast the com 2017-20	mittee members to gui	ts made by the committee to curb the r de the committee members for next co	menace of ragging, she requested mmittee for the academic year
The me	eting was concluded wi	th vote of thanks by Dr. Prajakta Baste.	

Prof. Arpita Bhatt Chairperson of Squad

Dr. Prajakta Baste Principal

**Chairperson of Committee** 





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CIRCULAR Date: 01-08-2019

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2019, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2019- 2020.

### Agenda:

- 1. To overview the minutes of last meeting dated 5th March 2019 of academic year 2018-2019
- 2. Assign responsibility to committee member
- 3. Discuss measures to be taken during Academic year 2019-2020.
- 4. Arrangement of awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	WBAam-
2	Prof. Geetanjali Patil	Faculty Member	grand.
3	Prof. Manisha Rajole	Faculty Member	Pricha
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Ser
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cec
6	Mast. Ashish Vairagar	Student Representative	Dashish
7	Miss. Sonali Lalwani	Student Representative	(Sonali.
8	Miss. Triveni Shewale	Student Representative	Teherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	thewijak
10	Prof. Purva Shah	Coordinator	Chaul

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PRASAP PRASAP Ulege of PK Macature On Nashik Prof Purva Shah Coordinator

**Internal Complaint Committee** 



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## Minutes of the Meeting

Internal Complaint Committee - A.Y 2019- 2020

Date & Day: 6th August 2019 Tuesday

Venue & Time: Lecture hall L5 at 1.30 P.M.

# Following members were present for the meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	WEARIN
2	Prof. Geetanjali Patil	Faculty Member	Cat.
3	Prof. Manisha Rajole	Faculty Member	Cicle
4	Mr. Sandip Nathe	Non-Teaching Staff Member	The state of the s
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Aashim .
7	Miss. Sonali Lalwani	Student Representative	18 onali.
8	Miss. Triveni Shewale	Student Representative	Shevole
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trough
10	Prof. Purva Shah	Coordinator	Thank

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# Prof. Arpita Bhatt welcomed all the committee members

Various concerns to prevent such activities in the campus are discussed and listed below:

Agenda	Discussion	Decision	Action taken
1.0	Overview of the agenda and minutes of last meeting	Reviewed of minutes of last meeting dated 06th March 2019	Following are action taken report.
2.0	Assign the responsibilities to ICC committee members	To follow the guidelines by UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 and	
		Vishaka Guidelines against sexual harassment at workplace which are laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of	*
		Rajasthan and Others (JT 1997 (7) SC 384).	

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2.1	Guidelines to be set to	Copy of Vishakha	
	report the complaint	Guidelines, Handbook on	
		Sexual harassment of women	
		at workplace and College	
		policy on Sexual harassment	
		of women at workplace and	
		students of the institute,	
		UGC (Prevention,	
		Prohibition and Redressal of	
		Sexual Harassment of	
		Women Employees and	
		Students in Higher	
	-	Educational Institution's)	
		Regulations, 2015 need to	
		keep in library and make	
		available for everyone.	
2.2	Process of making	Online form is to be uploaded	
	Complaint	on website.	
		4	
		Online complaint portal mail	
		id needs to be uploaded on	
		website.	
		For offline a complaint	
		Suggestion Box must be	
	A 1	placed and checked	
		periodically.	
	14		

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2.3	Punishment as per	Committee decided to follow	
	UGC Prevention,	the UGC (Prevention,	
-	Prohibition and	Prohibition and Redressal of	
	Redressal of Sexual	Sexual Harassment of	
	Harassment of	Women Employees and	
	Women Employees	Students in Higher	
	and Students in	Educational Institution's)	
	Higher Educational	Regulations, 2015 guidelines.	
	Institution's)		
	Regulations, 2015		
3.0	Measures taken to	To inform the teaching	
	prevent sexual	faculty staff and non-teaching	
	harassment of women	staff about the definition of	
	in and around campus	the term "sexual harassment"	
		as read by UGC	
		To inform the students of all	
		years about the definition of	
		the term "sexual harassment"	
*		as read by UGC	
		The Teaching and Non-	
		teaching staff shall be	
		sensitized about the act -	*
		Prevention, Prohibition and	
	**	Redressal of Sexual	
		harassment of women at	
		workplace.	



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		of sexual harassment on Notice Board.	
4.0	Awareness programs	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report	

Prof. Arpita Bhatt

Presiding Officer Internal Complaints Committee

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### CIRCULAR

Date: 18-12-2019

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on 24th December 2019, Tuesday in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 06-08-2019.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wishar -
2	Prof. Geetanjali Patil	Faculty Member	Estil.
3	Prof. Manisha Rajole	Faculty Member	ereli
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cer
6	Mast. Ashish Vairagar	Student Representative	Ashigh
7	Miss. Sonali Lalwani	Student Representative	Senali.
8	Miss. Triveni Shewale	Student Representative	Therate.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	margales.
10	Prof. Purva Shah	Coordinator	ann

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Prof. Purva Shah

Coordinator Internal Complaint Committee



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Minutes of the Meeting - Internal Complaint Committee

Academic year 2019- 2020

Date & Day: 24th December 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wham-
2	Prof. Geetanjali Patil	Faculty Member	actil
3	Prof. Manisha Rajole	Faculty Member	o la
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Ciclia
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	A COL
6	Mast. Ashish Vairagar	Student Representative	Aashith
7	Miss. Sonali Lalwani	Student Representative	Bonale.
8	Miss. Triveni Shewale	Student Representative	Brevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Waijak
10	Prof. Purva Shah	Coordinator	a my

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Nashik

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Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt. Following are the agenda discussed in the meeting Overview the minutes of previous meeting dated 6th August 2019 To assign the a Committee shall know the Committee members responsibilities of Act, Policies and relevant have followed UGC committee members Service rules. (Prevention, Prohibition Committee shall be and Redressal of Sexual equipped with gathering and recording all the Harassment of Women relevant information and Employees and Students documents. in Higher Educational · Committee shall create conducive meeting Institution's) Regulations, environment. 2015. And followed Committee shall handle Vishaka Guidelines complaints with respect. · Committee shall not be against sexual aggressive or interruptive harassment at while receiving the workplace. complaints. · Committee shall assure confidentiality, nonretaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.



Page 2 of 4



2	Review on the performa	nce of committee during current	academic year
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make	The Copy has been kept in Library for reference.
b)	To curtail Sexual harassment of women in and around campus	available for everyone.  The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	A meeting has been conducted on 27 <sup>th</sup> August 2019, Tuesday
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
d)	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on 01/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed.</li> <li>A Nirbhaya Silent March was conducted on 7th December 2019</li> <li>On 16th December 2019</li> <li>On 16th December 2019 a No violence against women program was organized to sensitize students</li> </ul>







		towards women rights and issues.	
3	Difficulties occur during execution of measures	to restrict such activity.	
	There were no difficulties or incidences no	oted till date	
4	Miscellaneous issues if any		
	There were no issues or incidences noted till date		
None	of the incidences / grievances were recorded	by ICC committee till date.	
Meeti	ing concluded with the vote of thanks by Presi	ding officer Prof. Arpita Amit Bhatt	

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

DATE: 05-03-2020

All the dignitaries are requested to remain present for the meeting scheduled on 10th March 2020, Tuesday in lecture hall L5 at 11.30 pm to discuss the responsibility taken by Internal Complaint Committee for the academic year 2019- 2020.

### AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 24-12-2019.
- 2. Review on the performance of committee during current academic year
- 3. Review on Execution of Awareness programs.
- 4. Miscellaneous issues by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	1-00-
2	Prof. Geetanjali Patil	Faculty Member	Gribhan2
3	Prof. Manisha Rajole	Faculty Member	a la
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Claus
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Aestist
7	Miss. Sonali Lalwani	Student Representative	Bonali
8	Miss. Triveni Shewale	Student Representative	Shevale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Delungation
10	Prof. Purva Shah	Coordinator	Charle

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

# Minutes of the Meeting

Internal Complaint Committee Academic year 2019- 2020

Date: 10th March 2020

Day: Tuesday

Venue & Time: L5 & 11.30 A.M.

Members present for meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	Whar
2	Prof. Geetanjali Patil	Faculty Member	Pail.
3	Prof. Manisha Rajole	Faculty Member	01/102
4	Mr. Sandip Nathe	Non-Teaching Staff Member	alle .
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	The state of the s
6	Mast. Ashish Vairagar	Student Representative	Anshish
7	Miss. Sonali Lalwani	Student Representative	1 Sonale
8	Miss. Triveni Shewale	Student Representative	pherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	theyek
10	Prof. Purva Shah	Coordinator	than !

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Follo	wing are the agenda disc	ussed in the meeting	
1	Overview the minutes	of previous meeting dated 24 <sup>th</sup> De	ecember 2019
	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints.</li> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or</li> </ul>	• Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

Page 2 of 4



2	Review on the perform	ance of committee during curren	t academic year
a)	report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and to make updates if the previous year library copy is available.	The Copy has been kept in Library for reference and there are no updated to be added.
b)	harassment of women in and around campus	The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	<ul> <li>A meeting has been conducted on 27<sup>th</sup> Augus 2019, Tuesday</li> </ul>
	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
	Review on Execution of A	Awareness programs	
	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on O1/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed.</li> <li>A Nirbhaya Silent March was conducted on 7th December 2019</li> <li>On 16th December</li> </ul>

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	T	
		against women program was organized to sensitize students towards women rights and issues.  • A seminar on "Bharosa Kasha" was organized on 13 <sup>th</sup> January 2020 to make girl students aware about the safety facilities available for women by the City Police.  • Gender Sensitization Addressal program was conducted on 5 <sup>th</sup> March 2020 to spread knowledge on equal opportunity and rights of women
4	Miscellaneous issues if any	
	There were no issues or	incidences noted.
None		es were recorded by ICC committee for the A.Y 2019-2020
Meetin	ng concluded with the vote o	of thanks by Presiding officer Prof. Arpita Amit Bhatt
		- Province offact

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Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee



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## NOTICE

DATE: 25/07/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 26<sup>th</sup> July 2019, 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



# Academic year 2019-20

Este ; / / Prije No. : / /

### STUDENTS GRIEVANCE REDRESSAL CELL

## Meeting dated 26th July 2019

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe

### Students' Grievances received:

- 1. Permission to organize treasure hunt activities out of the city.
- 2. Submissions of subjects in submission room are not kept organized.
- 3. Drinking water cooler facility is needed on first floor

### Action Taken:

- 1. Organizing treasure hunt activities out of the city is not recommended.
- Facilitation in submission room to be increased during exam period with two dedicated persons.
- Mr. Nathe was instructed to contact the vendor to get the quotes for drinking water cooler.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	eleple
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	Jahn .
4	Mr. Sandeep Nathe	2h





COLEVANCES RECEPUED Dear Maiam, Please grant permission for treasure hunt out of Nashik Submissions get damaged in Submission room, please look into it; Thanky Need botor cooler on first floor For doinking water ATTES/TED Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE



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## NOTICE

DATE: 17/01/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting today, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)







### TUDENTS GRIEVANCE REDRESSAL CELL

## Meeting dated 17th January 2020

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Nathe, Mr. Pankaj Khapare

### Students' Grievances received:

- 1. To increase the number of days of socials and cultural activities
- 2. Requirement of indoor gym facility.
- 3. Speakers in L5 are not working, additional speakers are required.

### Action Taken:

- Longer duration of socials and cultural activities cannot be allowed considering academic schedule
- 2. Requirement of additions of equipment to be taken from students in the proposed list.
- Mr. Khapare to arrange for purchasing additional speakers, checkout the issue to speakers in L5 and resolve the same.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	hipe
2	Prof. Gaurav Arbooj	1
3	Prof. Ketaki Joshi	Choin
4	Mr. Sandeep Nathe	200
5	Mr. Pankaj Khapare	The state of the s



Bhavik Manoj Chopada, S.Y.B.Arch, 7558486718.

Subject: Resignation for the post of Unit Designee ( NASA ).

To,

Principal Ma'am

I am the current Unit Designee for the NASA Team. I want to resign from the post, as I am not able to manage the work. I can't focus on my academics & also the number of people actually working for NASA are also less. So it's getting difficult to manage the overall work. I hope you will take this under consideration. Thanking you in anticipation.

Dear Nandan Sir, Veindly do another apportunt as NASA See. Dipte 7-1-20.

Yours' Sincerely, Bhavik Manoj Chopada.

-CISherde

Maratha Vidya Prasarak Samai's COLLEGE OF ARCHITECTURE

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RECORDED GRIE	VANCES Page No.: 11,
Please Provide indoor gym.  For students	Speakers in L5  are not norking please theik. Unable to hear documentaries/ videos.
The state of the s	gne extra speakers
Dear Mam.  We requested to  permit more days for  Sociales.  celebratations	
PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik	CAUGO OI Ardine aure on



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CIRCULAR

Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2018, Monday in lecture hall L5 at 11.30 A.M. to formulate and assign the responsibility of Anti-Ragging Committee for the academic year 2018- 2019

### AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Steps taken for prohibition of ragging at the college level.
- 3. Miscellaneous issues if any to be discussed with permission of committee members

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hipte
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	Goraga
4	Mast. Omkar Hande	Student Member	Oule-
5	Mast. Omkar Sanap	Student Member (First Year)	Banak
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ri.
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	The myster
10	Mr. Sandip Nathe	Coordinator	18h

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SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	Whom-
2	Prof. Ketaki Joshi	Committee Member of Squad	toth
3	Prof. Megha Butte	Committee Member of Squad	meand

Mr. Sendip Nathe
Coordinator
ANTI RAGGING COMMITTEE





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Anti Ragging Committee for the academic year 2018-2019 held on 06th August 2018 Monday in lecture hall L5 at 11.30 P.M.

Following members were present for the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUAD COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURES
1	Dr. Prajakta Baste	Chairperson Of Committee	Capte
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	mayal
4	Mast. Omkar Hande	Student Member	Ohule.
5	Mast. Omkar Sanap	Student Member (First Year)	Banak
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Ljones
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	munite
10	Mr. Sandip Nathe	Coordinator	Sh
11	Prof. Arpita Bhatt	Chairperson of Squad	What -
12	Prof. Ketaki Joshi	Committee Member of Squad	Chatri.
13	Prof. Megha Butte	Committee Member of Squad	megha

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Discusse	d various agendas as	s listed below:	
Agenda	Discussion	Decision	Action taken
1	Overview of the agenda and minutes of last meeting	Reviewed minutes of last meeting dated 12-03-2018 and action taken report. None of the cases were reported for the academic year 2017- 2018.	No cases of ragging were noted.  It was decided to follow the prevention measures and working system of the previous year.
2	Steps taken for prohibition of ragging at the college level.		
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus b. Notice board with the consequences displayed on it.	
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	A
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	PRINCIPAL Maratha Vidya Prasarak Sa COLLEGE OF ARCHITEC

		To inform the faculty members to suspend the 1st year classes on time by 2.30 P.M and to make sure the students leave the class by 3.00 P.M latest and the respective faculty to be in the class until the last student leave the class.	
		To assign 2 peons to make sure the 1 <sup>st</sup> year students leave the premises latest by 3.00 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 <sup>st</sup> year students are waiting after college timings.	,-
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	
		Periodic maintenance of CCTV cameras	
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	A
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	PRINCIPAL Maratha Vidya Prasarak Samaj' COLLEGE OF ARCHITECTURE

To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
 There were no miscellaneous issues if any to be iscussed.	3
sues if any to be issues to be discussed.	The m

Prof. Arpita Bhatt Chairperson of Squad Dr. Prajakta Baste Principal

Chairperson of Committee





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### **CIRCULAR**

Date: 5/6/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Lote
2.	Prof. Geetanjali Patil	Committee Member	Jaly
3.	Mr. Sandip Nathe	Coordinator	200
4.	Mr. Arun Potdar	Parent Member	-1/
5.	Miss. Kalyani Gite	Student Member	XCa
6.	Miss Pratiksha Thorat	Student Member (First Year)	(Pag)
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	21
8.	Inspector, Gangapur Road Police Station	Police Member —	- O Im
9.	MVP Media Center	Media	Groves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	De Jacque
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WARD K
12.	Prof. Abhishek Nasikakar	Member Of Squad	- Should
13.	Prof. Nandan Malani	Member Of Squad	Malauis

Dr. Prajakta Baste

Principal

PRINCIPAL

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CIRCULAR Date: 27-02-2019

All the dignitaries are requested to remain present for the meeting is scheduled on 12th March 2019, Monday in lecture hall L5 at 1.30 P.M. to overview the responsibility of Anti-Ragging Committee for the academic year 2019- 2020.

#### AGENDA:

1. Overview of the agenda and minutes of last meeting.

2. Implementation of measures which were decided in the first meeting held on 06-08-2018

3. Miscellaneous issues by permission of committee Members

Following faculty members and Non-teaching staff and Students representatives requested to remain present for the same.

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hapte
2	Prof. Umesh Hirawe	Committee Member	1000
3	Mrs. Sahebrao Mogal	Parent Member	magal
4	Mast. Omkar Hande	Student Member	gente.
5	Mast. Omkar Sanap	Student Member (First Year)	Banak.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rei
7	Inspector, Gangapur Road Police Station	Police Member	Τ
8	MVP Media Centre	Media	Tokes
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	grange .
10	Mr. Sandip Nathe	Coordinator	1
11	Prof. Arpita Bhatt	Chairperson of Squad	Whether-
12	Prof. Ketaki Joshi	Faculty Member of Squad	Cont.
13	Prof. Purva Shah	Faculty Member of Squad	

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Mr. Sandip Nathe
Coordinator
ANTI RAGGING COMMITTEE



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Minutes of the Meeting of Anti Ragging Committee for the academic year 2018- 2019

Date- 12th March 2019

Day- Tuesday

Venue- lecture hall L5

Time- 1.30 P.M

Following members present in the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUADCOMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1, "	Dr. Prajakta Baste	Chairperson Of Committee	400
2	Prof. Umesh Hirawe	Committee Member	18:10
3	Mrs. Sahebrao Mogal	Parent Member	Swager .
4	Mast. Omkar Hande	Student Member	Owele.
5	Mast. Omkar Sanap	Student Member (First Year)	Danks_
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Gones
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	private.
10	Prof. Arpita Bhatt	Chairperson of Squad	Mahalf
11	Prof. Ketaki Joshi	Member of Squad	Zano Zano
12	Prof. Megha Butte	Member of Squad	weg(o_
13	Mr. Sandip Nathe	Coordinator	S. C.

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l various agendas as list	ed below:	
Discussion	Decision	Action taken
Overview of the ager	nda and minutes of last meeting	
To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06 <sup>th</sup> August 2018.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.
Steps taken for prohi	bition of ragging at college level	
The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.  To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below
Implementation of mo	easures taken to Curbing of menace	of ragging
Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging</li> </ul>
	Overview of the ages  To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06th August 2018.  Steps taken for prohi  The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences  Implementation of me	Overview of the agenda and minutes of last meeting  To read and confirm the minutes of the previous meeting of the Anti-Ragging of the Anti-Ragging Committee held on 06th August 2018.  Steps taken for prohibition of ragging at college level  The anti-ragging committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.  The Committees will take all necessary steps to prevent ragging incidences  The Curbing of menace of ragging  Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments



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2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.  On 03/8/2018 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 13th August 2018, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 13th August 2018, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

ATTESTED

Page 3 of 5



		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 13th August 2018, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 13th August 2018, Monday to observe any behavioral change.  None of such activity or change was seen.  Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
	Di Control	To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 13th August 2018, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 13th August 2018, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.







3.0	Miscellaneous issu	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.	
Dr. Bast the com 2019-20	mittee members to gu	rts made by the committee to curb the r ide the committee members for next co	menace of ragging, she requested mmittee for the academic year	
The me	eting was concluded w	th vote of thanks by Dr. Prajakta Baste.		

Prof. Arpita Bhatt

Chairperson of Squad

-Dr. Prajakta Baste Principal

**Chairperson of Committee** 







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on 07th August 2018, Tuesday in lecture hall L5 at 12.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2018- 2019.

#### Agenda:

- 1. To Overview the minutes of last meeting dated 19<sup>h</sup> March 2018 of academic year 2017-2018
- 2. Assign responsibility to Committee member
- 3. Discuss measures to be taken during Academic year 2018-2019.
- 4. Arrangement of Awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1 Albani
2	Prof. Geetanjali Patil	Faculty Member	Frie.
3	Prof. Manisha Rajole	Faculty Member	eite
4	Mr. Sandip Nathe	Non-Teaching Staff Member	She
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	-AushishV.
7	Miss. Sonali Lalwani	Student Representative	(Sovali.
8	Miss. Triveni Shewale	Student Representative	Enerale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Bule gut
10	Prof. Purva Shah	Coordinator	Chant

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator
INTERNAL COMPLAINT COMMITTEE



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018-2019 held on 7th August 2018 Tuesday in lecture hall L5 at 12.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	12Khar-
2	Prof. Geetanjali Patil	Faculty Member	Catil.
3	Prof. Manisha Rajole	Faculty Member	edita
4	Mr. Sandip Nathe	Non-Teaching Staff Member	She
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	C.
6	Mast. Ashish Vairagar	Student Representative	AshishV.
7	Miss. Sonali Lalwani	Student Representative	(Ronali.
8	Miss. Triveni Shewale	Student Representative	Bevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	planting
10	Prof. Purva Shah	Coordinator	Paul





Meeting was started with a warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Following were the Agenda for the meeting :-

1	Reviewed minutes of meeting of last academic year 2017-2018	<ul> <li>In the last academic year no cases / incidences of any kind of Sexual harassment was noted.</li> </ul>
		<ul> <li>In the last meeting it was decided to dissolve the committee and to form a new committee for 3 consecutive academic year.</li> <li>The committee members for the last academic year 2017-2018 were requested to guide the newly formed committee for present year.</li> </ul>
2	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> </ul>

Page 2 of 4



College of Washik A

		<ul> <li>Committee shall handle complaints with</li> </ul>
		respect.
		<ul> <li>Committee shall not be aggressive or</li> </ul>
		interruptive while receiving the complaints.
		<ul> <li>Committee shall assure confidentiality, non-</li> </ul>
		retaliation and recommend interim measure
		to conduct a fair enquiry.
		<ul> <li>Committee shall not disclose the content of</li> </ul>
		the complaint.
	14	Committee shall not disclose the Identity
		and address of complainant, respondent
		and witnesses; information pertaining to
	,	conciliatory or inquiry proceedings or
		recommendations of the ICC.
3	Discuss measures to be taken	
	during current academic year	3
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual
	the complaint	harassment of women at workplace and College
		policy on Sexual harassment of women at
		workplace and students of the institute, has been
		kept in library need to check if anything is missing
		or if anything needs to be added.
· b)	To curtail Sexual harassment	The Teaching and Non-teaching staff shall be
	of women in and around	sensitized about the act - Prevention, Prohibition
	campus	and Redressal of Sexual harassment of women at
		workplace.

Page 3 of 4





c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.
4	Arrangement of Awareness program.	Necessity to make every member of the institute aware about the seriousness and gravity of such act. Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee



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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 18-12-2018

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on 24th December 2018, Monday in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 07-08-2018.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1015Ravi
2	Prof. Geetanjali Patil	Faculty Member	fall.
3	Prof. Manisha Rajole	Faculty Member	eit
4	Mr. Sandip Nathe	Non-Teaching Staff Member	200
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	Asshishir.
7	Miss. Sonali Lalwani	Student Representative	(Sonali.
8	Miss. Triveni Shewale	Student Representative	Everall.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	pujut
10	Prof. Purva Shah	Coordinator	(Dam)

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018- 2019 held on 24th December 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	When
2	Prof. Geetanjali Patil	Faculty Member	Falul
3	Prof. Manisha Rajole	Faculty Member	Fild Pilo
4	Mr. Sandip Nathe	Non-Teaching Staff Member	38
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ce
6	Mast. Ashish Vairagar	Student Representative	Aswaw.
7	Miss. Sonali Lalwani	Student Representative	Bonali.
8	Miss. Triveni Shewale	Student Representative	Therale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	tre water-
10	Prof. Purva Shah	Coordinator	Baul



Follo	wing are the agenda discus	sed in the meeting	
1	Overview the minutes of	f previous meeting dated 7 <sup>th</sup> Aug	ust 2018
а	To assign the	Committee shall know the	<ul> <li>Committee members</li> </ul>
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention, Prohibition
		Committee shall be	and Redressal of Sexual
		equipped with gathering	Harassment of Women
		and recording all the	Employees and Students
		relevant information and	in Higher Educational
		documents.	Institution's) Regulations
		Committee shall create	2015. And followed
		conducive meeting	Vishaka Guidelines
		environment.	against sexual
	-	Committee shall handle	harassment at
		complaints with respect.	workplace.
		Committee shall not be	000 000 one per #0 000 000 000000
		aggressive or interruptive	
		while receiving the	
		complaints.	
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	

Page 2 of 5 Ma

PRINCIPAL

Maratha Vidya Prasarak Samaj's T

COLLEGE OF ARCHITECTURE

Nashik

ATTESTED

		Committee shall not	
		disclose the content of the	
		complaint.	
		Committee shall not disclose	
		the Identity and address of	
		complainant, respondent and	
	2	witnesses; information	
		pertaining to conciliatory or	
		inquiry proceedings or	
		recommendations of the ICC.	
2	Review on the performa	nce of committee during current	academic year
		T T T T T T T T T T T T T T T T T T T	Total section (1991) Provided ■ Constant
a)	Guidelines to be set to	Copy of Vishakha Guidelines,	<ul> <li>The Copy has been kept</li> </ul>
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
		workplace and College policy	
		on Sexual harassment of	
	-	women at workplace and	
		students of the institute, need	*
		to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	conducted on 28 <sup>th</sup> August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	es surrection
		Redressal of Sexual	
		harassment of women at	
		workplace.	

Page 3 of 5





	There were no difficultie	es or incidences noted till date	
3		cution of measures to restrict such	activity.
			was Ms. Priya Thuvassery.
			equality the speaker
			towards gender
			to sensitize students
			equality was organized
			program on gender
			<ul> <li>On 17<sup>th</sup> September</li> <li>2018 an awareness</li> </ul>
			10 <sup>th</sup> August 2018
			Sindhu Hiremath on
			was conducted by Dr.
			skin and hair health
			A program on women's
			norms followed.
			members, Guidelines/
		in workplace.	ICC committee
	of such act.	sensitivity, equity for women	made aware about the
	seriousness and gravity	and hygiene, Gender	03/08/2018 the 1st year Students were
	aware about the	importance of safety, health	program dated on
	member of the institute	be organized to sensitize the	In the orientation
d)	Necessity to make every	change has to be done.  Awareness program need to	
		website, need to check if any	done.
	onine	already been uploaded on	either were needed to be
(c)	Reporting the complaint online	Online complaint portal is	No changes were done or



4	Miscellaneous issues if any		
	There were no issues or incidences noted till date		
None	of the incidences / grievances were recorded by ICC committee till date.		
Meeti	ng concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt		

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### **CIRCULAR**

Date: 27-02-2019

Respected members are informed that the concluding meeting to review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the meeting is scheduled on 05th March 2019, Tuesday in lecture hall L5 at 01.30 P.M.

AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	WELL
2	Prof. Geetanjali Patil	Faculty Member	antil.
3	Prof. Manisha Rajole	Faculty Member	Cide
4	Mr. Sandip Nathe	Non-Teaching Staff Member	35
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Per
6	Mast. Ashish Vairagar	Student Representative	Asshish
7	Miss. Sonali Lalwani	Student Representative	Sonale.
8	Miss. Triveni Shewale	Student Representative	Bhevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	newself
10	Prof. Purva Shah	Coordinator	Anno

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting

Internal Complaint Committee

Academic year 2018- 2019

Date & Day: 5th March 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whaw-
2	Prof. Geetanjali Patil	Faculty Member	File
3	Prof. Manisha Rajole	Faculty Member	Patrick
4	Mr. Sandip Nathe	Non-Teaching Staff Member	32
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	-Re
6	Mast. Ashish Vairagar	Student Representative	AzehishV.
7	Miss. Sonali Lalwani	Student Representative	Bonale.
8	Miss. Triveni Shewale	Student Representative	Burale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trumpet.
10	Prof. Purva Shah	Coordinator (	Cham





			-
	wing are the agenda discus		
1. 0	/erview of the agenda and	minutes of half yearly meeting.	
а	To assign the	Committee shall know the	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		Committee shall be	Prohibition and
,		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Womer
		relevant information and	Employees and
		documents.	Students in Higher
		Committee shall create	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. And
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
		aggressive or interruptive	workplace.
		while receiving the	
		complaints.	
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	
		Committee shall not	
		disclose the content of the	
		complaint.	

Page 2 of 5





		Committee shall not	
		disclose the Identity and	
		address of complainant,	
		respondent and witnesses;	
		information pertaining to	
		conciliatory or inquiry	
		proceedings or	
		recommendations of the	
		ICC.	
b	Discuss measures to be		Following are the
	taken during current		measures adopted.
	academic year		
I.	Guidelines to be set to	Copy of Vishakha Guidelines,	The Copy has been kept in
	report the complaint	Handbook on Sexual	Library for reference and
		harassment of women at	no updates are needed.
		workplace and College policy	
		on Sexual harassment of	
		women at workplace and	
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
II.	To curtail Sexual	The Teaching and Non-	A meeting has been
9	harassment of women	teaching staff shall be	conducted on 28th August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	•
		Redressal of Sexual	
		harassment of women at	
		workplace.	

Page 3 of 5



ATTESTED



III.	Reporting the complaint	Online complaint portal is	Chairperson of ICC has
	online	already been uploaded on	accessed Online
		website, need to check if any	complaint portal
		change has to be done.	periodically, No such
			complaints received till
			now.
С	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	program dated on
	institute aware about	importance of safety, health	03/08/2018 the 1st
	the seriousness and	and hygiene, Gender	year Students were
	gravity of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
			norms followed.
			A program on women's
			skin and hair health
			was conducted by Dr.
			Sindhu Hiremath on
			10 <sup>th</sup> August 2018
			On 17 <sup>th</sup> September
		94	2018 an awareness
			program on gender
			equality was organized
			to sensitize students
			towards gender
			equality the speaker
			was Ms. Priya
			Thuvassery.
			A program on women's

		health and diet was
		conducted by Dr.
		Sharmila Sindaphalkar
		on 8 <sup>th</sup> January 2019
2 Rev	view on performance of th	e committee in current Academic year.
a.	Committee followed all	By organizing
	the norms / guidelines	awareness program
	strictly	and by organizing
		meeting with students
		and employees of the
		institute
3 Diffi	culties occur during execu	tion of measures to restrict such activity.
a.	There were no difficult	ies faced to execute the norms or guidelines
4. N		to be discussed by permission of committee Members.
a.		ous issues were observed or guidelines
ntern	al complaint Committee	and all all all all all all all all all al
		as alert during current academic year 2018-2019 and hence
io suc	h complaints received.	
he ef	forts of committee was app	preciated by the Presiding officer of committee and it was
		be in action the next academic year as per the guidelines of
		tee for next 3 academic years.
		of thanks by Presiding officer Prof. Arpita Bhatt
		, G G Black

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Arpita Bhatt Presiding Officer

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### NOTICE

DATE: 10/07/2018

This is to inform following faculty members to remain present for Students

Grievance Redressal meeting on 11<sup>th</sup> July 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





# ACADEMIC YEAR - 2018-19

Page No. :

1	STUDENTS' GRIEVANCE REDRESSAL CELL.		
*	Meeting Dated 11 th July 2018		
	Members Present - Dr. Prajakta Baste, Prof. Niketa		
	Khothawale, Prof. Kiron Kadam, Mr. Sondie Northe,		
	Mrs. Dhongade, Mr. Pankoj khapare.		
_	Cirievances received -		
1)	Copies of books for issuing at home are less.		
2)	Wi-fi speed in studios is slow.		
3)	Accessibility of social ne media sites in compressible		
4)	Systems in Computer lab are slow.		
5)	Mosquito trouble in Studios of ground floor Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE		
	7(tion taker) Nashik		
1)	Librarian modern to a review and discuss the requirement		
	of copies additionally required to be made available for home issuing. Also list of additional titles		
	required under various subjects are to be taken from		
	forulties.		
2	Mr. Khapare to recheck the wi-fi speed at different		
	locations and discuss for requirement of additional		
	wireless access points it required.		
3	) Usage of social media sites in computer lab is not		
/	recommended.		
4	Systems in computer lab if required.		
/	systems in computer lab if required.		
5	Instructions given to inital mosquito nets in G.F. studio (Z-section)		
	Members Present - Ode		
.1	Dr. Prajakta Baste		
2	Prof. Niketa kothawale		
	Prof tiran kadam		

ADEMIC YEAR - 2018-19

Page No.:





Faculties opening suggestion box for knowing students' grievances

MX C T TOM

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### NOTICE

DATE: 10/01/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting today at 2.00 p.m. in Principal's cabin.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)







Meeting dated - 10 th Jan. 2019
Members present - Dr. Projokta Baste, Prof Niketa Kothawate,
Prof. kiron kadam, Mr. Vijay Dhikale, Mr. Sandip Mathe,
Aleshay Guikwood (student)
Students' arievances received -
(1) Facility to work in college fill +00 to 8,000 clock
in the exening for MASA work.
(2) Table tennis court, bandminton court, basketball court
needed in sets compus
(3) Additional day for site seeing of important locations is
needed in settlement tour.
Action taken -
1 HASA sec was instructed to give a letter for permission
to work in college maximum till 7.30 p.m. alongwith
names of the students and faculty to monitor. I strictly
Pollars the time
2) Physical education officer and Mr. Mathe to take
quotations from vendors for table tennis table, badminton
equipments etc. of discuss the same
3) Site seeing of important historic locations to be
included in settlement tour planning.  ATTESTED
4
Members present - De PRINCIPAL
Dr. Prujakta Baute Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik
(2) Trof. Miketa Kothawale
3 Prof. Kiron Kadam
4) Mr. Vijay Dhikale Yarchigane (s)
Mr. sandip Mathe

# RECEIVED GETEVANCES

Page No.

Table temis court badminhon court, Bashed Ball court is needed in college canpus .

please allow us do work in the evening dill 7:00 pm do 8:00 pm der WASAS Work we are not able to manage academic's & 'NASA' Work Completion.

Please try to arrange site-visits/ site seeing of important/famous Locations Luxing Study Tours 1

ATTESTED

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### CIRCULAR

Date: 17-08-2017

Meeting is scheduled on 22nd August 2017, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of Anti-Ragging Committee and Anti Ragging Squad for the academic year 2017- 2018

Following faculty members and non-teaching staff and students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- 3. Miscellaneous issues; if any to be discussed by permission of committee Member

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Cath
2.	Prof. Geetanjali Patil	Committee Member	000
3.	Mr. Sandip Nathe	Coordinator	The state of the s
4.	Mr. Arun Potdar	Parent Member	11/
5.	Miss. Kalyani Gite	Student Member	VC-
6.	Miss Pratiksha Thorat	Student Member (First Year)	40
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	CTO
8.	Inspector, Gangapur Road Police Station	Police Member	10 m
9.	MVP Media Center	Media	Goke
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Deligit
11.	Prof. Arpita Bhatt	Chairperson Of Squad	1 1 1 1
12.	Prof. Abhishek Nasikakar	Member Of Squad	WEBLAN
13.	Prof. Nandan Malani	Member Of Squad	Maluins

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

College of PRACTURE OF ARCHARDING ARCHARD ARCH

Mr Sandip Nathe Corodinator Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on 22nd August 2017 Monday in lecture hall L3 at 1.30 P.M.

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Cinto
2.	Prof. Geetanjali Patil	Committee Member	to til .
3.	Mr. Sandip Nathe	Coordinator	300
4.	Mr. Arun Potdar	Parent Member	11/
5.	Miss. Kalyani Gite	Student Member	****
6.	Miss Pratiksha Thorat	Student Member (First Year)	Garage Control
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	2
8.	Inspector, Gangapur Road Police Station	Police Member	- Charles
9.	MVP Media Center	Media	Groves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	thuite
11.	Prof. Arpita Bhatt	Chairperson Of Squad	1AVA ave
12.	Prof. Abhishek Nasikakar	Member Of Squad	W O V GOT
13.	Prof. Nandan Malani	Member Of Squad	Malaurikk

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Discussed	d various agendas as list	ed below:		
Agenda	Discussion	Decision	Action taken	
1	Overview of the agenda and minutes of last meeting			
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 21th March 2016.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.	
2		lities to the committee members.		
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.		
2.2	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments		
2.3	Punishments as per UGC	mentioned.  Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.		
2.4	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.		
5	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.  To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class		

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	No issues to be discussed		Nothing was to be addressed
3.0		s if any to be discussed	
	,	To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	×
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	
		Periodic maintenance of CCTV cameras	
	taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	
2.6	Measures to be	premises latest by 2.45 and to be vigilant if any incidence is occurring.  To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	
		respective faculty to be in the class until the last student leave the class.  To assign 2 peons to make sure the 1st year students leave the	

Prof. Arpita Bhatt Committee Member ATTESTED

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Dr. <del>Prajakta</del> Baste Principal

Chairperson of Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 08-03-2018

Respected members a meeting is scheduled on 12th March 2018, Monday in lecture hall L5 at 12.30 noon to review the performance of Anti-Ragging Committee for the academic year 2017- 2018

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 22-08-2017
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Porte
2.	Prof. Geetanjali Patil	Committee Member	CAND.
3.	Mr. Sandip Nathe	Coordinator	380
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	x60 -
6.	Miss Pratiksha Thorat	Student Member (First Year)	0.8
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	
8.	Inspector, Gangapur Road Police Station	Police Member	0
9.	MVP Media Center	Media	Lokes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Mules
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Wee and
12.	Prof. Abhishek Nasikakar	Member Of Squad	Am
13.	Prof. Nandan Malani	Member Of Squad	Malanikhk

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

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Mr. Sandip Nathe
Corodinator
Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on

Date-12th March 2018

Day-Monday

Venue-Lecture hall L5

Time- 12.30 noon

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	hypo
2.	Prof. Geetanjali Patil	Committee Member	Statis
3.	Mr. Sandip Nathe	Coordinator	Bly
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	40
6.	Miss Pratiksha Thorat	Student Member (First Year)	\$60
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	Sh
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	Growes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Munit
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WASLOW
12.	Prof. Abhishek Nasikakar	Member Of Squad	A su
13.	Prof. Nandan Malani	Member Of Squad	Malauin

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

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	l various agendas as list	ed below:		
Agenda	Discussion	Decision	Action taken	
1.0	Overview of the con-			
1.0	Overview of the agen	da and minutes of last meeting		
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 22 <sup>nd</sup> August 2017.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.	
1.2	Handover responsibilities to the committee members.			
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute	
1.3	To understand the roles and responsibilities to be performed			
	The Committees will take all necessary steps to prevent ragging incidences	To follow all the guidelines provided in the UGC regulation	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below	
2.0	Implementation of measures taken to Curbing of menace of ragging			
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in</li> </ul>	

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2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.  On 18/8/2017 in 3 day orientation program for the 1 <sup>st</sup> year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 28th August 2017, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 28th August 2017, Monday conducted with the nonteaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.



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		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 28th August 2017, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1 <sup>st</sup> year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 28th August 2017, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV	All the CCTV cameras
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	were functioning properly.  Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 28th August 2017, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 28th August 2017, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.





None of the issues were recorded	No cases / incidences found
neither were observed	No cases / incidences round
	preciated the efforts made by the committee to curb the ee members to guide the committee members for next committee was concluded with vote of thanks by Dr. Prajakta Baste

Prof. Arpita Bhatt Committee Member Dr. Prajakta Baste Principal

Chairperson of Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 10-08-2017

#### CIRCULAR

Respected members are informed that the 1<sup>st</sup> academic meeting is scheduled on 14th August 2017, Monday in lecture hall L5 at 12.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

#### Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2016-2017
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2017-2018.
- 4. Arrangement of Awareness program.

	INTERNAL COMPLAINT		
Sr. No.	COMMITTEE MEMBER	DESIGNATION	SIGNATURE
	(ICC) 2017-2018		
1	Prof. Arpita Bhatt	Presiding Officer	Sphan
2	Prof. Umesh Hirawe	Faculty Member	9:
3	Prof. Ketaki Joshi	Faculty Member	Chain
4	Prof. Purva Shah	Coordinator	AND MILE
5	Mr. Sandip Nathe	Non-Teaching Staff Member	12 R
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roy
7	Mast. Madhusudan Chandak	Student Representative	Whandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	- bouse.
10	Mr. Nitin Paranjape	Non-Government	Time !
	Abhivyakti, Media for Development	Organization	The act

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator Internal Complaint Comp



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 14th August 2017 Monday in lecture hall L5 at 12.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1 Delson al
2	Prof. Umesh Hirawe	Faculty Member	UZi
3	Prof. Ketaki Joshi	Faculty Member	Office
4	Prof. Purva Shah	Coordinator	Daw
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Dali
7	Mast. Madhusudan Chandak	Student Representative	M handak
8	Miss. Vaishnavi Boraste	Student Representative	Bosset
9	Mast. Tushar Parise	Student Representative	barse.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Margh

Page 1 of 4



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follov	ving were the Aganda for the mee	ting :-
1	Reviewed minutes of meeting of last academic year 2016-2017	<ul> <li>In the last academic year no cases / incidences of any kind of Sexual harassment was noted.</li> <li>In the last meeting it was decided to continue with the same committee members for the present academic year 2017-2018 and no change was needed to be adopted.</li> </ul>
2	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathericand recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints</li> </ul>

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8		<ul> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of</li> </ul>	
		the complaint.	
		Committee shall not disclose the Identity	
		and address of complainant, respondent	
		and witnesses; information pertaining to	
		conciliatory or inquiry proceedings or	
		recommendations of the ICC.	
3	Discuss measures to be taken		
	during current academic year		
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual	
	the complaint	harassment of women at workplace and College	
		policy on Sexual harassment of women at	
		workplace and students of the institute, has been	
		kept in library need to check if anything is missing	
	 	or if anything needs to be added.	
b)	To curtail Sexual harassment	The Teaching and Non-teaching staff shall be	
	of women in and around	sensitized about the act - Prevention, Prohibition	
	campus	and Redressal of Sexual harassment of women at	
		workplace.	
c)	Reporting the complaint	Online complaint portal is already been uploaded	
	online	on website, need to check if any change has to be	
		done.	
4	Arrangement of Awareness	Necessity to make every member of the institute	
	program.	aware about the seriousness and gravity of such	
		1	

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act. Awareness program need to be organized to
sensitize the importance of safety, health and
hygiene, Gender sensitivity, equity for women in
workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 15-12-2017

#### CIRCULAR

Respected members are informed that the half yearly meeting is scheduled on 8th December 2017, FRIDAY in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

#### Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2017-2018.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Varbhar-
2	Prof. Umesh Hirawe	Faculty Member	1000
3	Prof. Ketaki Joshi	Faculty Member	Kathi
4	Prof. Purva Shah	Coordinator	Market
5	Mr. Sandip Nathe	Non-Teaching Staff Member	128
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rail
7	Mast. Madhusudan Chandak	Student Representative	Mahandak.
8	Miss. Vaishnavi Boraste	Student Representative	Borostc.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Puluejut

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 8th December 2017 Friday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whan-
2	Prof. Umesh Hirawe	Faculty Member	Whan-
3	Prof. Ketaki Joshi	Faculty Member	Chath
4	Prof. Purva Shah	Coordinator	maul
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Sh
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pail
7	Mast. Madhusudan Chandak	Student Representative	Nehandak
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	Forise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugat



Follo	wing are the agenda discus	sed in the meeting	
1	Overview the minutes o	f previous meeting	
а	To assign the responsibilities of	Committee shall know the     Act, Policies and relevant	Committee members     have followed UGC
	committee members	Service rules.     Committee shall be equipped with gathering and recording all the relevant information and documents.     Committee shall create	(Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations 2015. And followed
		conducive meeting environment.  Committee shall handle complaints with respect.  Committee shall not be	Vishaka Guidelines against sexual harassment at workplace.
		aggressive or interruptive while receiving the complaints.  Committee shall assure confidentiality, non- retaliation and recommend interim measure to conduct	(A)

Page 2 of 4



	-			
			Committee shall not	
			disclose the content of the	
			complaint.	
			Committee shall not disclose	
			the Identity and address of	
			complainant, respondent and	
			witnesses; information	
			pertaining to conciliatory or	
			inquiry proceedings or	
			recommendations of the ICC.	
2		Discuss measures to be	taken during current academic	lyear
	a)	Guidelines to be set to	Copy of Vishakha Guidelines,	<ul> <li>The Copy has been kept</li> </ul>
		report the complaint	Handbook on Sexual	in Library for reference.
		£	harassment of women at	
			workplace and College policy	
			on Sexual harassment of	
			women at workplace and	
			students of the institute, need	
		9	to keep in library and make	
			available for everyone.	
	b)	To curtail Sexual	The Teaching and Non-	A meeting has been
		harassment of women	teaching staff shall be	conducted on 12 <sup>th</sup>
		in and around campus	sensitized about the act -	September 2017, Tuesday
			Prevention, Prohibition and	
			Redressal of Sexual	
			harassment of women at	
			workplace.	

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c)	Reporting the complaint	Online complaint portal is	No changes were done or
	online	already been uploaded on	either were needed to be
		website, need to check if any	done.
		change has to be done.	
3	Arrangement of Awarene	ess program.	
	Necessity to make every	Awareness program need to	In the orientation
	member of the institute	be organized to sensitize the	program dated on
	aware about the	importance of safety, health	18/08/2017 the 1 <sup>st</sup>
	seriousness and gravity	and hygiene, Gender	year Students were
	of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
		*	norms followed.
			A health and hygine
			program will been
			organized in the month
			of February.

There were no incidences / grievances recorded by ICC till date.

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

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Maratha Vidya Rusarak Samaj's
COLLEGE OF ARCH TECTURE
Nashik

Prof. Arpita Bhatt
Presiding Officer

Internal Complaint Committee

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

Date: 15-03-2018

Respected members are informed that the concluding meeting is scheduled on 19th March 2018, Monday in lecture hall L5 at 01.30 P.M. to review the roles and responsibilities performed by Internal Complaint Committee for the academic year 2017- 2018.

#### AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LABham-
2	Prof. Umesh Hirawe	Faculty Member	Wis
3	Prof. Ketaki Joshi	Faculty Member	Kath
4	Prof. Purva Shah	Coordinator	(A) orn
5	Mr. Sandip Nathe	Non-Teaching Staff Member	BRV
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchondak.
8	Miss. Vaishnavi Boraste	Student Representative	Evaste.
9	Mast. Tushar Parise	Student Representative	Farisc
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Theyer

Prof. Purva Shah

Coordinator Internal Complaint Committee

PRINCIPAL



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 19th March 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whate-
2	Prof. Umesh Hirawe	Faculty Member	m.
3	Prof. Ketaki Joshi	Faculty Member	Chathi
4	Prof. Purva Shah	Coordinator	Phank
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	nchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Prairie



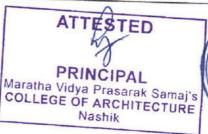


Follo	owing are the agenda discu	issed in the meeting	
1.0	verview of the agenda and	minutes of half yearly meeting.	2
а	To assign the	<ul> <li>Committee shall know the</li> </ul>	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		<ul> <li>Committee shall be</li> </ul>	Prohibition and
		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Women
		relevant information and	Employees and
		documents.	Students in Higher
		<ul> <li>Committee shall create</li> </ul>	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. And
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
		aggressive or interruptive	workplace.
		while receiving the	
	>	complaints.	,
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	ATTESTED
		a fair enquiry.	7
		Committee shall not	PRINCIPAL Maratha Vidya Prasarak Sama COLLEGE OF A SCHILLEGE
		disclose the content of the	COLLEGE OF ARCHITECTUI
		complaint.	

		The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual	A meeting has been conducted on 12 <sup>th</sup> September 2017, Tuesday
b I.	Discuss measures to be taken during current academic year Guidelines to be set to report the complaint	Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.  Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make available for everyone.	Following are the measures adopted.  The Copy has been kept in Library for reference.

	D		
III.	Reporting the complaint	, Fortanio	Chairperson of ICC has
	online	already been uploaded on	accessed Online
		website, need to check if any	complaint portal
		change has to be done.	periodically, No such
			complaints received till
			now.
С	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	program dated on
	institute aware about	importance of safety, health	18/08/2017 the 1st
	the seriousness and	and hygiene, Gender	year Students were
	gravity of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
			norms followed.
			<ul> <li>Lecture by Dr. Manasi</li> </ul>
		,	Kathaley on Women
	0.1		health & hygiene was
			held on 08th March
			2018
2 Rev	view on performance of the	committee in current Academic	year.
a.	Committee followed all		By organizing
	the norms / guidelines	-	awareness program
	strictly		and by organizing
			meeting with students
		9	and employees of the
			institute

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3 Diff	ficulties occur during execution of m	neasures to restrict such activity.
a.	There were no	
	difficulties faced to	
	execute the norms or	
	guidelines	
4. 1	Miscellaneous issues if any to be dis	cussed by permission of committee Members.
a.	None of the	
	miscellaneous issues	
	were observed or	
	guidelines	
	guidennes	
ntern	al complaint Committee was alert de	uring current academic year 2017-2018 and hence
o suc	ch complaints received till now.	7 Colo 2017 2016 and Hence
he ef	forts of committee was appreciated	by the Presiding officer of committee and
que	sted them to guide the new committee	tee for the coming Academic year 2018-2019 that
	Baras are new committee	the for the coming Academic year 2018-2019 that

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

committee for next 3 academic years.

will be in action the next academic year as per the guidelines of UGC for formation of the

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Prof. Arpita Bhatt

Presiding Officer Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 04/07/2017

This is to inform following faculty members to remain present for Students

Grievance Redressal meeting on 5th July 2017 in Principal's cabin at 2.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





Academic year - 2017-18 Page No.: Students Carievance Redressal (ell. \* Meeting dated - 5th July 2017 Members Present - Dr. Projukta Baste, Prof. Niketa Kothawale, Prof. Kiron Kadam, Mr. Sandip Nathe, Mr. Pankaj khapure. Students' Grievances Received -1. Extra electrical points required in studios for working on laptops. 2. Person of xerox facility is not available oftentimes. 3. Facility for sheets plotting is required in college. Action taken -1. Instructions were given to a install electric switch points in studies to facilitate students to work on their laptops. 2. The timing for xorix facility for students scheduled from 1.00 p.m. to 3.30 p.m. and a person to be dedicated for the same during scheduled time -3. ferson - Mr. khapar was instructed to get quotations for 36" size plotter & discuss. Members Present: Dr. Projekta Boite Prof Hiketa Kothawale Prof. Kiron Kadam Mr. Sandin Mathe

PRAS

Date: / / Page No.:

	Pape No.:
STUDENTS	GRIEVANCES.
	on one Leptop's - in studio's. No electrical point.
- ENIA / 1. 11	
	in college wehave to go outside.
	Person at zerox  mothine offen not  available we have  to go outside
Marath	PRINCIPAL  Ta Vidya Prasarak Samaj's EGE OF ARCHITECTURE  Nashik



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

## NOTICE

DATE: 19/01/2018

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 22<sup>nd</sup> January 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





22 nd Janury 2018 Meeting dated Members Present -Dr. Projekta Baste, Prof Niketa Kothawdle, Prof. Kiron Kadam, Mr. Vijay Dhikale, Mr. Sandip Nothe, Mr. Pankaj Khapore, Mr. Ruhul Aher, Mr. Jajune Students' arrievances received Facility to work in workshop for extended hours for model making 2. Sports facilities are required Wi-fi speed is slow. Colour printer is required in college Action taken -Two dedicated workshop technical staffs are appointed and directed to help students during their model making process in workshop during extended hours. 2. Instructions given to physical education officer to make the list of sports equipments required to be purchased alongwith tentative budget & discuss the same 3. Mr. Khapar was instructed to analyse & discuss the need and locations for additional wireless access points to improve wi-fi connectivity. 4. Mr. Khapare - to take quotation for colour printer from vendor & discuss. Members Present -Mr. Rahul Aher (1) Dr. Projakta Boste Mr. Tajane 2) Prof. Niketa Kothawale

SNOENS GRIEVANCES	Fage No.
in workshop after college we cannot complete models	
Sports facilities  Should be there in  Our college.  kindly accept.	
1) Wifi speed is too sbw.  Please Proceeds the speed.  it's too invitating for surffing  Thank you Mam.  2) Colour Printer is also needed in	PRINCIPAL Maratha Vidya Prasarak Samaj's
2) Colour Printer is also meaner in	COLLEGE OF ARCHITECTURE Nashik

Page Mo.:

2017-18



Faculties opening suggestion box for knowing students' grievances





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email : cansnashik@mvp.edu.in

Date: 04-08-2016

#### CIRCULAR

All the respected members are informed that a meeting is scheduled on **08th August 2016**, Monday in **lecture hall L5** at **11.30 A.M**. to formulate and assign the responsibility of **Anti-Ragging Committee** for the **academic year 2016-2017** 

Faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- To understand the roles & responsibilities to be performed.

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	Ripte
2	Prof. Abhishek Nashikakar	Faculty Member	N m
3	Mr. Dilip Aware	Parent Member	9
4	Mast. Hardik Dhadiwal	Student Member	nendus
5	Miss. Rasika Dengle	Student member (First year)	Devace
6	Mr. Sachin Gaikwad	Co-ordinator	5.
7	Mr. Rahul Aher	Non-Teaching Staff Member	9
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nhugh
11	Prof. Arpita Bhatt	Chairperson of Squad	What
12	Prof. Suruchi Ranadive	Anti-Squad Member	Elanadu
13	Prof. Ashish Khemnar	Anti-Squad Member	Ann.

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Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Archies of Archies of

Mr. Sachin Gaikwad Corodinator Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 11.30 AM.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	caple
2	Prof. Abhishek Nashikakar	Faculty Member	100
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Mudus
5	Miss. Rasika Dengle	Student member (First year)	DENCE
6	Mr. Sachin Gaikwad	Co-ordinator	Se
7	Mr. Rahul Aher	Non-Teaching Staff Member	- Au
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Thujt
11	Prof. Arpita Bhatt	Chairperson of Squad	What
12	Prof. Suruchi Ranadive	Anti-Squad Member	Elanadu
13	Prof. Ashish Khemnar	Anti-Squad Member	LAND





Page 1 of 4

Discusse	d various agendas o	as listed below:	
Agenda	Discussion	Decision	Action taken
1	Overview of the ag	genda and minutes of last mee	ting
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 6th March 2015.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.
2	Handover responsi	bilities to the committee memb	pers.
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
3	To understand the	roles and responsibilities to be p	performed
3.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	
3.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	

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3.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	
3.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	
		To inform the faculty members to suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last	
		student leave the class.	
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	
3.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	
To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	
To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	
	Anti-ragging Squads in the campus premises, around the premises and in the hostel.  To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging  To inform all the non-teaching members to be vigilant and to report any of

Prof. Arpita Bhatt Committee Member

Dr. Prajakta Baste Principal

Chairperson of Committee

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Page 4 of 4





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 09-03-2017

Respected members a meeting is scheduled on 21th March 2017, Tuesday in lecture hall L5 at 1.00 P.M to review the performance of Anti-Ragging Committee for the academic year 2016- 2017

Following faculty members and Non-teaching staff and Students representatives from Architecture are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 08-08-2016
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	histe
2	Prof. Abhishek Nasikakar	Committee Member	Alm
3	Mr. Dilip Aware	Parent Member	1.0
4	Mast. Hardik Dhadiwal	Student Member	Mondel
5	Miss. Rasika Dengle	Student member (First year)	Devot
6	Mr. Sachin Gaikwad	Coordinator	53.
7	Mr. Rahul Aher	Non-Teaching Staff Member	Sho
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The The
11	Prof. Arpita Bhatt	Chairperson Of Squad	Whan-
12	Prof. Suruchi Ranadive	Anti-Squad Member	Wanada
13	Prof. Ashish Khemnar	Anti-Squad Member	Amer

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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Mr. Sachin Gaikwad Coordinator Anti-Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 21th March 2017 Tuesday in lecture hall L5 at 1.00 P.M.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	Supple
2	Prof. Abhishek Nasikakar	Committee Member	1/20
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Marul.
5	Miss. Rasika Dengle	Student member (First year)	DEPOSE
6	Mr. Sachin Gaikwad	Coordinator	SZ.
7	Mr. Rahul Aher	Non-Teaching Staff Member	1
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	the att
11	Prof. Arpita Bhatt	Chairperson Of Squad	Whom
12	Prof. Suruchi Ranadive	Anti-Squad Member	Slavadire
13	Prof. Ashish Khemnar	Anti-Squad Member	- Allen



Discusse	d various agendas o	as listed below:			
Agenda	Discussion				
1.0	Overview of the agenda and minutes of last meeting				
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 6th March 2015.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.		
1.2	Handover responsibilities to the committee members.				
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute		
.3	To understand the roles and responsibilities to be performed				
The Committees will take all necessary steps to prevent ragging incidences		To follow all the guidelines provided in the UGC regulation  ATTESTED  PRINCIPAL  Maratha Vidya Prasarak Sama	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below		

2.0	Implementation o	Implementation of measures taken			
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.</li> </ul>		
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.		
			On 5/8/2016 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.		
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received		
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.  ATTESTED  PRINCIPAL  Maratha Vidya Prasarak Sam  COLLEGE OF ARCHITECTU  Nashik		

	73	To inform the faculty members to suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.		Faculty members were informed by calling a meeting on 29th August 2016, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		sure the 1 leave the 2.45 and	2 peons to make st year students premises latest by to be vigilant if any e is occurring.	A meeting was called on 29th August 2016, Monday conducted with the non-teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.
		be vigilar areas and the 1st year	the watchman to at in the parking d in the campus if ar students are fter college timings.	The watchman was informed in the meeting on 29th August 2016, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.		Faculty members were informed by calling a meeting on 29th August 2016, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
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		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.	
		Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti- ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.	
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 29th August 2016, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.	
		To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 29th August 2016, Monday to inform the non- teaching members to be	
	8 "		vigilant about any incidence happening around. None of such incidences occurred in the campus.	
3.0	Miscellaneous issues if any to be discussed			
		None of the issues were recorded neither were observed	No cases / incidences found	

Dr. Baste appreciated the efforts made by the committee to curb the menace of ragging, she requested the committee members to guide the committee members for next committee for the academic year 2017-2018

The meeting was concluded with vote of thanks by Dr. Prajakta Baste.

Prof. Arpita Bhatt Committee Member PRINC PAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
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Page 5 of 5

Dr. Prajakta Baste Principal

Chairperson of Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 04-08-2016

#### CIRCULAR

Respected members are informed that the 1<sup>st</sup> academic meeting is scheduled on 08th August 2016, Monday in lecture hall L5 at 1.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2016- 2017.

#### Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2015-2016
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2016-2017.
- 4. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whar-
2	Prof. Umesh Hirawe	Faculty Member	CADY -
3	Prof. Ketaki Joshi	Faculty Member	Chate
4	Prof. Purva Shah	Coordinator	Dint 2
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	S.L.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pail
7	Mast. Madhusudan Chandak	Student Representative	nahardak.
8	Miss. Vaishnavi Boraste	Student Representative	Broaste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Enfante

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	V& Bhaw-
2	Prof. Umesh Hirawe	Faculty Member	UDS
3	Prof. Ketaki Joshi	Faculty Member	Charles
4	Prof. Purva Shah	Coordinator (	Rank
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	52.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pols
7	Mast. Madhusudan Chandak	Student Representative	Nchandak .
8	Miss. Vaishnavi Boraste	Student Representative	Bornste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Dungate



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follo	wing were the Aganda for the me	eting :-	
1	Reviewed minutes of meeting of last academic year 2015-2016		In the last academic year no cases / incidences of any kind of Sexual harassment was noted. In the last meeting it was decided to continue with the same committee members for the present academic year 2016-2017 and no change was needed to be adopted.
2	To assign the responsibilities of committee members		Committee shall know the Act, Policies and relevant Service rules.  Committee shall be equipped with gathering and recording all the relevant information and documents.  Committee shall create conducive meeting environment.  Committee shall handle complaints with respect.  Committee shall not be aggressive or interruptive while receiving the complaints.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCH:TECTURE

Page 2 of 4

		<ul> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.</li> </ul>	
3	Discuss measures to be taken during current academic year	recommendations of the ICC.	
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make available for everyone.	
b)	To curtail Sexual harassment of women in and around campus	The Teaching and Non-teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	
d)	Reporting the complaint offline	A complaint Drop box/Suggestion Box is already been placed and need to check it periodically and require to update muster accordingly.	

Page 3 of 4



4	Arrangement of Awareness	Necessity to make every member of the institute
	program.	aware about the seriousness and gravity of such act.
		Awareness program need to be organized to
		sensitize the importance of safety, health and
		hygiene, Gender sensitivity, equity for women in
		workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

**Internal Complaint Committee** 





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 13-12-2016

#### **CIRCULAR**

Respected members are informed that the half yearly meeting is scheduled on 19th December 2016, Monday in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2016- 2017.

#### Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2016-2017.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	COBLAY-
2	Prof. Umesh Hirawe	Faculty Member	Uni-o
3	Prof. Ketaki Joshi	Faculty Member	John
4	Prof. Purva Shah	Coordinator	Parel
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	42.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rati
7	Mast, Madhusudan Chandak	Student Representative	Mchandak
8	Miss. Vaishnavi Boraste	Student Representative	Poroste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Marke

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 19th December 2016 Monday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	W.W.
2	Prof. Umesh Hirawe	Faculty Member	1000
3	Prof. Ketaki Joshi	Faculty Member	CKO
4	Prof. Purva Shah	Coordinator	Tand
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	59
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rui
7	Mast. Madhusudan Chandak	Student Representative	na hardak.
8	Miss. Vaishnavi Boraste	Student Representative	Boroste.
9	Mast. Tushar Parise	Student Representative	- bonise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Muy .

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Page 1 of 4



	owing are the agenda disc	cussed in the meeting	-
a	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> </ul>	Committee members     have followed UGC     (Prevention,     Prohibition and     Redressal of Sexual     Harassment of Women     Employees and     Students in Higher     Educational     Institution's)
		<ul> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints.</li> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and</li> </ul>	Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.  PRINCIPAL Maratha Vidya Prasarak Sama COLLEGE OF ARCHITECTUI Nashik

		respondent and witnesses	3;
		information pertaining to	
		conciliatory or inquiry	
		proceedings or	
		recommendations of the	
		ICC.	
2	Discuss measures	to be taken during current acad	lemic year
а			
		17 Thorachia Guidelines,	The Copy has been kept
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
		workplace and College policy	
		on Sexual harassment of	
		women at workplace and	
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	
	in and around campus	sensitized about the act -	conducted on 29th August 2016, Monday
		Prevention, Prohibition and	2010, Moriday
		Redressal of Sexual	
		harassment of women at	
		workplace.	
c)	Reporting the complaint	Online complaint portal is	No observe
	online	already been uploaded on	No changes were done or
		website, need to check if any	either were needed to be
		change has to be done.	done.
d)	Reporting the complaint	A complaint Drop	Th
	offline	box/Suggestion Box is already	The complaint box is
	~	been placed and need to	opened once every
		check it periodically	semester for any students
		one on it periodically	grievances but no sexual
			harassment case or

Page 3 of 4





			issues or incidences were reported
3	Arrangement of Aware	eness program.	
	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on 05/08/2016 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.</li> <li>Sexual harassment program will be organized in the coming months.</li> </ul>

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PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

Date: 09-03-2017

Respected members are informed that the concluding meeting is scheduled on 20th March2017, Monday in lecture hall L5 at 01.30 P.M. to review the roles and responsibilities performed by Internal Complaint Committee for the academic year 2016- 2017,

#### AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	CONSON-
2	Prof. Umesh Hirawe	Faculty Member	4000
3	Prof. Ketaki Joshi	Faculty Member	Charles
4	Prof. Purva Shah	Coordinator	Mari
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	5.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchardak.
8	Miss. Vaishnavi Boraste	Student Representative	Boxaste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Murpet



Prof. Purva Shah

Coordinator Internal Complaint Committee

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2016- 2017 held on 20th March 2017 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LOMBRAN-
2	Prof. Umesh Hirawe	Faculty Member	6.0
3	Prof. Ketaki Joshi	Faculty Member	Jestin .
4	Prof. Purva Shah	Coordinator	David
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	50
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mahandat.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- paise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	twante.



Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Following are the agenda discussed in the meeting

# 1. Overview of the agenda and minutes of half yearly meeting.

a	To assign the	Committee shall know
	responsibilities of	the Act, Policies and
	committee	relevant Service rules.
	members	Committee shall be
		equipped with
		gathering and
		recording all the
		relevant information
		and documents.
	-	<ul> <li>Committee shall create</li> </ul>
		conducive meeting
		environment.
		<ul> <li>Committee shall</li> </ul>
		handle complaints with
		respect.
		<ul> <li>Committee shall not be</li> </ul>
		aggressive or
		interruptive while
		receiving the
		complaints.
		<ul> <li>Committee shall assure</li> </ul>
		confidentiality, non-
		retaliation and

 Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

	_	and College policy on Sexual harassment of women at workplace	PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik
	complaint	Sexual harassment of women at workplace	reference. ATTESTED
	to report the	Guidelines, Handbook on	kept in Library for
1.	Guidelines to be set	Copy of Vishakha	The Copy has been
	year		
	current academic		
	be taken during		measures adopted.
b	Discuss measures to		Following are the
		*	
		the ICC.	
		recommendations of	
		proceedings or	
-	,	conciliatory or inquiry	
		witnesses; information pertaining to	
		respondent and	
		complainant,	
		and address of	
		disclose the Identity	
		Committee shall not	
		the complaint.	
		disclose the content of	
		Committee shall not	
		fair enquiry.	
		measure to conduct a	
		recommend interim	

		and students of the	
		institute, need to keep in	
		library and make	
		available for everyone.	
	_		
II.	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of	teaching staff shall be	conducted on 29th
	women in and	sensitized about the act -	August 2016, Monday
	around campus	Prevention, Prohibition	
		and Redressal of Sexual	
		harassment of women at	
		workplace.	
III.	Reporting the	Online complaint portal is	Chairperson of ICC
	complaint online	already been uploaded	has accessed Online
		on website, need to	complaint portal
		check if any change has	periodically, No such
		to be done.	complaints received
			till now.
IV.	Reporting the	A complaint Drop	The complaint box is
	complaint offline	box/Suggestion Box is	opened once every
		already been placed	semester for any
		and need to check it	students grievances
		periodically	but no sexual
			harassment case or
			issues or incidences
			were reported
			(512 A)

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ATTESTED

С	Necessity to make	Awareness program	In the orientation
	every member of	need to be organized to	program dated on
	the institute aware	sensitize the importance	05/08/2016 the 1st
	about the	of safety, health and	year Students were
	seriousness and	hygiene, Gender	made aware
	gravity of such act.	sensitivity, equity for	about the ICC
		women in workplace.	committee
	×		members,
			Guidelines/ norms
			followed.
			Sexual harassment
			program has been
			organized on
			27/02/2017 by
			Prof. Arpita Bhatt.
			,
2 Review on performance of the committee in current Academic year.			Academic year.
a.	Committee followed		Pu organisis s
	all the norms /		By organizing
	guidelines strictly		awareness
	goldennes sinchly		program and by
			organizing meeting
			with students and
			employees of the
			institute
3 Diffi	culfies occur during ex	secution of measures to restr	ict such activity

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a.	There were no difficulties faced to execute the norms or guidelines	
	Miscellaneous issues if a mbers.	any to be discussed by permission of committee
a.	None of the miscellaneous issues were observed or guidelines	

Internal complaint Committee was alert during current academic year 2016-2017 and hence no such complaints received till now.

Principal Dr. Prajakta Baste appreciated the efforts taken by the committee and requested them to continue committee for the coming Academic year 2017-2018 as per the guidelines of UGC for formation of the committee for 3 academic years

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

Prof. Arpita Bhatt

Presiding Officer Internal Complaint Committee



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# POINT NO - 3

Institute website \_ Web links
Anti-Ragging Committee

https://cansnashik.org/anti-ragging-committee/

**ICC** 

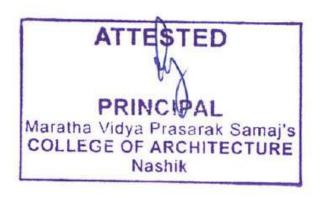
https://cansnashik.org/internal-complaint-committee-grievance-call/

**Students Grievance Cell** 

https://cansnashik.org/students-grievance-redressal-cell/

**Annual Reports Of** 

**Anti-Ragging Committee & ICC** 







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 17/06/2020

#### ANTI RAGGING COMMITTEE REPORT 2021-2021

8

#### ANTI RAGGING SQUAD REPORT 2021-2021

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was advised to actively plan surprise visit to college and hostel periodically for curbing the menace of ragging in the campus once the institute starts functioning physically in offline mode.

But due the pandemic situation the 1<sup>st</sup> year college for the A.Y year 2021-2021 batch (A.Y January 2021 to June 2021) the working was in online mode. So both the committee formations as per norms was established but the meetings and the functioning of both committees couldn't take place as the students did not come physically to the institute.

There was no separate report from the squad committee as entire working was in online mode.

As there was no interaction of the senior students with the 1st year students, none of the ragging cases or incidences took place.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Principal

Head of Anti-Ragging Committee

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PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

Nashik



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 18/03/2021

# REPORT ON INTERNAL COMPLAINT COMMITTEE ACADEMIC YEAR 2020-2021

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Due to the pandemic situation the college for the A.Y year 2020-2021 was in online mode. So the committee formations as per norms was established the committee was in position from the A.Y 2018-2021 for the last three years but the meetings and the functioning of committees couldn't take place as the students did not come physically to the institute.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report in online mode.



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Following are list of awareness programs conducted for academic year

- Living Equality On 27<sup>th</sup> June 2020 an awareness program on gender sensitization was addressed by Madhu Chougoankar.
- Generation Equality On 27<sup>th</sup> October 2020 an awareness program on Equality - Realizing Women's Right was organized by Adv Charusheela Khairnar.
- Self Defence for women Program was organized on 8<sup>th</sup> March 2021 for the girl students to build confidence in physical resistance skills.

The institute was in online mode of working for the students for the entire year so the committee meetings couldn't take place, but the awareness programs were planned online.

And thus there were no complaint of any kind of harassment received in the academic year 2020-2021.

Prof. Arpita Bhatt

**Presiding Officer** 

**Internal Complaints Committee** 

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COLLEGE OF ARCHITECTURE
Nashik

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 13/03/2020

#### ANTI RAGGING SQUAD REPORT 2019-2020

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of india and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2019-2020, thus no such complaints were registered.

Prof. Megha Butte

Committee Member

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

Chairperson of Squad





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 18/03/2020

#### ANTI RAGGING COMMITTEE REPORT 2019-2020

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was actively planning surprise visit to college and hostel periodically for curbing the menace of ragging in the campus.

Both, the committee and Anti Ragging Squad have periodically reviewed the situation and information derived from annual analysis regarding anti-ragging. Formulate guidelines which were taken during the current academic year and illustrate that,

Ragging is strictly forbidden in or outside the college campus. The Anti-Ragging Committee has been vigorously active for specific purpose.

In the beginning of academic year 2018-2019, Anti ragging committee member Prof. Arpita Bhatt guided all the students about effect and consequences of ragging in and around the institutional campus.

Committee members also discussed about measures to be taken in further consolidate prevention and prohibition of ragging in the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1<sup>st</sup> year students by 2.45 – 3.00 P.M, to ensure it further the faculties after the studio/ lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.

Page 1 of 3





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In the meeting with the senior students of academic year 2019-2020, Chairperson of the Antiragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1<sup>st</sup> year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1<sup>st</sup> year students the 24\*7 helpline no's of the committee members, along with email id (cares antiragging@cansnashik.org) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized for the 1<sup>st</sup> year students by the 2<sup>nd</sup> year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2019-2020, none of the ragging complaint has been received or observed.

The first year students were assured that institute does not appreciate and support such events.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Principal

Head of Anti-Ragging Committee

Page 2 of 3

PRINCIPAL





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Chairperson of the anti ragging committee Dr. Prajakta Baste addressing to Teaching Staff and Non teaching staff regarding taking care and to be vigilant in and around campus to restrict any prohibited activity taking place.



Guidelines to be implemented in current academic year 2019-2020, informed by Chairperson of Anti ragging committee.

Page 3 of 3







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 16/03/2020

# REPORT ON INTERNAL COMPLAINT COMMITTEE

#### A.Y 2019-2020

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Email id chairperson.icc@cansnashik.org has been uploaded on website and shared on notice board for the students to lodge a complaints

Suggestion-Box/ Compliant Box has been placed under the CCTV camera and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

E- Form is uploaded on website to file the complaint online to the Presiding Officer

of the committee.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

Page 1 of 4



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Vishakha Guidelines and Handbook on Sexual Harassment of Women at Workplace, ICC College Policy Document & UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 have been kept in the library and made available for everyone.

A meeting was conducted on 27th August 2019 to make aware all the employees of the institute from teaching and non-teaching departments about Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, ICC College Policy Document & UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report.

Following are list of awareness programs conducted for academic year

- Orientation program On 1<sup>st</sup> August 2019 the 1<sup>st</sup> year students
  were informed and educated about ICC rules regulations and
  guidelines that the institute follows the program was addressed by
  Prof. Arpita Bhatt.
- Nirbhaya Muk Morcha- On 7<sup>th</sup> December 2019 after the Hydrabad Incidence, Muk Morcha (Nirbhaya Silent March) was called for the Sensitization towards issues and to understand &

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stand for each other and for self and to Advocate to make violence against women is unacceptable at any level.

- No Violence Against Women Program conducted by Vishwas
  Nagre Patil on 16th December 2019 to spread awareness for
  violence happening on women and the measures to be taken
  against it, Violence against women and girls is a human rights
  violation, and the immediate and long-term physical, sexual, and
  mental consequences for women was addressed in the program.
- Bharosa Kaksha Program was conducted for women on 13<sup>th</sup>
  January 2020 to spread awareness against sexual harassment and
  various safety measures to prevent harassment.
- Gender Sensitization Addressal Program An Awareness program was conducted on 5<sup>th</sup> March 2020 to spread knowledge on equal opportunity and rights of women.

There is no such complaint of any kind of violence received in the current academic year 2019-2020.

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PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Arpita Bhatt

**Presiding Officer** 

**Internal Complaints Committee** 







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 29/03/2019

#### **ANTI RAGGING SQUAD REPORT 2018-2019**

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M -3.00 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1<sup>st</sup> year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2018-2019, thus no such complaints were registered.

Prof. Ketaki Joshi

Committee Member

PDINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Arpita Bhatt

Chairperson of Squad







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 09/04/2019

#### **ANTI RAGGING COMMITTEE REPORT 2018-2019**

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was actively planning surprise visit to college and hostel periodically for curbing the menace of ragging in the campus.

Both, the committee and Anti Ragging Squad have periodically reviewed the situation and information derived from annual analysis regarding anti-ragging. Formulate guidelines which were taken during the current academic year and illustrate that.

Ragging is strictly forbidden in or outside the college campus. The Anti-Ragging Committee has been vigorously active for specific purpose.

In the beginning of academic year 2018-2019, Anti ragging committee member Prof. Umesh Hirawe guided all the students about effect and consequences of ragging in and around the institutional campus.

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ATTESTED

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Committee members also discussed about measures to be taken in further consolidate prevention and prohibition of ragging in the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1st year students by 2.45 – 3.00 P.M, to ensure it further the faculties after the studio/lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.

In the meeting with the senior students of academic year 2018-2019, Chairperson of the Anti-ragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1st year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1st year students the 24\*7 helpline no's of the committee members, along with email id (<u>cares.antiragging@cansnashik.org</u>) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

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Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized for the  $1^{st}$  year students by the  $2^{nd}$  year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2018-2019, none of the ragging complaint has been received or observed.

The first year students were assured that institute does not appreciate and support such events.

(m)

Prof. Umesh Hirawe

Committee Member

ATTESTED

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE

Dr. Prajakta Baste

Principal

Head of Anti-Ragging Committee



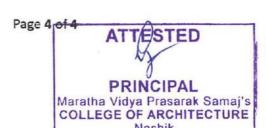
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Chairperson of committee Dr. Prajakta Baste addressing committee members about curbing ragging in the campus and discussing measures to be taken to restrict ragging in the institute campus



Respected chairperson of committee Dr. Prajakta Baste along with the appointed committee members







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Date: 13/03/2019

#### REPORT ON INTERNAL COMPLAINT COMMITTEE

MVP Samaj's College of Architecture and Centre for Design have formed internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act,2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee (ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace have been kept in the library and made available for everyone.

On 28th August 20218 all the employee of the institute from teaching and Nonteaching departments were made aware of UGC guidelines and Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Suggestion Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.

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E- Form was uploaded on website to file the complaint online to the Chairperson of the committee.

In the orientation program dated on 03/08/2018 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms to be followed.

A program on women's skin and hair health was conducted by Dr. Sindhu Hiremath on 10th August 2018. On 17th September 2018 an awareness program on Gender Equality was organized to sensitize students towards gender equality the speaker was Ms. Priya Thuvassery. A program on women's health and diet was conducted by Dr. Sharmila Sindaphalkar on 8th January 2019

None of the complaints were registered in the current academic year 2018-2019.

Prof. Arpita Amit Bhatt

**Presiding Officer** 

Internal Complaints Committee

ATTESTED

PRINCIPAL

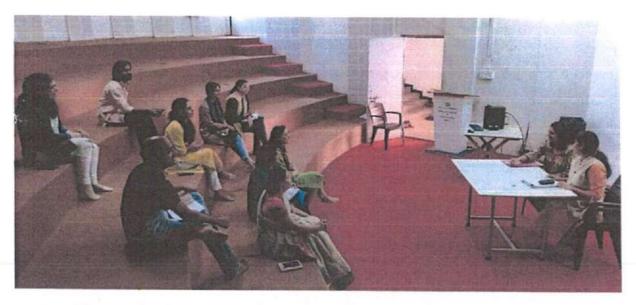
Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

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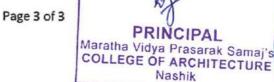
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Presiding member Prof. Arpita Bhatt of ICC guiding committee members in the meeting.



Committee members discussed about pros and cons of guidelines.





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Date: 25/02/2018

#### **ANTI RAGGING SQUAD REPORT 2017-2018**

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise risit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M -3.00 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students

The squad periodically made interactions with the  $\mathbf{1}^{\text{st}}$  year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2017-2018, thus no such complaints were registered.

Prof. Megha Butte

Committee Member

ATTESTED

PRINCIPAL Maratha Vidya Prasarak Samaj's

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Arpita Bhatt

Chairperson of Squad





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Date: 05/04/2018

#### ANTI RAGGING COMMITTEE REPORT 2017-2018

MVP Samaj's College of Architecture decided to form an Anti Ragging committee which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college and hostel periodically to check if such activities are occurring.

The Anti-ragging committee has been actively functioning for specific purpose to forbid ragging in or out of the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1st year students by 2.45 – 3.00 P.M. to ensure it further the faculties after the studio/lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.

In the meeting with the senior students of academic year 2017-2018, Chairperson of the Anti-ragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.

PRINCIPAL
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COLLEGE OF ARCHITECTURE
Nashik







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Dr. Baste also informed the 1st year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1st year students the 24\*7 helpline no's of the committee members, along with email id (cares.antiragging@cansnashik.org) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized on 1st September 2017 on the eve of foundation day for the 1st year students by the 2nd year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2017-2018, no such complaint has been received.

The first year students were assured that institute does not appreciate and support such events.

Committee Member

Maratha Vidya Prasarak Samaj's

Principal

COLLEGE OF ARCHITECTURE
Nashik Head of Anti-Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 03/04/2018

#### REPORT ON INTERNAL COMPLAINT COMMITTEE

MVP Samaj's College of Architecture have formed internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee (ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.

Suggestion -Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

Guided all the employee of the institute on 12th September 2017 from Teaching and Non-teaching departments about the UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015, Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE



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In the orientation program dated on 18/08/2017 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.

A Lecture on Women health & hygiene was held on 08th March 2018 to make the women employee and girl students aware of the issues related to women health by Dr. Manasi Kathaley Professor at Dr. Vasantrao Pawar Medical College, Hospital & Research Center Nashik.

The ICC committee timely conducted meetings to know the status of the guidelines and its implementations. The committee also conducted timely awareness programs for everyone in the institute

There is no sexual harassment incidences noted complaint received in the current academic year 2017-2018.

Prof. Arpita Amit Bhatt

Presiding Officer

Internal Complaints Committee

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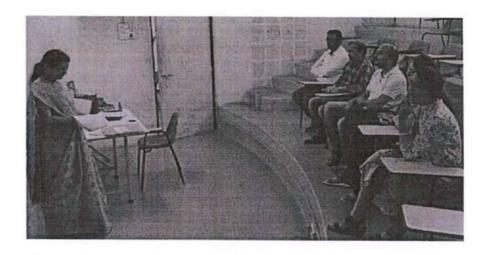
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Committee meeting; members reading the guidelines to be implemented in the current academic year.





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Date: 12/04/2017

#### ANTI RAGGING SQUAD REPORT 2016-2017

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.30 P.M -2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students

The squad periodically made interactions with the 1<sup>st</sup> year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2016-2017, thus no such complaints were registered.

Prof. Suruchi Randive

Committee Member

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

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rof. Arpita Bhatt

Chairperson of Squad





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Date: 18/04/2017

#### ANTI RAGGING COMMITTEE REPORT 2016-2017

MVP Samaj's College of Architecture decided to form an Anti Ragging committee which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has formed Anti ragging squad along with Anti Ragging committee and both the committee paid surprise visit to college and hostel periodically to check if such activities are preformed.

Report of both Anti Ragging committee and Anti Ragging Squad on the basis of their activities carried out in the current academic Year 2016-2017 as follows,

The Anti-Ragging Committee has been actively functioning for specific purpose to restrain the ragging in and outside the college campus.

In the meeting of the beginning of academic year 2016-2017, committee member of the Anti-Ragging committee, Principal Dr. Prajakta Baste informed all the senior students about gravity and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1<sup>st</sup> year on the day of orientation about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained that the measures and the procedure to be taken in case if the incidence occurs.

Dr. Baste shared with 1<sup>st</sup> year students the 24\*7 helpline no's of the committee members, along with anti-ragging email id (<u>cares.antiragging@cansnashik.org</u>) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Fresher's party – a welcoming party was organized on 1<sup>st</sup> September 2016 on the eve of foundation day for the 1<sup>st</sup> year students by the senior batches to make a healthy interaction in front of all faculty members.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

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As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

The academic year 2016-2017, no such complaint has been received.

The first year students were assured that institute does not appreciate and support such events.

Prof. Arpita Bhatt

Committee Member

Dr. Prajakta Baste

Principal
Chairperson of Anti-Ragging
Committee

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

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Date: 20/03/2017

### REPORT ON INTERNAL COMPLAINT COMMITTEE

MVPS's College of Architecture have formed internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.

Suggestion-Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

In the orientation program dated on 05/08/2016 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.

Sexual harassment program has been organized on 27/02/2016 by ICC Presiding officer Prof. Arpita Bhatt.

There is no sexual harassment complaint received in the current academic year 2016-2017.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Prof. Arpita Bhatt

Presiding Officer



M.V.P.S's College of Architecture, Nashik Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# POINT NO - 4



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Sr. No.	Contents (Documents)
1)	Academic Year 2020-2021
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
2)	Academic Year 2019-2020
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
3)	Academic Year 2018-2019
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
4)	Academic Year 2017-2018
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)
	C) Formations Students Grievance Redressal Committee
5)	Academic Year 2016-2017
	A) Formations Anti-Ragging Committee
	B) Formations Internal complaints Committee (ICC)



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Date: 19/01/2021

#### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2021-2022 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER January 2021 -2022	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	lunte
2	Prof. Abhishek Nasikakar	Committee Member (B.Arch)	Al m
3	Mr. Jairam Gaikwad	Parent Member	//
4	Mast. Kunal Shah	Student Representative	Kolur
5	Mast. Rajendra Jadhav	Student Member (First year)	Djadr
6	Mrs. Manisha Dhondage	Non-Teaching Staff Member	3hle
7	Inspector, Gangapur Road Police Station	Police Member	
3	MVP Media Centre	Media	Eroves
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	priage
.0	Mr. Sandip Nathe	Coordinator	SK

PRINCIPAL
Maratha Vidya Prasarak Samaj's
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Nashik

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SR. NO.	ANTI RAGGING SQUAD January 2021 -2022	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson Of Squad	W.R.m.
2	Prof. Purva Shah	Member Of Squad	Day
3	Prof. Kiran Kadam	Member Of Squad	ar

Due to the present Covid 19 conditions the anti-ragging committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students in the online orientation program about rules, regulations and guidelines that the institute follows as per the UGC norms.

The committee will function for this AY year starting January 2021 term I to the term end of semester II of 1st year B.Arch.

The committee will follow all the guidelines as per UGC regulation on curbing the menace of ragging in the higher educational institution, 2009.

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste





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Date: 28/09/2020

#### **CIRCULAR**

Ref dated: 27/7/2018 - Sub ICC Internal Complaints Committee Formation

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2020-2021	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative
7	Miss. Sonali Lalwani	Student Representative
8	Miss. Triveni Shewale	Student Representative
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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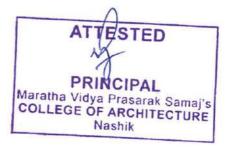
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Due to the present Covid 19 conditions the Internal Complaints Committee (ICC) will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students (whenever the admission process will take place) in the online orientation program about rules, regulations and guidelines that the institute follows for ICC as per the UGC norms.

The committee will follow all the guidelines as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Prajakta Bast







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

DATE: 28/09/2020

REF DATED: - 01/08/2019

FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2020-2021	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Adv. S.S Khairnar	Ombudsperson

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 24/06/2019

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2019-2020 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hipto
2	Prof. Vijay Pawar	Committee Member	MAN
3	Mrs. Sahebrao Mogal	Parent member	Grangal.
4	Miss. Himani Chaudhari	Student Representative	their.
5	Miss. Devyani Aher	Student Representative (First year)	costhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rou
7	Inspector, Gangapur Road Police Station	Police Member	,
8	MVP Media Centre	Media	Ajolies.
9	Mr. Nitin Paranjape Abhivyakti Media for Development	Non-Government Organization	Paraget
0	Mr. Sandip Nathe	Coordinator	De.

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PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik





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SR. NO.	ANTI RAGGING COMMITTEE SQUAD 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WBLAC
2	Prof. Megha Butte	Member of Squad	meght.
3	Prof. Abhishekh Nasikakar	Member of Squad	A 2-

Dr. Prajakta Baste

Principal

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### CIRCULAR

Date: 24/06/2019

### REF DATED 27/7/2018 - SUB INTERNAL COMPLAINTS COMMITTEE FORMATION

This is to inform all the dignitaries that the institution has appointed the following members of internal complaints committee for the year 3 academic years 2018-2021 (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whan-
2	Prof. Geetanjali Patil	Faculty Member	Fatil.
3	Prof. Manisha Rajole	Faculty Member	والمادة
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Le
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	E.
6	Mast. Ashish Vairagar	Student Representative	Assivens
7	Miss. Sonali Lalwani	Student Representative	[Sonali
8	Miss. Triveni Shewale	Student Representative	Tehwale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	talacque
10	Prof. Purva Shah	Coordinator	Thul

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

Br. Prajakta Baste



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

01/08/2019

### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

ollowing are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2019-2020	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE

Nashik





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Date: 27/07/2018

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2018-2019 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No.F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	riple
2	Prof. Umesh Hirawe	Committee Member	(VI)
3	Mrs. Sahebrao Mogal	Parent Member	majal.
4	Mast. Omkar Hande	Student Member	Carele.
5	Mast. Omkar Sanap	Student Member (First Year)	Jank.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cer
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grobes
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	plant
10	Mr. Sandip Nathe	Coordinator	18h

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WASLAN-
2	Prof. Ketaki Joshi	Member of Squad	(Coldin)
3	Prof. Megha Butte	Member of Squad	megha

Dr. Prajakta Baste Principal

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Page 2 of 2





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 27/07/2018

#### CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative Ashur.
7	Miss. Sonali Lalwani	Student Representative Sounds .
8	Miss. Triveni Shewale	Student Representative Phonale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajalta Baste



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

27/07/2018

Ref Dated: 22/06/17

### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2018-2019	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Niketa Kothavale	Faculty Member
3	Prof. Kiran Kadam	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

Date: 5/8/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Suple
2.	Prof. Geetanjali Patil	Committee Member	This.
3.	Mr. Sandip Nathe	Coordinator	1550
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	200
6.	Miss Pratiksha Thorat	Student Member (First Year)	O.R.
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	1 June
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	Goves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Munit
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WERAM
12.	Prof. Abhishek Nasikakar	Member Of Squad	A m
13.	Prof. Nandan Malani	Member Of Squad	Malauill

TAPRAS OF THE PROPERTY OF THE

M. Sandip Nathe

Corodinator

Anti – Ragging Committee

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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Ac Go



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

DATE: 22/6/2017

All the respected members are informed that the institution has appointed the following members of internal complaints committee for three academic year 2015-2018 (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	Michael
2	Prof. Umesh Hirawe	Faculty Member	(gi
3	Prof. Ketaki Joshi	Faculty Member	Cothi
4	Prof. Purva Shah	Coordinator	Dani
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Ser
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roli
7	Mast. Madhusudan Chandak	Student Representative	Rhandak
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugle

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

Date:22/06/2017

#### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2017-2018	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Niketa Kothavale	Faculty Member
3	Prof. Kiran Kadam	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

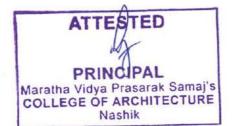
Date: 29/06/2016

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2016-2017 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	lipto
2	Prof. Abhishek Nasikakar	Committee Member	A m
3	Mr. Sachin Gaikwad	Coordinator	55.5.
4	Mr. Dilip Aware	Parent Member	
5	Mast. Hardik Dhadiwal	Student Member	Novelle
6	Miss. Rasika Dengle	Student Member (First year)	DENGLE
7	Mr. Rahul Aher	Non-Teaching Staff Member	A.
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Golles,
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nlit



Page 1 of 2





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

SR. NO.	ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	BLA
2	Prof. Suruchi Ranadive	Faculty Member	Glanadire
3	Prof. Ashish Khemnar	Faculty Member	- Ann

Dr. Prajakta Baste







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 27/06/2016

#### CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2015-2018</u> (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION
1	Prof. Arpita Amit Bhatt	Presiding Officer
2	Prof. Umesh Hirawe	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Prof. Purva Shah	Coordinator
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member
6	Mrs. Rupali Patil	Non-Teaching Staff Member
7	Mast. Madhusudan Chandak	Student Representative Malarda
8	Miss. Vaishnavi Boraste	Student Representative Boxast
9	Mast. Tushar Parise	Student Representative Jonese
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization

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PRINCYPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

College of H Architochare No. Mashik

Dr. Prajakia Baste



M.V.P.S's College of Architecture, Nashik Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# POINT NO - 5



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

#### Anti-ragging Committee Role & Responsibilities

- To implement the UGC rules & regulation on curbing the menace of ragging in the higher educational institution, 2009
- To secure almost all areas in the college (i.e. canteen, parking places, different blocks, playgrounds etc.) and ensure that at least one faculty member is present at a particular time at all locations to avoid ragging.
- To conduct awareness programs on Anti Ragging in the form of meetings and PPTs to the students, faculty staff & non-teaching staff.
- To conduct meetings whenever required and discuss relevant issues, with committee members.
- Displaying contacts of concerned committee members on notice boards in the premises and making students aware about the working mechanism of committee & procedure to register complaints.

#### Chairperson of the committee

- To Implement the Anti–Ragging Policy (UGC rules & regulations) at the Institute.
- Publicize the policy framework
  - To inform the teaching & non-teaching staff members about anti ragging regulations
  - To inform the teaching & non-teaching staff members about their roles and responsibilities.
  - o To inform the students about the anti-ragging regulations
- To ensure the fair and timely resolution of the complaints.
- Redress the complaints and strict actions as listed in the UGC document.
- Forward the complaint to the police, where required.
- Maintain confidentiality in regard to the proceedings taking place before the Committee.

#### Co-ordinator

 To Implement the Anti–Ragging Policy (UGC rules & regulations) at the Institute

Page 1 of 3





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

- To arrange & call for anti-ragging & anti-ragging squad meetings within the committee.
  - o 1st meeting start of year
  - 2nd closer meeting
  - o If required, in between meetings can be called for depending on the necessity and emergency.
- To prepare and submit the MOM's of all the meetings
- To prepare and submit an Annual Report
- To maintain confidentiality in regard to the proceedings taking place before the Committee

#### **Faculty Members**

- To Implement of the Anti–Ragging Policy (UGC rules & regulations) at the Institute
- To create awareness at the institute about the consequences of ragging
- To promote awareness about prohibition of ragging through educational initiatives that encourages and fosters a respectful learning work environment.
- To be vigilant in the campus, the premise (regarding any misbehavior by a senior student to any 1st year student or group of students)
- To have frequent conversations with the students to take them in confidence to understand if anyone is being victimized.
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

#### Student Member

- To Implement of the Anti–Ragging Policy (UGC rules & regulations) at the Institute
- To be vigilant in the premises, the class rooms and in the hostel (if hostelite)
- To report / to make a notice to the chairperson immediately if any kind of harassment or any kind of misbehavior by a senior student to any 1st year student or group of students is noticed in the premises or outside the premises
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

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Nashik



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#### Non-Teaching Member

- To Implement the Anti–Ragging Policy (UGC rules & regulations) at the Institute.
- To be vigilant in the campus, the premise (regarding any misbehavior by a senior student to any 1st year student or group of students)
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

#### Anti-ragging Squad members

- To Implement the Anti–Ragging Policy (UGC rules & regulations) at the Institute.
- To make surprise visits at regular intervals in the college campus & premises, hostel block, parking areas.
- To make sure the first-year students are to be protected from any kind of victimization.
- To be vigilant in the campus, the premise (regarding any misbehavior by a senior student to any 1st year student or group of students)
- To have frequent conversations with the students to take them in confidence to understand if anyone is being victimized.
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 19/01/2021

#### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2021-2022 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER January 2021 -2022	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	lunte
2	Prof. Abhishek Nasikakar	Committee Member (B.Arch)	1 90
3	Mr. Jairam Gaikwad	Parent Member	
4	Mast. Kunal Shah	Student Representative	Koher
5	Mast. Rajendra Jadhav	Student Member (First year)	Djadr
6	Mrs. Manisha Dhondage	Non-Teaching Staff Member	3hle
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	priage
10	Mr. Sandip Nathe	Coordinator	35

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

SR. NO.	ANTI RAGGING SQUAD January 2021 -2022	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson Of Squad	W.R.m.
2	Prof. Purva Shah	Member Of Squad	Thank!
3	Prof. Kiran Kadam	Member Of Squad	ar

Due to the present Covid 19 conditions the anti-ragging committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students in the online orientation program about rules, regulations and guidelines that the institute follows as per the UGC norms.

The committee will function for this AY year starting January 2021 term I to the term end of semester II of 1st year B.Arch.

The committee will follow all the guidelines as per UGC regulation on curbing the menace of ragging in the higher educational institution, 2009.

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

Dr. Prajakta Baste





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 24/06/2019

#### CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2019-2020 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

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SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hipto
2	Prof. Vijay Pawar	Committee Member	MARIO
3	Mrs. Sahebrao Mogal	Parent member	granger .
4	Miss. Himani Chaudhari	Student Representative	their.
5	Miss. Devyani Aher	Student Representative (First year)	asthe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rou
7	Inspector, Gangapur Road Police Station	Police Member	h h
8	MVP Media Centre	Media	Brokes.
9	Mr. Nitin Paranjape Abhivyakti Media for Development	Non-Government Organization	The arangute
0	Mr. Sandip Nathe	Coordinator	De.

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

SR. NO.	ANTI RAGGING COMMITTEE SQUAD 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WBLAG
2	Prof. Megha Butte	Member of Squad	meght.
3	Prof. Abhishekh Nasikakar	Member of Squad	A 2-

Dr. Prajakta Baste

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Date: 27/07/2018

#### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2018-2019 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

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1	Dr. Prajakta Baste	Chairperson Of Committee	riple
2	Prof. Umesh Hirawe	Committee Member	(VI
3	Mrs. Sahebrao Mogal	Parent Member	Grafal.
4	Mast. Omkar Hande	Student Member	Carele.
5	Mast. Omkar Sanap	Student Member (First Year)	Caup.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Car
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grobes
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	plugate
10	Mr. Sandip Nathe	Coordinator	18E

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WKLW-
2	Prof. Ketaki Joshi	Member of Squad	Moth.
3	Prof. Megha Butte	Member of Squad	megha

Dr. Prajakia Baste Principal

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Page 2 of 2





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 5/8/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Suple
2.	Prof. Geetanjali Patil	Committee Member	this.
3.	Mr. Sandip Nathe	Coordinator	1990
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	200
6.	Miss Pratiksha Thorat	Student Member (First Year)	0.8
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	Xlums
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	Goves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Mulet
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WERAM
12.	Prof. Abhishek Nasikakar	Member Of Squad	Am
13.	Prof. Nandan Malani	Member Of Squad	MalauilM.

Cologe of PK Advisorer on HEAD M. Sandip Nathe Corodinator Anti – Ragging Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 29/06/2016

#### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2016-2017 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	apo
2	Prof. Abhishek Nasikakar	Committee Member	Al m
3	Mr. Sachin Gaikwad	Coordinator	55.5.
4	Mr. Dilip Aware	Parent Member	
5	Mast. Hardik Dhadiwal	Student Member	Novelle
6	Miss. Rasika Dengle	Student Member (First year)	DENGLE
7	Mr. Rahul Aher	Non-Teaching Staff Member	A.
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves,
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nlate

PRINCIPAL
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Nashik

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SR. NO.	ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	BLA
2	Prof. Suruchi Ranadive	Faculty Member	glanadire
3	Prof. Ashish Khemnar	Faculty Member	- Awa

Dr. Prajakta Baste







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#### ICC Committee Role & Responsibilities

- To follow and implement the Internal complaints committee (ICC) as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 and Vishaka Guidelines.
- To address the informal and formal complaints of any female employee or student as specified in the objectives of the cell.
- To ensure the fair and timely resolution of the complaints.
- 4. To provide counseling and support services on the campus.
- 5. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful learning work environment.
- Maintain confidentiality in regard to the proceedings taking place before the Committee

#### **Presiding Officer**

- To implement the Internal complaints committee (ICC) Policy (as per UGC & Vishaka Guidelines) at the Institute.
- Publicize the policy framework
  - To inform the teaching & non-teaching staff members about ICC rules & regulations and consequences.
  - To inform the students about ICC about ICC rules & regulations and consequences
- Redress the complaints
- To ensure the fair and timely resolution of the complaints.
- Forward the complaint to the police, where required
- Maintain confidentiality in regard to the proceedings taking place before the Committee





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#### Co-ordinator

- To implement the Internal complaints committee (ICC) Policy (as per UGC & Vishaka Guidelines) at the Institute.
- To arrange & call for ICC meetings with the committee members.
  - o 1st meeting start of year
  - o 2<sup>nd</sup> meeting mid-year (half yearly)
  - o 3rd closer meeting
  - If required, in between meetings can be called depending on the necessity.
- To prepare and submit the MOM's of all the meetings
- To prepare and submit an Annual Report
- To maintain confidentiality in regard to the proceedings taking place before the Committee

#### **Faculty Member**

- To implement the Internal complaints committee (ICC) Policy (as per UGC & Vishaka Guidelines) at the Institute.
- To create awareness at the institute by arranging gender sensitization workshops
   & seminars, etc.
- To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful learning work environment.
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

#### Student Member

- To implement the Internal complaints committee (ICC) Policy (as per UGC 8 Vishaka Guidelines) at the Institute.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

ATTESTED



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#### Non-Teaching Member

- To implement the Internal complaints committee (ICC) Policy (as per UGC & Vishaka Guidelines) at the Institute.
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.

#### **NGO Member**

- To create awareness at the institute by helping arrange gender sensitization workshops & seminars, etc.
- To provide counseling and support services on the campus.
- To maintain confidentiality in regard to the proceedings taking place before the Committee.







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Date: 28/09/2020

#### CIRCULAR

Ref dated: 27/7/2018 - Sub ICC Internal Complaints Committee Formation

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2020-2021	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative
7	Miss. Sonali Lalwani	Student Representative
8	Miss. Triveni Shewale	Student Representative
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator







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Due to the present Covid 19 conditions the Internal Complaints Committee (ICC) will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1<sup>st</sup> year students (whenever the admission process will take place) in the online orientation program about rules, regulations and guidelines that the institute follows for ICC as per the UGC norms.

The committee will follow all the guidelines as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

. Prajakia Bas







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CIRCULAR

Date: 24/06/2019

# REF DATED 27/7/2018 - SUB INTERNAL COMPLAINTS COMMITTEE FORMATION

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wisham_
2	Prof. Geetanjali Patil	Faculty Member	Fatil.
3	Prof. Manisha Rajole	Faculty Member	والماء
4	Mr. Sandip Nathe	Non-Teaching Staff Member	The
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ce.
6	Mast. Ashish Vairagar	Student Representative	Assiver
7	Miss. Sonali Lalwani	Student Representative	(Sonali)
8	Miss. Triveni Shewale	Student Representative	Tehwale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	
10	Prof. Purva Shah	Coordinator	Thank

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Nashik

Br. Prajakta Baste



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Date: 27/07/2018

### **CIRCULAR**

This is to inform all the dignitaries that the institution has appointed the following members of internal complaints committee for the year 3 academic years 2018-2021 (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative Ashew.
7	Miss. Sonali Lalwani	Student Representative Soudie.
8	Miss. Triveni Shewale	Student Representative Showale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator

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CIRCULAR

DATE: 22/6/2017

All the respected members are informed that the institution has appointed the following members of internal complaints committee for three academic year 2015-2018 (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	Mkhaw
2	Prof. Umesh Hirawe	Faculty Member	(gi
3	Prof. Ketaki Joshi	Faculty Member	(Sith)
4	Prof. Purva Shah	Coordinator	Danil
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Sla
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roli
7	Mast. Madhusudan Chandak	Student Representative	Rhandak
8	Miss. Vaishnavi Boraste	Student Representative	Visoraste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugle

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste



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Date: 27/06/2016

#### CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2015-2018</u> (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION
1	Prof. Arpita Amit Bhatt	Presiding Officer
2	Prof. Umesh Hirawe	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Prof. Purva Shah	Coordinator
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member
6	Mrs. Rupali Patil	Non-Teaching Staff Member
7	Mast. Madhusudan Chandak	Student Representative Molarda
8	Miss. Vaishnavi Boraste	Student Representative Boxoste
9	Mast. Tushar Parise	Student Representative Jonese
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization

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## Students Grievance Redressal Cell Role & Responsibilities

- To Implement the student's grievance redressal policy & cell (UGC regulation 2012) at the Institute.
- To make stakeholders of institute aware of the system
- To create a free atmosphere & transparent mechanism for the students to point out their issues/ concerns or suggestions.
- To ensure the fair and timely resolution of the complaints.
- Redress the complaints and to take actions in the benefit of students and the institute.

#### Chairperson of the committee

- To Implement the student's grievance redressal policy & cell (UGC) regulation 2012) at the Institute.
- To make students aware of the system, and to create a free atmosphere & transparent mechanism for the students to point out their issues/ concerns or suggestions.
- To ensure the fair and timely resolution of the complaints.
- To prioritize the issues to be addressed, depending on the necessity and the importance
- To redress the complaints and to take immediate actions in the benefit of students and the institute.

#### **Faculty Members**

- To Implement the student's grievance redressal policy & cell (UGC regulation 2012) at the Institute.
- To conduct 2 meetings annually.
- To open the suggestions box in the presence of all committee members, before the meetings.
- To document the issues/concerns/ suggestions by students and Chairperson.
- To ensure the fair and timely resolution of the complaints.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

Nashik

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#### Non-Teaching Member

- To Implement the student's grievance redressal policy & cell (UGC regulation 2012) at the Institute.
- To give suggestions/descriptions in issues or concerns regarding administration or ICT (information & communication technology)







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CIRCULAR

DATE: 28/09/2020

REF DATED: - 01/08/2019

### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2020-2021	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Adv. S.S Khairnar	Ombudsperson

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

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Dr. Prajakta Baste





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CIRCULAR 01/08/2019

# FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

ollowing are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2019-2020	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member (Youth)
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal





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CIRCULAR

27/07/2018

Ref Dated: 22/06/17

# FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2018-2019	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Niketa Kothavale	Faculty Member
3	Prof. Kiran Kadam	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Dr. Prajakta Baste



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CIRCULAR

Date:22/06/2017

#### FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2017-2018	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Niketa Kothavale	Faculty Member
3	Prof. Kiran Kadam	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Principal

Dr. Prajakta Baste







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# POINT NO -6



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Sr. No.	Contents (Documents)			
1)	Academic Year 2020-2021			
	A) Anti-Ragging Committee (Due to Covid situation meeting were not conducted but reports are attached)			
	<ul> <li>B) MOM - Internal complaints Committee (Due to Covid situation meeting were not conducted but reports are attached)</li> </ul>			
	C) MOM - Students Grievance Redressal Committee			
2)	Academic Year 2019-2020			
	A) MOM - Anti-Ragging Committee (2 yearly meetings)			
	B) MOM - Internal complaints Committee (3 yearly meetings)			
	<ul> <li>C) MOM - Students Grievance Redressal Committee (2 yearly meetings)</li> </ul>			
3)	Academic Year 2018-2019			
	A) MOM - Anti-Ragging Committee (2 yearly meetings)			
	B) MOM - Internal complaints Committee (3 yearly meetings)			
	C) MOM - Students Grievance Redressal Committee (2 yearly meetings)			
4)	Academic Year 2017-2018			
	A) MOM - Anti-Ragging Committee (2 yearly meetings)			
	B) MOM - Internal complaints Committee (3 yearly meetings)			
	C) MOM - Students Grievance Redressal Committee (2 yearly meetings)			
5)	Academic Year 2016-2017			
	A) MOM - Anti-Ragging Committee (2 yearly meetings)			
	B) MOM - Internal complaints Committee (3 yearly meetings)			



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Date: 17/06/2020

#### ANTI RAGGING COMMITTEE REPORT 2021-2021

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#### ANTI RAGGING SQUAD REPORT 2021-2021

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was advised to actively plan surprise visit to college and hostel periodically for curbing the menace of ragging in the campus once the institute starts functioning physically in offline mode.

But due the pandemic situation the 1<sup>st</sup> year college for the A.Y year 2021-2021 batch (A.Y January 2021 to June 2021) the working was in online mode. So both the committee formations as per norms was established but the meetings and the functioning of both committees couldn't take place as the students did not come physically to the institute.

There was no separate report from the squad committee as entire working was in online mode.

As there was no interaction of the senior students with the 1st year students, none of the ragging cases or incidences took place.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Head of Anti-Ragging Committee

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Date: 18/03/2021

# REPORT ON INTERNAL COMPLAINT COMMITTEE ACADEMIC YEAR 2020-2021

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Due to the pandemic situation the college for the A.Y year 2020-2021 was in online mode. So the committee formations as per norms was established the committee was in position from the A.Y 2018-2021 for the last three years but the meetings and the functioning of committees couldn't take place as the students did not come physically to the institute.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report in online mode.

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Following are list of awareness programs conducted for academic year

- Living Equality On 27<sup>th</sup> June 2020 an awareness program on gender sensitization was addressed by Madhu Chougoankar.
- Generation Equality On 27<sup>th</sup> October 2020 an awareness program on Equality - Realizing Women's Right was organized by Adv Charusheela Khairnar.
- Self Defence for women Program was organized on 8th March 2021 for the girl students to build confidence in physical resistance skills.

The institute was in online mode of working for the students for the entire year so the committee meetings couldn't take place, but the awareness programs were planned online.

And thus there were no complaint of any kind of harassment received in the academic year 2020-2021.

Prof. Arpita Bhatt

Presiding Officer

**Internal Complaints Committee** 

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

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# NOTICE

DATE: 28/07/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 29th July 2020, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



# Academic Year 2020-21



# STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 29th July 2020

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe, Mr. Khapare

# Students' Grievances received :

- Students required availability of c content for reference.
- 2. Issues in audio-visual quality of lectures.
- 3. Difficulties in understanding subjects like Design, workshop etc. in online mode.

#### Action Taken:

- Subject teachers were directed to prepare e content in audio-visual and notes format and make it available for the students for reference.
- Mr. Khapare was directed to purchase new good quality webcams, headphones, and mike.
- Teachers were instructed to device innovative teaching pedagogies and e content in audio-video format for better understanding.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	right
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	John
4	Mr. Nathe	
5	Mr. Pankaj Khapare	W





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## NOTICE

DATE: 12/01/2021

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 13th January 2021, at 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)

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COLLEGE OF ARCHITECTURE

Nashik





#### STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 13th January 2021

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi

#### Students' Grievances received:

- 1. Councilling for online examination
- Requirement of offline interactions with teachers for subjects like Architectural Design, BTM etc.

#### Action Taken:

- Subject teachers were directed to guide students regarding pattern, time management etc. in online examinations during lectures and mentor mentee sessions.
- Taking prior permission and consent from students, they were called in college in stipulated hours for discussion.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	Enple
2	Prof. Gaurav Arbooj	3
3	Prof. Ketaki Joshi	Clothi





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CIRCULAR DATE: 01/08/2019

Respected members the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on **05th August 2019, Monday** in lecture hall L5 at 10.30 am to formulate and assign the responsibility of the committee.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting of the academic year 2018-2019.

2. Steps taken for prohibition of ragging at the college level.

3. Miscellaneous issues if any to be discussed by permission of committee members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	hiple
2	Prof. Vijay Pawar	Committee Member	
3	Mrs. Sahebrao Mogal	Parent Member	Smugt.
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grokes
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	pranagate
10	Prof. Arpita Bhatt	Chairperson of Squad	What.
11	Prof. Megha Butte	Faculty Member (Squad)	meghe
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	1
13	Mr. Sandip Nathe	Coordinator	15/4

ATTESTED

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Corodinator

Anti - Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### Minutes of the Meeting

Anti-Ragging Committee - Academic year 2019- 2020

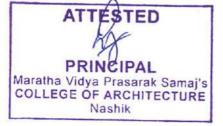
Date: 05th August 2019

Day: Monday

Venue: lecture hall L5 Time: 10.30 A.M.

Following members were present for the meeting:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	inple
2	Prof. Vijay Pawar	Committee Member	Min
3	Mrs. Sahebrao Mogal	Parent Member	Emergal-
4	Miss. Himani Chaudhari	Student Representative	the.
5	Miss. Devyani Aher	Student Representative (First year)	asAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	De
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goles
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	the majete
10	Prof. Arpita Bhatt	Chairperson of Squad	arehan-
11	Prof. Megha Butte	Faculty Member (Squad)	megha.
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	A he
13	Mr. Sandip Nathe	Coordinator	Sylv



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Principal	Dr. Baste started th	e meeting with a welcome note		
Discusse	d various agendas a	s listed below:		
Agenda	Discussion	Decision	Action taken	
1	Overview of the agenda and minutes of last meeting	Reviewed minutes of last meeting dated 12-03-2019 and action taken report.  None of the cases were reported for the academic year 2018-2019.	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.	
2	Steps taken for prohibition of ragging at the college level.	•	previous year.	
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences displayed on it.		
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.		
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.		
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.		





		7.6 6	
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes	
		on time by 2.30 P.M and to	
		make sure the students leave	
		the class by 3.00 P.M latest and	
		the respective faculty to be in	
		the class until the last student	
		leave the class.	
		To assign 2 peons to make sure	
		the 1st year students leave the	
		premises latest by 3.00 and to	
		be vigilant if any incidence is	
		occurring.	
	×		
		To inform the watchman to be	
		vigilant in the parking areas and	
		in the campus if the 1st year	
		students are waiting after college timings.	
		conege tirinigs.	
2.5	Measures to be	Faculty members are informed	
	taken to control	to observe any behavioral	
	ragging in the campus	change amongst any student or group of students within	
	campus	themselves or with anyone.	
		themselves of with anyone.	
		Periodic maintenance of CCTV	
		cameras	
		Planning surprise visits of Anti-	
		ragging Squads in the campus	
		premises, around the premises	
		and in the hostel.	
		To inform for the	
		To inform faculty members	
		other than Anti ragging committee to keep close watch	
		committee to keep close watch	







		in the campus to prevent ragging	
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
3	Miscellaneous issues if any to be discussed.	There were no miscellaneous issues to be discussed.	

Prof. Arpita Bhatt Chairperson of Squad

Dr. Prajakta Baste Principal

**Chairperson of Committee** 

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COLLEGE OF ARCHITECTURE

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Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 04-03-2020

Respected members are requested to be present for the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on 09<sup>th</sup> March 2020 by 11.30 am in the lecture hall L5 to overview the performance of the Anti-Ragging committee in current year 2019-2020

#### AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Implementation of measures which were decided in the first meeting held on 05-08-2019
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	buple
2	Prof. Vijay Pawar	Committee Member	Man
3	Mrs. Sahebrao Mogal	Parent Member	gray of.
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Res
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Exones.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The arentales
10	Prof. Arpita Bhatt	Chairperson of Squad	WELM
11	Prof. Megha Butte	Faculty Member of Squad	meghe.
12	Prof. Abhishekh Nasikakar	Faculty Member of Squad	1
13	Mr. Sandip Nathe	Coordinator	Bly

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Dr. Prajakta Baste

Principal



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

### Minutes of the Meeting

Anti-Ragging Committee - academic year 2019- 2020

Date & Day - 9th March 2020 Monday at 11.30 A.M.

Venue: lecture hall L5

Members present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	Onte
2	Prof. Vijay Pawar	Committee Member	Men
3	Mrs. Sahebrao Mogal	Parent Member	Swaya
4	Miss. Himani Chaudhari	Student Representative	Jeni.
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ler
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Gobes.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	thewayate
10	Prof. Arpita Bhatt	Chairperson of Squad	consean-
11	Prof. Megha Butte	Faculty Member (Squad)	megrè
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	Am
13	Mr. Sandip Nathe	Coordinator	Sky

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Discussed	various agendas as liste	ed below:		
Agenda	Discussion	Decision	Action taken	
L <b>.0</b>	Overview of the agen	da and minutes of last meeting	4	
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 05 <sup>th</sup> August 2019.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti- ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.	
1.2	Steps taken for prohibition of ragging at college level			
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.  To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below	
2.0	Implementation of m	easures taken to Curbing of menace	e of ragging	
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the	a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas	
		consequences of ragging and punishments mentioned.	<ul> <li>Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.</li> </ul>	





2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti-ragging policy of the institute based on UGC regulations given to the senior students.  On 01/8/2019 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 12th August 2019, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 12th August 2019, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

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		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 12th August 2019, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 12th August 2019, Monday to observe any behavioral change.  None of such activity or change was seen.  Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 12th August 2019, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 12th August 2019, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.

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3.0	Miscellaneous issu	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.	
Dr. Bast the com 2017-20	mittee members to gui	ts made by the committee to curb the r de the committee members for next co	menace of ragging, she requested mmittee for the academic year	
The me	eting was concluded wi	th vote of thanks by Dr. Prajakta Baste.		

Prof. Arpita Bhatt Chairperson of Squad

Dr. Prajakta Baste Principal

**Chairperson of Committee** 





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 01-08-2019

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2019, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2019- 2020.

### Agenda:

- 1. To overview the minutes of last meeting dated 5th March 2019 of academic year 2018-2019
- 2. Assign responsibility to committee member
- 3. Discuss measures to be taken during Academic year 2019-2020.
- 4. Arrangement of awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	WBAam-
2	Prof. Geetanjali Patil	Faculty Member	grand.
3	Prof. Manisha Rajole	Faculty Member	Pricha
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Ser
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cec
6	Mast. Ashish Vairagar	Student Representative	Dashish
7	Miss. Sonali Lalwani	Student Representative	(Sonali.
8	Miss. Triveni Shewale	Student Representative	Teherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	thewijak
10	Prof. Purva Shah	Coordinator	Chaul

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**Internal Complaint Committee** 



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

## Minutes of the Meeting

Internal Complaint Committee - A.Y 2019- 2020

Date & Day: 6th August 2019 Tuesday

Venue & Time: Lecture hall L5 at 1.30 P.M.

## Following members were present for the meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	WEARIN
2	Prof. Geetanjali Patil	Faculty Member	Cat.
3	Prof. Manisha Rajole	Faculty Member	Cicle
4	Mr. Sandip Nathe	Non-Teaching Staff Member	The state of the s
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Aashim .
7	Miss. Sonali Lalwani	Student Representative	18 onali.
8	Miss. Triveni Shewale	Student Representative	Shevole
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trough
10	Prof. Purva Shah	Coordinator	Thank

ATTESTED

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## Prof. Arpita Bhatt welcomed all the committee members

Various concerns to prevent such activities in the campus are discussed and listed below:

Agenda	Discussion	Decision	Action taken
1.0	Overview of the agenda and minutes of last meeting	Reviewed of minutes of last meeting dated 06th March 2019	Following are action taken report.
2.0	Assign the responsibilities to ICC committee members	To follow the guidelines by UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 and	
		Vishaka Guidelines against sexual harassment at workplace which are laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of	*
		Rajasthan and Others (JT 1997 (7) SC 384).	

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2.1	Guidelines to be set to	Copy of Vishakha	
	report the complaint	Guidelines, Handbook on	
		Sexual harassment of women	
		at workplace and College	
		policy on Sexual harassment	
		of women at workplace and	
		students of the institute,	
		UGC (Prevention,	
		Prohibition and Redressal of	
		Sexual Harassment of	
		Women Employees and	
		Students in Higher	
	-	Educational Institution's)	
		Regulations, 2015 need to	
		keep in library and make	
		available for everyone.	
2.2	Process of making	Online form is to be uploaded	
	Complaint	on website.	
		4	
		Online complaint portal mail	
		id needs to be uploaded on	
		website.	
		For offline a complaint	
		Suggestion Box must be	
	A 1	placed and checked	
		periodically.	
	14		

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2.3	Punishment as per	Committee decided to follow	
	UGC Prevention,	the UGC (Prevention,	
-	Prohibition and	Prohibition and Redressal of	
	Redressal of Sexual	Sexual Harassment of	
	Harassment of	Women Employees and	
	Women Employees	Students in Higher	
	and Students in	Educational Institution's)	
	Higher Educational	Regulations, 2015 guidelines.	
	Institution's)		
	Regulations, 2015		
3.0	Measures taken to	To inform the teaching	
	prevent sexual	faculty staff and non-teaching	
	harassment of women	staff about the definition of	
	in and around campus	the term "sexual harassment"	
		as read by UGC	
		To inform the students of all	
		years about the definition of	
		the term "sexual harassment"	
*		as read by UGC	
		The Teaching and Non-	
		teaching staff shall be	
		sensitized about the act -	*
		Prevention, Prohibition and	
	**	Redressal of Sexual	
		harassment of women at	
		workplace.	



Page 4 of 5

		of sexual harassment on Notice Board.	
4.0	Awareness programs	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report	

Prof. Arpita Bhatt

Presiding Officer Internal Complaints Committee

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#### CIRCULAR

Date: 18-12-2019

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on 24th December 2019, Tuesday in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 06-08-2019.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wishar -
2	Prof. Geetanjali Patil	Faculty Member	Estil.
3	Prof. Manisha Rajole	Faculty Member	ereli
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cer
6	Mast. Ashish Vairagar	Student Representative	Ashigh
7	Miss. Sonali Lalwani	Student Representative	Senali.
8	Miss. Triveni Shewale	Student Representative	Therate.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	margales.
10	Prof. Purva Shah	Coordinator	ann.

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Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting - Internal Complaint Committee

Academic year 2019- 2020

Date & Day: 24th December 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wham-
2	Prof. Geetanjali Patil	Faculty Member	actil
3	Prof. Manisha Rajole	Faculty Member	o la
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Ciclia
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	A COL
6	Mast. Ashish Vairagar	Student Representative	Aashith
7	Miss. Sonali Lalwani	Student Representative	Bonale.
8	Miss. Triveni Shewale	Student Representative	Brevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Waijak
10	Prof. Purva Shah	Coordinator	a multiple

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Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt. Following are the agenda discussed in the meeting Overview the minutes of previous meeting dated 6th August 2019 To assign the a Committee shall know the Committee members responsibilities of Act, Policies and relevant have followed UGC committee members Service rules. (Prevention, Prohibition Committee shall be and Redressal of Sexual equipped with gathering and recording all the Harassment of Women relevant information and Employees and Students documents. in Higher Educational · Committee shall create conducive meeting Institution's) Regulations, environment. 2015. And followed Committee shall handle Vishaka Guidelines complaints with respect. · Committee shall not be against sexual aggressive or interruptive harassment at while receiving the workplace. complaints. · Committee shall assure confidentiality, nonretaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.



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2	Review on the performa	nce of committee during current	academic year
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make	The Copy has been kept in Library for reference.
b)	To curtail Sexual harassment of women in and around campus	available for everyone.  The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	A meeting has been conducted on 27 <sup>th</sup> August 2019, Tuesday
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
d)	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on 01/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed.</li> <li>A Nirbhaya Silent March was conducted on 7th December 2019</li> <li>On 16th December 2019</li> <li>On 16th December 2019 a No violence against women program was organized to sensitize students</li> </ul>







		towards women rights and issues.
3	Difficulties occur during execution of measures	to restrict such activity.
	There were no difficulties or incidences no	oted till date
4	Miscellaneous issues if any	
	There were no issues or incidences noted	till date
None	of the incidences / grievances were recorded	by ICC committee till date.
Meeti	ing concluded with the vote of thanks by Presi	ding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

DATE: 05-03-2020

All the dignitaries are requested to remain present for the meeting scheduled on 10th March 2020, Tuesday in lecture hall L5 at 11.30 pm to discuss the responsibility taken by Internal Complaint Committee for the academic year 2019- 2020.

#### AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 24-12-2019.
- 2. Review on the performance of committee during current academic year
- 3. Review on Execution of Awareness programs.
- 4. Miscellaneous issues by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	1-00-
2	Prof. Geetanjali Patil	Faculty Member	Gribhan2
3	Prof. Manisha Rajole	Faculty Member	a la
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Claus
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Aestist
7	Miss. Sonali Lalwani	Student Representative	Bonali
8	Miss. Triveni Shewale	Student Representative	Shevale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Delungation
10	Prof. Purva Shah	Coordinator	Charle

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

## Minutes of the Meeting

Internal Complaint Committee Academic year 2019- 2020

Date: 10th March 2020

Day: Tuesday

Venue & Time: L5 & 11.30 A.M.

Members present for meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	Whar
2	Prof. Geetanjali Patil	Faculty Member	Pail.
3	Prof. Manisha Rajole	Faculty Member	01/102
4	Mr. Sandip Nathe	Non-Teaching Staff Member	alle .
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	The state of the s
6	Mast. Ashish Vairagar	Student Representative	Anshish
7	Miss. Sonali Lalwani	Student Representative	1 Sonale
8	Miss. Triveni Shewale	Student Representative	pherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	theyek
10	Prof. Purva Shah	Coordinator	than !

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PRINCIPAL
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Nashik

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Follo	wing are the agenda disc	ussed in the meeting	
1	Overview the minutes	of previous meeting dated 24 <sup>th</sup> De	ecember 2019
	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints.</li> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or</li> </ul>	• Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

Page 2 of 4



2	Review on the perform	ance of committee during curren	t academic year
a)	report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and to make updates if the previous year library copy is available.	The Copy has been kept in Library for reference and there are no updated to be added.
b)	harassment of women in and around campus	The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	<ul> <li>A meeting has been conducted on 27<sup>th</sup> Augus 2019, Tuesday</li> </ul>
	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
	Review on Execution of A	Awareness programs	
	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on O1/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed.</li> <li>A Nirbhaya Silent March was conducted on 7th December 2019</li> <li>On 16th December</li> </ul>

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	T	
		against women program was organized to sensitize students towards women rights and issues.  • A seminar on "Bharosa Kasha" was organized on 13 <sup>th</sup> January 2020 to make girl students aware about the safety facilities available for women by the City Police.  • Gender Sensitization Addressal program was conducted on 5 <sup>th</sup> March 2020 to spread knowledge on equal opportunity and rights of women
4	Miscellaneous issues if any	
	There were no issues or	incidences noted.
None		es were recorded by ICC committee for the A.Y 2019-2020
Meetin	ng concluded with the vote o	of thanks by Presiding officer Prof. Arpita Amit Bhatt
		- Province offact

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Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee



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### NOTICE

DATE: 25/07/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 26<sup>th</sup> July 2019, 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



# Academic year 2019-20

Este ; / / Prije No. : /

#### STUDENTS GRIEVANCE REDRESSAL CELL

### Meeting dated 26th July 2019

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe

#### Students' Grievances received:

- 1. Permission to organize treasure hunt activities out of the city.
- 2. Submissions of subjects in submission room are not kept organized.
- 3. Drinking water cooler facility is needed on first floor

#### Action Taken:

- 1. Organizing treasure hunt activities out of the city is not recommended.
- Facilitation in submission room to be increased during exam period with two dedicated persons.
- Mr. Nathe was instructed to contact the vendor to get the quotes for drinking water cooler.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	eleple
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	Jahn .
4	Mr. Sandeep Nathe	2h





COLEVANCES RECEPUED Dear Maiam, Please grant permission for treasure hunt out of Nashik Submissions get damaged in Submission room, please look into it; Thanky Need botor cooler on first floor For doinking water ATTES/TED Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE



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### NOTICE

DATE: 17/01/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting today, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)







### TUDENTS GRIEVANCE REDRESSAL CELL

### Meeting dated 17th January 2020

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Nathe, Mr. Pankaj Khapare

#### Students' Grievances received:

- 1. To increase the number of days of socials and cultural activities
- 2. Requirement of indoor gym facility.
- 3. Speakers in L5 are not working, additional speakers are required.

#### Action Taken:

- Longer duration of socials and cultural activities cannot be allowed considering academic schedule
- 2. Requirement of additions of equipment to be taken from students in the proposed list.
- Mr. Khapare to arrange for purchasing additional speakers, checkout the issue to speakers in L5 and resolve the same.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	hipe
2	Prof. Gaurav Arbooj	1
3	Prof. Ketaki Joshi	Choin
4	Mr. Sandeep Nathe	200
5	Mr. Pankaj Khapare	The state of the s



Bhavik Manoj Chopada, S.Y.B.Arch, 7558486718.

Subject: Resignation for the post of Unit Designee ( NASA ).

To,

Principal Ma'am

I am the current Unit Designee for the NASA Team. I want to resign from the post, as I am not able to manage the work. I can't focus on my academics & also the number of people actually working for NASA are also less. So it's getting difficult to manage the overall work. I hope you will take this under consideration. Thanking you in anticipation.

Dear Nandan Sir, Veindly do another apportunt as NASA See. Dipte 7-1-20.

Yours' Sincerely, Bhavik Manoj Chopada.

-CISherde

Maratha Vidya Prasarak Samai's COLLEGE OF ARCHITECTURE

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RECORDED GRIE	VANCES Page No.: 11,
Please Provide indoor gym.  For students	Speakers in L5  are not norking please theik. Unable to hear documentaries/ videos.
The state of the s	gne extra speakers
Dear Mam.  We requested to  permit more days for  Sociales.  celebratations	
PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik	CAUGO OI Ardine aure on



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CIRCULAR

Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2018, Monday in lecture hall L5 at 11.30 A.M. to formulate and assign the responsibility of Anti-Ragging Committee for the academic year 2018- 2019

#### AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Steps taken for prohibition of ragging at the college level.
- 3. Miscellaneous issues if any to be discussed with permission of committee members

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hipte
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	Goraga
4	Mast. Omkar Hande	Student Member	Oule-
5	Mast. Omkar Sanap	Student Member (First Year)	Banak
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ri.
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	The myster
10	Mr. Sandip Nathe	Coordinator	18h

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SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	Whom-
2	Prof. Ketaki Joshi	Committee Member of Squad	toth
3	Prof. Megha Butte	Committee Member of Squad	meand

Mr. Sendip Nathe
Coordinator
ANTI RAGGING COMMITTEE





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Minutes of the meeting of Anti Ragging Committee for the academic year 2018-2019 held on 06th August 2018 Monday in lecture hall L5 at 11.30 P.M.

Following members were present for the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUAD COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURES
1	Dr. Prajakta Baste	Chairperson Of Committee	Capte
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	mayal
4	Mast. Omkar Hande	Student Member	Ohule.
5	Mast. Omkar Sanap	Student Member (First Year)	Banak
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Ljones
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	munite
10	Mr. Sandip Nathe	Coordinator	Sh
11	Prof. Arpita Bhatt	Chairperson of Squad	What -
12	Prof. Ketaki Joshi	Committee Member of Squad	Chatri.
13	Prof. Megha Butte	Committee Member of Squad	megha

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

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Discussed various agendas as listed below:			
Agenda	Discussion	Decision	Action taken
1	Overview of the agenda and minutes of last meeting	Reviewed minutes of last meeting dated 12-03-2018 and action taken report. None of the cases were reported for the academic year 2017- 2018.	No cases of ragging were noted.  It was decided to follow the prevention measures and working system of the previous year.
2	Steps taken for prohibition of ragging at the college level.		
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus b. Notice board with the consequences displayed on it.	
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	A
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	PRINCIPAL Maratha Vidya Prasarak Sa COLLEGE OF ARCHITEC

		To inform the faculty members to suspend the 1st year classes on time by 2.30 P.M and to make sure the students leave the class by 3.00 P.M latest and the respective faculty to be in the class until the last student leave the class.	
		To assign 2 peons to make sure the 1st year students leave the premises latest by 3.00 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college	
	±	timings.	
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	
		Periodic maintenance of CCTV cameras	
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	A
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	PRINCIPAL Maratha Vidya Prasarak Samaj COLLEGE OF ARCHITECTURI

		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
3	Miscellaneous issues if any to be discussed.	There were no miscellaneous issues to be discussed.	
The n	discussed.	vith vote of thanks by Dr. Prajakta Baste.	

Prof. Arpita Bhatt Chairperson of Squad Dr. Prajakta Baste Principal

Chairperson of Committee





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#### **CIRCULAR**

Date: 5/6/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Linte
2.	Prof. Geetanjali Patil	Committee Member	Jaly
3.	Mr. Sandip Nathe	Coordinator	34
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	XCa
6.	Miss Pratiksha Thorat	Student Member (First Year)	(Pa)
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	21
8.	Inspector, Gangapur Road Police Station	Police Member —	Om
9.	MVP Media Center	Media	Groves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	De Jacque
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WARD K
12.	Prof. Abhishek Nasikakar	Member Of Squad	- Should
13.	Prof. Nandan Malani	Member Of Squad	Malauis

Dr. Prajakta Baste

Principal

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Colone of Partition of Partitio



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CIRCULAR Date: 27-02-2019

All the dignitaries are requested to remain present for the meeting is scheduled on 12th March 2019, Monday in lecture hall L5 at 1.30 P.M. to overview the responsibility of Anti-Ragging Committee for the academic year 2019- 2020.

#### AGENDA:

1. Overview of the agenda and minutes of last meeting.

2. Implementation of measures which were decided in the first meeting held on 06-08-2018

3. Miscellaneous issues by permission of committee Members

Following faculty members and Non-teaching staff and Students representatives requested to remain present for the same.

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hapte
2	Prof. Umesh Hirawe	Committee Member	1000
3	Mrs. Sahebrao Mogal	Parent Member	magal
4	Mast. Omkar Hande	Student Member	gente.
5	Mast. Omkar Sanap	Student Member (First Year)	Banak.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rei
7	Inspector, Gangapur Road Police Station	Police Member	Τ
8	MVP Media Centre	Media	Tokes
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	grange .
10	Mr. Sandip Nathe	Coordinator	1
11	Prof. Arpita Bhatt	Chairperson of Squad	Whether-
12	Prof. Ketaki Joshi	Faculty Member of Squad	Cont.
13	Prof. Purva Shah	Faculty Member of Squad	

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Mr. Sandip Nathe
Coordinator
ANTI RAGGING COMMITTEE



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Minutes of the Meeting of Anti Ragging Committee for the academic year 2018- 2019

Date- 12th March 2019

Day- Tuesday

Venue- lecture hall L5

Time- 1.30 P.M

Following members present in the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUADCOMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1, "	Dr. Prajakta Baste	Chairperson Of Committee	400
2	Prof. Umesh Hirawe	Committee Member	18:10
3	Mrs. Sahebrao Mogal	Parent Member	Swager .
4	Mast. Omkar Hande	Student Member	Owele.
5	Mast. Omkar Sanap	Student Member (First Year)	Danks_
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Gones
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	private.
10	Prof. Arpita Bhatt	Chairperson of Squad	Mahalf
11	Prof. Ketaki Joshi	Member of Squad	Zano Zano
12	Prof. Megha Butte	Member of Squad	weg(o_
13	Mr. Sandip Nathe	Coordinator	S. C.

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Maratha Vidya Prasarak Samaj's
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Discussed various agendas as listed below:				
Discussion	Decision	Action taken		
Overview of the ager	nda and minutes of last meeting			
To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06th August 2018.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.		
Steps taken for prohi	bition of ragging at college level			
The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.  To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below		
Implementation of mo	easures taken to Curbing of menace	of ragging		
Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging</li> </ul>		
	Overview of the ages  To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06th August 2018.  Steps taken for prohi  The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences  Implementation of me	Overview of the agenda and minutes of last meeting  To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06th August 2018.  Steps taken for prohibition of ragging at college level  The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.  The Committees will take all necessary steps to prevent ragging incidences  The provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging of menace of ragging in the provided in the UGC regulation of measures taken to Curbing of menace of ragging of menace of ragging and punishments		



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2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.  On 03/8/2018 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 13th August 2018, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 13th August 2018, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

ATTESTED

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		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 13th August 2018, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 13th August 2018, Monday to observe any behavioral change.  None of such activity or change was seen.  Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
	Di Control	To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 13th August 2018, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 13th August 2018, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.







3.0	Miscellaneous issu	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.	
Dr. Bast the com 2019-20	mittee members to gu	rts made by the committee to curb the r ide the committee members for next co	menace of ragging, she requested mmittee for the academic year	
The me	eting was concluded w	th vote of thanks by Dr. Prajakta Baste.		

Prof. Arpita Bhatt

Chairperson of Squad

-Dr. Prajakta Baste Principal

**Chairperson of Committee** 







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on 07th August 2018, Tuesday in lecture hall L5 at 12.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2018- 2019.

#### Agenda:

- 1. To Overview the minutes of last meeting dated 19<sup>h</sup> March 2018 of academic year 2017-2018
- 2. Assign responsibility to Committee member
- 3. Discuss measures to be taken during Academic year 2018-2019.
- 4. Arrangement of Awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1 Albani
2	Prof. Geetanjali Patil	Faculty Member	Frie.
3	Prof. Manisha Rajole	Faculty Member	eite
4	Mr. Sandip Nathe	Non-Teaching Staff Member	She
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	-AushishV.
7	Miss. Sonali Lalwani	Student Representative	(Sovali.
8	Miss. Triveni Shewale	Student Representative	Enerale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Bule juk
10	Prof. Purva Shah	Coordinator	Chant

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator
INTERNAL COMPLAINT COMMITTEE



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018-2019 held on 7th August 2018 Tuesday in lecture hall L5 at 12.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	12Khar-
2	Prof. Geetanjali Patil	Faculty Member	Carl.
3	Prof. Manisha Rajole	Faculty Member	edita
4	Mr. Sandip Nathe	Non-Teaching Staff Member	She
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	C.
6	Mast. Ashish Vairagar	Student Representative	AshishV.
7	Miss. Sonali Lalwani	Student Representative	(Ronali.
8	Miss. Triveni Shewale	Student Representative	Bevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	planting
10	Prof. Purva Shah	Coordinator	Paul





Meeting was started with a warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Following were the Agenda for the meeting :-

1	Reviewed minutes of meeting of last academic year 2017-2018	<ul> <li>In the last academic year no cases / incidences of any kind of Sexual harassment was noted.</li> </ul>
		<ul> <li>In the last meeting it was decided to dissolve the committee and to form a new committee for 3 consecutive academic year.</li> <li>The committee members for the last academic year 2017-2018 were requested to guide the newly formed committee for present year.</li> </ul>
2	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> </ul>

Page 2 of 4



College of Washik A

		<ul> <li>Committee shall handle complaints with</li> </ul>
		respect.
		<ul> <li>Committee shall not be aggressive or</li> </ul>
		interruptive while receiving the complaints.
		<ul> <li>Committee shall assure confidentiality, non-</li> </ul>
		retaliation and recommend interim measure
		to conduct a fair enquiry.
		<ul> <li>Committee shall not disclose the content of</li> </ul>
		the complaint.
	14	Committee shall not disclose the Identity
		and address of complainant, respondent
		and witnesses; information pertaining to
	,	conciliatory or inquiry proceedings or
		recommendations of the ICC.
3	Discuss measures to be taken	
	during current academic year	3
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual
	the complaint	harassment of women at workplace and College
		policy on Sexual harassment of women at
		workplace and students of the institute, has been
		kept in library need to check if anything is missing
		or if anything needs to be added.
· b)	To curtail Sexual harassment	The Teaching and Non-teaching staff shall be
	of women in and around	sensitized about the act - Prevention, Prohibition
	campus	and Redressal of Sexual harassment of women at
		workplace.

Page 3 of 4





c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.
4	Arrangement of Awareness program.	Necessity to make every member of the institute aware about the seriousness and gravity of such act. Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee



Page 4 of 4





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 18-12-2018

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on 24th December 2018, Monday in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 07-08-2018.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1015Ravi
2	Prof. Geetanjali Patil	Faculty Member	fall.
3	Prof. Manisha Rajole	Faculty Member	eit
4	Mr. Sandip Nathe	Non-Teaching Staff Member	200
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	Asshishir.
7	Miss. Sonali Lalwani	Student Representative	(Sonali.
8	Miss. Triveni Shewale	Student Representative	Everall.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	pujut
10	Prof. Purva Shah	Coordinator	(Dam)

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018- 2019 held on 24th December 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	When
2	Prof. Geetanjali Patil	Faculty Member	Falul
3	Prof. Manisha Rajole	Faculty Member	Fild Pilo
4	Mr. Sandip Nathe	Non-Teaching Staff Member	38
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ce
6	Mast. Ashish Vairagar	Student Representative	Aswaw.
7	Miss. Sonali Lalwani	Student Representative	Bonali.
8	Miss. Triveni Shewale	Student Representative	Therale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	tre water-
10	Prof. Purva Shah	Coordinator	Baul



Follo	wing are the agenda discus	sed in the meeting	
1	Overview the minutes of	f previous meeting dated 7 <sup>th</sup> Aug	ust 2018
а	To assign the	Committee shall know the	<ul> <li>Committee members</li> </ul>
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention, Prohibition
		Committee shall be	and Redressal of Sexual
		equipped with gathering	Harassment of Women
		and recording all the	Employees and Students
		relevant information and	in Higher Educational
		documents.	Institution's) Regulations
		Committee shall create	2015. And followed
		conducive meeting	Vishaka Guidelines
		environment.	against sexual
	-	Committee shall handle	harassment at
		complaints with respect.	workplace.
		Committee shall not be	000 000 one per #0 000 000 000000
		aggressive or interruptive	
		while receiving the	
		complaints.	
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	

Page 2 of 5 Ma

PRINCIPAL

Maratha Vidya Prasarak Samaj's T

COLLEGE OF ARCHITECTURE

Nashik

ATTESTED

		Committee shall not	
		disclose the content of the	
		complaint.	
		Committee shall not disclose	
		the Identity and address of	
		complainant, respondent and	
	2	witnesses; information	
		pertaining to conciliatory or	
		inquiry proceedings or	
		recommendations of the ICC.	
2	Review on the performa	nce of committee during current	academic year
			Total section (1991) Provided ■ Construction
a)	Guidelines to be set to	Copy of Vishakha Guidelines,	<ul> <li>The Copy has been kept</li> </ul>
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
		workplace and College policy	
		on Sexual harassment of	
	-	women at workplace and	
		students of the institute, need	*
		to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	conducted on 28 <sup>th</sup> August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	es surrection
		Redressal of Sexual	
		harassment of women at	
		workplace.	

Page 3 of 5





	There were no difficultie	es or incidences noted till date	
3		cution of measures to restrict such	activity.
			was Ms. Priya Thuvassery.
			equality the speaker
			towards gender
			to sensitize students
			equality was organized
			program on gender
			<ul> <li>On 17<sup>th</sup> September</li> <li>2018 an awareness</li> </ul>
			10 <sup>th</sup> August 2018
			Sindhu Hiremath on
			was conducted by Dr.
			skin and hair health
			A program on women's
			norms followed.
			members, Guidelines/
		in workplace.	ICC committee
	of such act.	sensitivity, equity for women	made aware about the
	seriousness and gravity	and hygiene, Gender	03/08/2018 the 1st year Students were
	aware about the	importance of safety, health	program dated on
	member of the institute	be organized to sensitize the	In the orientation
d)	Necessity to make every	change has to be done.  Awareness program need to	
		website, need to check if any	done.
	onine	already been uploaded on	either were needed to be
(c)	Reporting the complaint online	Online complaint portal is	No changes were done or



4	Miscellaneous issues if any
	There were no issues or incidences noted till date
None	of the incidences / grievances were recorded by ICC committee till date.
Meeti	ng concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### **CIRCULAR**

Date: 27-02-2019

Respected members are informed that the concluding meeting to review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the meeting is scheduled on 05th March 2019, Tuesday in lecture hall L5 at 01.30 P.M.

AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	WERM
2	Prof. Geetanjali Patil	Faculty Member	antil.
3	Prof. Manisha Rajole	Faculty Member	Cide
4	Mr. Sandip Nathe	Non-Teaching Staff Member	35
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Per
6	Mast. Ashish Vairagar	Student Representative	Asshish
7	Miss. Sonali Lalwani	Student Representative	Sonale.
8	Miss. Triveni Shewale	Student Representative	Bhevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	newself
10	Prof. Purva Shah	Coordinator	Anno

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting

Internal Complaint Committee

Academic year 2018- 2019

Date & Day: 5th March 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whaw-
2	Prof. Geetanjali Patil	Faculty Member	File
3	Prof. Manisha Rajole	Faculty Member	Patrick
4	Mr. Sandip Nathe	Non-Teaching Staff Member	32
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	-Re
6	Mast. Ashish Vairagar	Student Representative	AzehishV.
7	Miss. Sonali Lalwani	Student Representative	Bonale.
8	Miss. Triveni Shewale	Student Representative	Burale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trumpet.
10	Prof. Purva Shah	Coordinator (	Cham





			-
	wing are the agenda discus		
1. 0	/erview of the agenda and	minutes of half yearly meeting.	
а	To assign the	Committee shall know the	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		Committee shall be	Prohibition and
,		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Womer
		relevant information and	Employees and
		documents.	Students in Higher
		Committee shall create	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. And
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
		aggressive or interruptive	workplace.
		while receiving the	
		complaints.	
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	
		Committee shall not	
		disclose the content of the	
		complaint.	

Page 2 of 5





		Committee shall not	
		disclose the Identity and	
		address of complainant,	
		respondent and witnesses;	
		information pertaining to	
		conciliatory or inquiry	
		proceedings or	
		recommendations of the	
		ICC.	
b	Discuss measures to be		Following are the
	taken during current		measures adopted.
	academic year		
I.	Guidelines to be set to	Copy of Vishakha Guidelines,	The Copy has been kept in
	report the complaint	Handbook on Sexual	Library for reference and
		harassment of women at	no updates are needed.
		workplace and College policy	
		on Sexual harassment of	
		women at workplace and	
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
II.	To curtail Sexual	The Teaching and Non-	A meeting has been
9	harassment of women	teaching staff shall be	conducted on 28th August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	•
		Redressal of Sexual	
		harassment of women at	
		workplace.	

Page 3 of 5



ATTESTED



III.	Reporting the complaint	Online complaint portal is	Chairperson of ICC has
	online	already been uploaded on	accessed Online
		website, need to check if any	complaint portal
		change has to be done.	periodically, No such
			complaints received till
			now.
С	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	program dated on
	institute aware about	importance of safety, health	03/08/2018 the 1st
	the seriousness and	and hygiene, Gender	year Students were
	gravity of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
			norms followed.
			A program on women's
			skin and hair health
			was conducted by Dr.
			Sindhu Hiremath on
			10 <sup>th</sup> August 2018
			On 17 <sup>th</sup> September
		94	2018 an awareness
			program on gender
			equality was organized
			to sensitize students
			towards gender
			equality the speaker
			was Ms. Priya
			Thuvassery.
			A program on women's

		health and diet was	
		conducted by Dr.	
		Sharmila Sindaphalkar	
		on 8 <sup>th</sup> January 2019	
2 Rev	view on performance of th	e committee in current Academic year.	
a.	Committee followed all	By organizing	
	the norms / guidelines	awareness program	
	strictly	and by organizing	
		meeting with students	
		and employees of the	
		institute	
3 Diffi	culties occur during execu	tion of measures to restrict such activity.	
a.	There were no difficulties faced to execute the norms or guidelines		
4. N	liscellaneous issues if any	to be discussed by permission of committee Members.	
a.		ous issues were observed or guidelines	
nterna	al complaint Committee w	as alert during current academic year 2018-2019 and hence	
		as a derit during current academic year 2016-2019 and hence	
io suc	h complaints received.		
he ef	forts of committee was app	preciated by the Presiding officer of committee and it was	
		be in action the next academic year as per the guidelines of	
		tee for next 3 academic years.	
	-6 contraded with the vote	of thanks by Presiding officer Prof. Arpita Bhatt	

ATTESTED

PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Arpita Bhatt Presiding Officer

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### NOTICE

DATE: 10/07/2018

This is to inform following faculty members to remain present for Students

Grievance Redressal meeting on 11<sup>th</sup> July 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





# ACADEMIC YEAR - 2018-19

Page No. :

	STUDENTS' GRIEVANCE REDRESSAL CELL.
*	Meeting Dated 11 th July 2018
	Members Present - Dr. Prajakta Baste, Prof. Niketa
	Khothawale, Prof. Kiron Kadam, Mr. Sondie Northen
	Mrs. Dhongade, Mr. Pankoj khapare.
_	Cirievances received -
1)	Copies of books for issuing at home are less.
2)	Wi-ti speed in studios is slow.
3)	Accessibility of social ne mediasites in compressible
4)	Systems in Computer lab are slow.
5)	Mosquito trouble in Studios of ground floor Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE
.1	TKTON TAKEN Nashik
1)	Librarian modern to a review and discuss the requirement
	of copies additionally required to be made available for home issuing. Also list of additional tittles
	required under various subjects are to be taken from
	forulties.
2	Mr. Khapare to recheck the wi- hi speed at different
	locations and discuss for requirement of additional
	wireless arcess points it required.
3	) Usage of social media sites in computer lab is not
/	recommended.
4	Systems in computer lab if required.
/	systems in computer lab if required.
5	Instructions given to install mosquito nets in G.F. studio (2-section)
	Members Present - Ode
1	Dr. Prajakta Baste
2	Prof. Niketa kothawale
1	Prof biran kadam

ADEMIC YEAR - 2018-19

Page No.:





Faculties opening suggestion box for knowing students' grievances

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PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### NOTICE

DATE: 10/01/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting today at 2.00 p.m. in Principal's cabin.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)







Meeting dated - 10 th Jan. 2019
Members present - Dr. Projokta Baste, Prof Niketa Kothawate,
Prof. kiron kadam, Mr. Vijay Dhikale, Mr. Sandip Mathe,
Aleshay Guikwood (student)
Students' arievances received -
(1) Facility to work in college fill +00 to 8,000 clock
in the exening for MASA work.
(2) Table tennis court, bandminton court, basketball court
needed in sets compus
(3) Additional day for site seeing of important locations is
needed in settlement tour.
Action taken -
1 HASA sec was instructed to give a letter for permission
to work in college maximum till 7.30 p.m. alongwith
names of the students and faculty to monitor. I strictly
Pollars the time
2) Physical education officer and Mr. Mathe to take
quotations from vendors for table tennis table, badminton
equipments etc. of discuss the same
3) Site seeing of important historic locations to be
included in settlement tour planning.  ATTESTED
4
Members present - De PRINCIPAL
Dr. Prujakta Baute Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik
(2) Trof. Miketa Kothawale
3 Prof. Kiron Kadam
4) Mr. Vijay Dhikale Yarchigane (s)
Mr. sandip Mathe

# RECEIVED GETEVANCES

Page No.

Table temis court badminhon court, Bashed Ball court is needed in college canpus .

please allow us do work in the evening dill 7:00 pm do 8:00 pm der WASAS Work we are not able to manage academic's & 'NASA' Work Completion.

Please try to arrange site-visits/ site seeing of important/famous Locations Luxing Study Tours 1

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

#### CIRCULAR

Date: 17-08-2017

Meeting is scheduled on 22nd August 2017, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of Anti-Ragging Committee and Anti Ragging Squad for the academic year 2017- 2018

Following faculty members and non-teaching staff and students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- 3. Miscellaneous issues; if any to be discussed by permission of committee Member

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Cath
2.	Prof. Geetanjali Patil	Committee Member	000
3.	Mr. Sandip Nathe	Coordinator	The state of the s
4.	Mr. Arun Potdar	Parent Member	11/
5.	Miss. Kalyani Gite	Student Member	VC-
6.	Miss Pratiksha Thorat	Student Member (First Year)	40
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	CTO
8.	Inspector, Gangapur Road Police Station	Police Member	10 m
9.	MVP Media Center	Media	Goke
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Deligit
11.	Prof. Arpita Bhatt	Chairperson Of Squad	1 1 1 1
12.	Prof. Abhishek Nasikakar	Member Of Squad	WEBLAN
13.	Prof. Nandan Malani	Member Of Squad	Maluins

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

College of PRACTURE OF ARCHARDING ARCHARD ARCH

Mr Sandip Nathe Corodinator Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on 22nd August 2017 Monday in lecture hall L3 at 1.30 P.M.

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Cinto
2.	Prof. Geetanjali Patil	Committee Member	to til .
3.	Mr. Sandip Nathe	Coordinator	300
4.	Mr. Arun Potdar	Parent Member	11/
5.	Miss. Kalyani Gite	Student Member	****
6.	Miss Pratiksha Thorat	Student Member (First Year)	Garage Control
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	2
8.	Inspector, Gangapur Road Police Station	Police Member	- Charles
9.	MVP Media Center	Media	Groves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	thuite
11.	Prof. Arpita Bhatt	Chairperson Of Squad	1AVA DOWN
12.	Prof. Abhishek Nasikakar	Member Of Squad	W O V GOT
13.	Prof. Nandan Malani	Member Of Squad	Malaurikk

Page 1 of 3



Discussed	d various agendas as list	ed below:	
Agenda	Discussion	Decision	Action taken
1	Overview of the ager	nda and minutes of last meeting	
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 21th March 2016.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.
2		lities to the committee members.	
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
2.2	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments	
2.3	Punishments as per UGC	mentioned.  Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
2.4	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	
5	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.  To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class	

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Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Page 2 of 3



	No issues to be discussed		Nothing was to be addressed	
3.0	Miscellaneous issues if any to be discussed			
	,	To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.		
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	×	
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.		
		Periodic maintenance of CCTV cameras		
	taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.		
2.6	Measures to be	premises latest by 2.45 and to be vigilant if any incidence is occurring.  To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.		
		respective faculty to be in the class until the last student leave the class.  To assign 2 peons to make sure the 1st year students leave the		

Prof. Arpita Bhatt Committee Member ATTESTED

PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Page 3 of 3

Dr. <del>Prajakta</del> Baste Principal

Chairperson of Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 08-03-2018

Respected members a meeting is scheduled on 12th March 2018, Monday in lecture hall L5 at 12.30 noon to review the performance of Anti-Ragging Committee for the academic year 2017- 2018

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 22-08-2017
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Porte
2.	Prof. Geetanjali Patil	Committee Member	CAND.
3.	Mr. Sandip Nathe	Coordinator	380
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	x60 -
6.	Miss Pratiksha Thorat	Student Member (First Year)	0.8
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	
8.	Inspector, Gangapur Road Police Station	Police Member	0
9.	MVP Media Center	Media	Lokes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Mules
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Wee and
12.	Prof. Abhishek Nasikakar	Member Of Squad	Am
13.	Prof. Nandan Malani	Member Of Squad	Malanikhk

PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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Qo) ege of Advisorure of Mashik

Mr. Sandip Nathe
Corodinator
Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on

Date-12th March 2018

Day-Monday

Venue-Lecture hall L5

Time- 12.30 noon

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	hypo
2.	Prof. Geetanjali Patil	Committee Member	Shirt
3.	Mr. Sandip Nathe	Coordinator	Bly
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	40
6.	Miss Pratiksha Thorat	Student Member (First Year)	\$60
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	Sh
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	Growes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Pulmyte.
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Westall
12.	Prof. Abhishek Nasikakar	Member Of Squad	- June
13.	Prof. Nandan Malani	Member Of Squad	Malauins

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE

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	l various agendas as list	ed below:		
Agenda	Discussion	Decision	Action taken	
1.0	Overview of the con-			
1.0	Overview of the agenda and minutes of last meeting			
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 22 <sup>nd</sup> August 2017.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.	
1.2	Handover responsibil	ities to the committee members.		
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute	
1.3	To understand the roles and responsibilities to be performed		ned	
	The Committees will take all necessary steps to prevent ragging incidences	To follow all the guidelines provided in the UGC regulation	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below	
2.0	Implementation of m	ation of measures taken to Curbing of menace of ragging		
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in</li> </ul>	

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2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.  On 18/8/2017 in 3 day orientation program for the 1 <sup>st</sup> year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 <sup>st</sup> year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 28th August 2017, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 28th August 2017, Monday conducted with the nonteaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.



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		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 28th August 2017, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1 <sup>st</sup> year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 28th August 2017, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV	All the CCTV cameras
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	were functioning properly.  Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 28th August 2017, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 28th August 2017, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.





None of the issues were recorded	No cases / incidences found
neither were observed	No cases / incidences round
	preciated the efforts made by the committee to curb the ee members to guide the committee members for next committee was concluded with vote of thanks by Dr. Prajakta Baste

Prof. Arpita Bhatt Committee Member Dr. Prajakta Baste Principal

Chairperson of Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 10-08-2017

### CIRCULAR

Respected members are informed that the 1<sup>st</sup> academic meeting is scheduled on 14th August 2017, Monday in lecture hall L5 at 12.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

### Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2016-2017
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2017-2018.
- 4. Arrangement of Awareness program.

	INTERNAL COMPLAINT		
Sr. No.	COMMITTEE MEMBER	DESIGNATION	SIGNATURE
	(ICC) 2017-2018		
1	Prof. Arpita Bhatt	Presiding Officer	Sphan
2	Prof. Umesh Hirawe	Faculty Member	9:
3	Prof. Ketaki Joshi	Faculty Member	Chain
4	Prof. Purva Shah	Coordinator	A mil
5	Mr. Sandip Nathe	Non-Teaching Staff Member	12 R
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roy
7	Mast. Madhusudan Chandak	Student Representative	Whandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	- bouse.
10	Mr. Nitin Paranjape	Non-Government	Time !
	Abhivyakti, Media for Development	Organization	The act

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Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator Internal Complaint Comp



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 14th August 2017 Monday in lecture hall L5 at 12.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1 Delson al
2	Prof. Umesh Hirawe	Faculty Member	UZi
3	Prof. Ketaki Joshi	Faculty Member	Office
4	Prof. Purva Shah	Coordinator	Daw
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Dali
7	Mast. Madhusudan Chandak	Student Representative	M handak
8	Miss. Vaishnavi Boraste	Student Representative	Bosset
9	Mast. Tushar Parise	Student Representative	barse.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Margh

Page 1 of 4



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follov	ving were the Aganda for the mee	ting :-
1	Reviewed minutes of meeting of last academic year 2016-2017	<ul> <li>In the last academic year no cases / incidences of any kind of Sexual harassment was noted.</li> <li>In the last meeting it was decided to continue with the same committee members for the present academic year 2017-2018 and no change was needed to be adopted.</li> </ul>
2	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathericand recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints</li> </ul>

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8		<ul> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of</li> </ul>	
		the complaint.	
		Committee shall not disclose the Identity	
		and address of complainant, respondent	
		and witnesses; information pertaining to	
		conciliatory or inquiry proceedings or	
		recommendations of the ICC.	
3	Discuss measures to be taken		
	during current academic year		
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual	
	the complaint	harassment of women at workplace and College	
		policy on Sexual harassment of women at	
		workplace and students of the institute, has been	
		kept in library need to check if anything is missing	
	 	or if anything needs to be added.	
b)	To curtail Sexual harassment	The Teaching and Non-teaching staff shall be	
	of women in and around	sensitized about the act - Prevention, Prohibition	
	campus	and Redressal of Sexual harassment of women at	
		workplace.	
c)	Reporting the complaint	Online complaint portal is already been uploaded	
	online	on website, need to check if any change has to be	
		done.	
4	Arrangement of Awareness	Necessity to make every member of the institute	
	program.	aware about the seriousness and gravity of such	
		1	

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act. Awareness program need to be organized to
sensitize the importance of safety, health and
hygiene, Gender sensitivity, equity for women in
workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 15-12-2017

### CIRCULAR

Respected members are informed that the half yearly meeting is scheduled on 8th December 2017, FRIDAY in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

### Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2017-2018.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Varbhar-
2	Prof. Umesh Hirawe	Faculty Member	1000
3	Prof. Ketaki Joshi	Faculty Member	Kathi
4	Prof. Purva Shah	Coordinator	Market
5	Mr. Sandip Nathe	Non-Teaching Staff Member	128
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rail
7	Mast. Madhusudan Chandak	Student Representative	Mahandak.
8	Miss. Vaishnavi Boraste	Student Representative	Borostc.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Puluejut

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PRINCIPAL

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik Prof. Purva Shah

Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 8th December 2017 Friday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whan-
2	Prof. Umesh Hirawe	Faculty Member	Whan-
3	Prof. Ketaki Joshi	Faculty Member	Chath
4	Prof. Purva Shah	Coordinator	maul
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Sh
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pail
7	Mast. Madhusudan Chandak	Student Representative	Nehandak
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	Forise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugat



Follo	wing are the agenda discus	sed in the meeting	
1	Overview the minutes o	f previous meeting	
а	To assign the responsibilities of	Committee shall know the     Act, Policies and relevant	Committee members     have followed UGC
	committee members	Service rules.     Committee shall be equipped with gathering and recording all the relevant information and documents.     Committee shall create	(Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations 2015. And followed
		conducive meeting environment.  Committee shall handle complaints with respect.  Committee shall not be	Vishaka Guidelines against sexual harassment at workplace.
		aggressive or interruptive while receiving the complaints.  Committee shall assure confidentiality, non- retaliation and recommend interim measure to conduct	(A)

Page 2 of 4



			Committee shall not		
			disclose the content of the		
			complaint.		
			Committee shall not disclose		
			the Identity and address of		
			complainant, respondent and		
			witnesses; information		
			pertaining to conciliatory or		
			inquiry proceedings or		
			recommendations of the ICC.		
2		Discuss measures to be	taken during current academic	year	
	a)	Guidelines to be set to	Copy of Vishakha Guidelines,	<ul> <li>The Copy has been kept</li> </ul>	
		report the complaint	Handbook on Sexual	in Library for reference.	
		Ŧ	harassment of women at		
			workplace and College policy		
			on Sexual harassment of		
		it.	women at workplace and		
			students of the institute, need		
			to keep in library and make		
			available for everyone.		
	b)	To curtail Sexual	The Teaching and Non-	A meeting has been	
		harassment of women	teaching staff shall be	conducted on 12 <sup>th</sup>	
		in and around campus	sensitized about the act -	September 2017, Tuesday	
			Prevention, Prohibition and	And the state of t	
			Redressal of Sexual		
			harassment of women at		
			workplace.		

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c)	Reporting the complaint	Online complaint portal is	No changes were done or
	online	already been uploaded on	either were needed to be
		website, need to check if any	done.
		change has to be done.	
3	Arrangement of Awarene	ess program.	
	Necessity to make every	Awareness program need to	In the orientation
	member of the institute	be organized to sensitize the	program dated on
	aware about the	importance of safety, health	18/08/2017 the 1 <sup>st</sup>
	seriousness and gravity	and hygiene, Gender	year Students were
	of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
		*	norms followed.
			A health and hygine
			program will been
			organized in the month
			of February.

There were no incidences / grievances recorded by ICC till date.

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

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Maratha Vidya Rusarak Samaj's
COLLEGE OF ARCH TECTURE
Nashik

Prof. Arpita Bhatt
Presiding Officer

Internal Complaint Committee

Page 4 of 4



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

Date: 15-03-2018

Respected members are informed that the concluding meeting is scheduled on 19th March 2018, Monday in lecture hall L5 at 01.30 P.M. to review the roles and responsibilities performed by Internal Complaint Committee for the academic year 2017- 2018.

#### AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LABham-
2	Prof. Umesh Hirawe	Faculty Member	Wis
3	Prof. Ketaki Joshi	Faculty Member	Kath
4	Prof. Purva Shah	Coordinator	(A) orn
5	Mr. Sandip Nathe	Non-Teaching Staff Member	BRV
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchondak.
8	Miss. Vaishnavi Boraste	Student Representative	Evaste.
9	Mast. Tushar Parise	Student Representative	Farisc
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Theyer

Prof. Purva Shah

Coordinator Internal Complaint Committee

PRINCIPAL



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 19th March 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whate-
2	Prof. Umesh Hirawe	Faculty Member	m.
3	Prof. Ketaki Joshi	Faculty Member	Chathi
4	Prof. Purva Shah	Coordinator	Phank
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	nchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Prairie



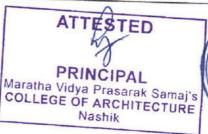


Follo	owing are the agenda discu	issed in the meeting	
1.0	verview of the agenda and	minutes of half yearly meeting.	2
а	To assign the	<ul> <li>Committee shall know the</li> </ul>	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		<ul> <li>Committee shall be</li> </ul>	Prohibition and
		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Women
		relevant information and	Employees and
		documents.	Students in Higher
		<ul> <li>Committee shall create</li> </ul>	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. And
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
		aggressive or interruptive	workplace.
		while receiving the	
	>	complaints.	,
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	ATTESTED
		a fair enquiry.	7
		Committee shall not	PRINCIPAL Maratha Vidya Prasarak Sama COLLEGE OF A SCHILLEGE
		disclose the content of the	COLLEGE OF ARCHITECTUI
		complaint.	

		The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual	A meeting has been conducted on 12 <sup>th</sup> September 2017, Tuesday
b I.	Discuss measures to be taken during current academic year Guidelines to be set to report the complaint	Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.  Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make available for everyone.	Following are the measures adopted.  The Copy has been kept in Library for reference.

	D		
III.	Reporting the complaint	, Fortanio	Chairperson of ICC has
	online	already been uploaded on	accessed Online
		website, need to check if any	complaint portal
		change has to be done.	periodically, No such
			complaints received till
			now.
С	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	program dated on
	institute aware about	importance of safety, health	18/08/2017 the 1st
	the seriousness and	and hygiene, Gender	year Students were
	gravity of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
			norms followed.
			<ul> <li>Lecture by Dr. Manasi</li> </ul>
		,	Kathaley on Women
	0.1		health & hygiene was
			held on 08th March
			2018
2 Rev	view on performance of the	committee in current Academic	year.
a.	Committee followed all		By organizing
	the norms / guidelines	-	awareness program
	strictly		and by organizing
			meeting with students
		9	and employees of the
			institute

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3 Diff	ficulties occur during execution of m	neasures to restrict such activity.
a.	There were no	
	difficulties faced to	
	execute the norms or	
	guidelines	
4. 1	Miscellaneous issues if any to be dis	cussed by permission of committee Members.
a.	None of the	
	miscellaneous issues	
	were observed or	
	guidelines	
	guidennes	
ntern	al complaint Committee was alert de	uring current academic year 2017-2018 and hence
o suc	ch complaints received till now.	7 Colo 2017 2016 and Hence
he ef	forts of committee was appreciated	by the Presiding officer of committee and
que	sted them to guide the new committee	tee for the coming Academic year 2018-2019 that
	Baras are new committee	the for the coming Academic year 2018-2019 that

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

committee for next 3 academic years.

will be in action the next academic year as per the guidelines of UGC for formation of the

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PRINCIPAL

Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Prof. Arpita Bhatt

Presiding Officer Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 04/07/2017

This is to inform following faculty members to remain present for Students

Grievance Redressal meeting on 5th July 2017 in Principal's cabin at 2.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





Academic year - 2017-18 Page No.: Students Carievance Redressal (ell. \* Meeting dated - 5th July 2017 Members Present - Dr. Projukta Baste, Prof. Niketa Kothawale, Prof. Kiron Kadam, Mr. Sandip Nathe, Mr. Pankaj khapure. Students' Grievances Received -1. Extra electrical points required in studios for working on laptops. 2. Person of xerox facility is not available oftentimes. 3. Facility for sheets plotting is required in college. Action taken -1. Instructions were given to a install electric switch points in studies to facilitate students to work on their laptops. 2. The timing for xorix facility for students scheduled from 1.00 p.m. to 3.30 p.m. and a person to be dedicated for the same during scheduled time -3. ferson - Mr. khapar was instructed to get quotations for 36" size plotter & discuss. Members Present: Dr. Projekta Boite Prof Hiketa Kothawale Prof. Kiron Kadam Mr. Sandin Mathe

PRAS

Date: / / Page No.:

	Pape No.:
STUDENTS	GRIEVANCES.
	on one Leptop's - in studio's. No electrical point.
- ENIA / 1. 11	
	in college wehave to go outside.
	Person at zerox  mothine offen not  available we have  to go outside
Marath	PRINCIPAL  Ta Vidya Prasarak Samaj's EGE OF ARCHITECTURE  Nashik



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

## NOTICE

DATE: 19/01/2018

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 22<sup>nd</sup> January 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)





22 nd Janury 2018 Meeting dated Members Present -Dr. Projekta Baste, Prof Niketa Kothawdle, Prof. Kiron Kadam, Mr. Vijay Dhikale, Mr. Sandip Nothe, Mr. Pankaj Khapore, Mr. Ruhul Aher, Mr. Jajune Students' arrievances received Facility to work in workshop for extended hours for model making 2. Sports facilities are required Wi-fi speed is slow. Colour printer is required in college Action taken -Two dedicated workshop technical staffs are appointed and directed to help students during their model making process in workshop during extended hours. 2. Instructions given to physical education officer to make the list of sports equipments required to be purchased alongwith tentative budget & discuss the same 3. Mr. Khapar was instructed to analyse & discuss the need and locations for additional wireless access points to improve wi-fi connectivity. 4. Mr. Khapare - to take quotation for colour printer from vendor & discuss. Members Present -Mr. Rahul Aher (1) Dr. Projakta Boste Mr. Tajane 2) Prof. Niketa Kothawale

SNOENS GRIEVANCES	Fage No.
in workshop after college we cannot complete models	
Sports facilities  Should be there in  Our college.  kindly accept.	
1) Wifi speed is too sbw.  Please Proceeds the speed.  it's too invitating for surffing  Thank you Mam.  2) Colour Printer is also needed in	PRINCIPAL Maratha Vidya Prasarak Samaj's
2) Colour Printer is also meaner in	COLLEGE OF ARCHITECTURE Nashik

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2017-18



Faculties opening suggestion box for knowing students' grievances





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email : cansnashik@mvp.edu.in

Date: 04-08-2016

### CIRCULAR

All the respected members are informed that a meeting is scheduled on **08th August 2016**, Monday in **lecture hall L5** at **11.30 A.M**. to formulate and assign the responsibility of **Anti-Ragging Committee** for the **academic year 2016-2017** 

Faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- To understand the roles & responsibilities to be performed.

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	Ripte
2	Prof. Abhishek Nashikakar	Faculty Member	Non
3	Mr. Dilip Aware	Parent Member	9
4	Mast. Hardik Dhadiwal	Student Member	nendus
5	Miss. Rasika Dengle	Student member (First year)	Devace
6	Mr. Sachin Gaikwad	Co-ordinator	5.
7	Mr. Rahul Aher	Non-Teaching Staff Member	9
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nhugh
11	Prof. Arpita Bhatt	Chairperson of Squad	What
12	Prof. Suruchi Ranadive	Anti-Squad Member	Elanadu
13	Prof. Ashish Khemnar	Anti-Squad Member	Ann.

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Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
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Archies of Archies of

Mr. Sachin Gaikwad Corodinator Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 11.30 AM.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	caple
2	Prof. Abhishek Nashikakar	Faculty Member	100
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Mudus
5	Miss. Rasika Dengle	Student member (First year)	DEIGLE
6	Mr. Sachin Gaikwad	Co-ordinator	Se
7	Mr. Rahul Aher	Non-Teaching Staff Member	- Au
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Muite
11	Prof. Arpita Bhatt	Chairperson of Squad	What
12	Prof. Suruchi Ranadive	Anti-Squad Member	Elanadu
13	Prof. Ashish Khemnar	Anti-Squad Member	LIMA





Page 1 of 4

Discusse	d various agendas o	as listed below:	
Agenda	Discussion	Decision	Action taken
1	Overview of the agenda and minutes of last meeting		
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 6th March 2015.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.
2	Handover responsibilities to the committee members.		
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
3	To understand the roles and responsibilities to be performed		
3.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	
3.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	

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3.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	
3.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	
		To inform the faculty members to suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last	
		student leave the class.	
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	
3.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik

Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	
To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	
To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	
	Anti-ragging Squads in the campus premises, around the premises and in the hostel.  To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging  To inform all the non-teaching members to be vigilant and to report any of

Prof. Arpita Bhatt Committee Member

Dr. Prajakta Baste Principal

Chairperson of Committee

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Page 4 of 4





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 09-03-2017

Respected members a meeting is scheduled on 21th March 2017, Tuesday in lecture hall L5 at 1.00 P.M to review the performance of Anti-Ragging Committee for the academic year 2016- 2017

Following faculty members and Non-teaching staff and Students representatives from Architecture are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 08-08-2016
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	histe
2	Prof. Abhishek Nasikakar	Committee Member	Alm
3	Mr. Dilip Aware	Parent Member	1.0
4	Mast. Hardik Dhadiwal	Student Member	Mondel
5	Miss. Rasika Dengle	Student member (First year)	Devot
6	Mr. Sachin Gaikwad	Coordinator	53.
7	Mr. Rahul Aher	Non-Teaching Staff Member	Sho
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The The
11	Prof. Arpita Bhatt	Chairperson Of Squad	What-
12	Prof. Suruchi Ranadive	Anti-Squad Member	Wanada
13	Prof. Ashish Khemnar	Anti-Squad Member	Amer

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

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Mr. Sachin Gaikwad Coordinator Anti-Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 21th March 2017 Tuesday in lecture hall L5 at 1.00 P.M.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	Supple
2	Prof. Abhishek Nasikakar	Committee Member	1/20
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Marul.
5	Miss. Rasika Dengle	Student member (First year)	DEPOSE
6	Mr. Sachin Gaikwad	Coordinator	SZ.
7	Mr. Rahul Aher	Non-Teaching Staff Member	1
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	the att
11	Prof. Arpita Bhatt	Chairperson Of Squad	Whom
12	Prof. Suruchi Ranadive	Anti-Squad Member	Slavadire
13	Prof. Ashish Khemnar	Anti-Squad Member	- Allen



Discusse	d various agendas o	as listed below:		
Agenda	Discussion	Decision	Action taken	
1.0	Overview of the agenda and minutes of last meeting			
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 6th March 2015.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.	
1.2	Handover responsibilities to the committee members.			
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute	
.3	To understand the roles and responsibilities to be performed			
	The Committees will take all necessary steps to prevent ragging incidences	To follow all the guidelines provided in the UGC regulation  ATTESTED  PRINCIPAL  Maratha Vidya Prasarak Sama	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below	

2.0	Implementation of measures taken			
2.1	Curbing of menace of ragging	Awareness in the institution  a. Display of posters throughout the campus  b. Notice board with the consequences of ragging and punishments mentioned.	<ul> <li>a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas</li> <li>b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.</li> </ul>	
2.2	Punishments as per UGC	The state of the s		
			On 5/8/2016 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.	
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received	
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.  ATTESTED  PRINCIPAL  Maratha Vidya Prasarak Sam COLLEGE OF ARCHITECTU  Nashik	

	73	members year class P.M and students I 2.45 P.M respectiv the class	the faculty to suspend the 1st sses on time by 2.20 to make sure the leave the class by latest and the e faculty to be in until the last eave the class.	Faculty members were informed by calling a meeting on 29th August 2016, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		sure the 1 leave the 2.45 and	2 peons to make st year students premises latest by to be vigilant if any e is occurring.	A meeting was called on 29th August 2016, Monday conducted with the non-teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.
		be vigilar areas and the 1st year	the watchman to at in the parking d in the campus if ar students are fter college timings.	The watchman was informed in the meeting on 29th August 2016, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	informed behaviord any stude students v with anyo	embers are to observe any al change amongst ent or group of vithin themselves or ne.	Faculty members were informed by calling a meeting on 29th August 2016, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
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		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti- ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 29th August 2016, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 29th August 2016, Monday to inform the non- teaching members to be
	8 "		vigilant about any incidence happening around. None of such incidences occurred in the campus.
3.0	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences found

Dr. Baste appreciated the efforts made by the committee to curb the menace of ragging, she requested the committee members to guide the committee members for next committee for the academic year 2017-2018

The meeting was concluded with vote of thanks by Dr. Prajakta Baste.

Prof. Arpita Bhatt Committee Member PRINC PAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

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Dr. Prajakta Baste Principal

Chairperson of Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 04-08-2016

#### CIRCULAR

Respected members are informed that the 1<sup>st</sup> academic meeting is scheduled on 08th August 2016, Monday in lecture hall L5 at 1.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2016- 2017.

#### Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2015-2016
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2016-2017.
- 4. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whar-
2	Prof. Umesh Hirawe	Faculty Member	CADY -
3	Prof. Ketaki Joshi	Faculty Member	Chate
4	Prof. Purva Shah	Coordinator	Dint 2
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	S.L.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pail
7	Mast. Madhusudan Chandak	Student Representative	Mahardak.
8	Miss. Vaishnavi Boraste	Student Representative	Broaste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Enfante

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Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	V& Bhaw-
2	Prof. Umesh Hirawe	Faculty Member	UDS
3	Prof. Ketaki Joshi	Faculty Member	Charles
4	Prof. Purva Shah	Coordinator (	Rank
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	52.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pols
7	Mast. Madhusudan Chandak	Student Representative	Nchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Bornste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Dungate



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follo	wing were the Aganda for the me	eting :-	
1	Reviewed minutes of meeting of last academic year 2015-2016		In the last academic year no cases / incidences of any kind of Sexual harassment was noted. In the last meeting it was decided to continue with the same committee members for the present academic year 2016-2017 and no change was needed to be adopted.
2	To assign the responsibilities of committee members		Committee shall know the Act, Policies and relevant Service rules.  Committee shall be equipped with gathering and recording all the relevant information and documents.  Committee shall create conducive meeting environment.  Committee shall handle complaints with respect.  Committee shall not be aggressive or interruptive while receiving the complaints.

Maratha Vidya Prasarak Samaj's COLLEGE OF ARCH:TECTURE

Page 2 of 4

		<ul> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.</li> </ul>	
3	Discuss measures to be taken during current academic year	recommendations of the ICC.	
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library	
b)	To curtail Sexual harassment of women in and around campus	and make available for everyone.  The Teaching and Non-teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	
d)	Reporting the complaint offline	A complaint Drop box/Suggestion Box is already been placed and need to check it periodically and require to update muster accordingly.	

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4	Arrangement of Awareness	Necessity to make every member of the institute
	program.	aware about the seriousness and gravity of such act.
		Awareness program need to be organized to
		sensitize the importance of safety, health and
		hygiene, Gender sensitivity, equity for women in
		workplace.

Prof. Arpita Bhatt

**Presiding Officer** 

**Internal Complaint Committee** 





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 13-12-2016

### **CIRCULAR**

Respected members are informed that the half yearly meeting is scheduled on 19th December 2016, Monday in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2016- 2017.

### Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2016-2017.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	COBLAY-
2	Prof. Umesh Hirawe	Faculty Member	Uni-o
3	Prof. Ketaki Joshi	Faculty Member	John
4	Prof. Purva Shah	Coordinator	Parel
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	42.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rati
7	Mast, Madhusudan Chandak	Student Representative	Mchandak
8	Miss. Vaishnavi Boraste	Student Representative	Poroste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Marke

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Maratha Vidya Prasarak Samaj's

COLLEGE OF ARCHITECTURE

Nashik

Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 19th December 2016 Monday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	W.W.
2	Prof. Umesh Hirawe	Faculty Member	1000
3	Prof. Ketaki Joshi	Faculty Member	CKO
4	Prof. Purva Shah	Coordinator	Tand
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	59
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rui
7	Mast. Madhusudan Chandak	Student Representative	na hardak.
8	Miss. Vaishnavi Boraste	Student Representative	Boroste.
9	Mast. Tushar Parise	Student Representative	- bonise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Muy .

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Maratha Vidya Prasarak Samaj's

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Page 1 of 4



	owing are the agenda disc	cussed in the meeting	-
a	To assign the responsibilities of committee members	<ul> <li>Committee shall know the Act, Policies and relevant Service rules.</li> <li>Committee shall be equipped with gathering and recording all the relevant information and documents.</li> <li>Committee shall create conducive meeting environment.</li> </ul>	Committee members     have followed UGC     (Prevention,     Prohibition and     Redressal of Sexual     Harassment of Women     Employees and     Students in Higher     Educational     Institution's)
		<ul> <li>Committee shall handle complaints with respect.</li> <li>Committee shall not be aggressive or interruptive while receiving the complaints.</li> <li>Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry.</li> <li>Committee shall not disclose the content of the complaint.</li> <li>Committee shall not disclose the Identity and</li> </ul>	Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.  PRINCIPAL Maratha Vidya Prasarak Sama COLLEGE OF ARCHITECTUI Nashik

		respondent and witnesses	3;
		information pertaining to	
		conciliatory or inquiry	
		proceedings or	
		recommendations of the	
		ICC.	
2	Discuss measures	to be taken during current acad	lemic year
а			
		17 Thorachia Guidelines,	The Copy has been kept
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
		workplace and College policy	
		on Sexual harassment of	
		women at workplace and	
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	
	in and around campus	sensitized about the act -	conducted on 29th August 2016, Monday
		Prevention, Prohibition and	2010, Moriday
		Redressal of Sexual	
		harassment of women at	
		workplace.	
c)	Reporting the complaint	Online complaint portal is	No observe
	online	already been uploaded on	No changes were done or
		website, need to check if any	either were needed to be
		change has to be done.	done.
d)	Reporting the complaint	A complaint Drop	Th
	offline	box/Suggestion Box is already	The complaint box is
	~	been placed and need to	opened once every
		check it periodically	semester for any students
		one on it periodically	grievances but no sexual
			harassment case or

Page 3 of 4





			issues or incidences were reported			
3	Arrangement of Awareness program.					
	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	<ul> <li>In the orientation program dated on 05/08/2016 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.</li> <li>Sexual harassment program will be organized in the coming months.</li> </ul>			

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PRINCIPAL
Maratha Vidya Prasarak Samaj's
COLLEGE OF ARCHITECTURE
Nashik

Prof. Arpita Bhatt

**Presiding Officer** 

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

**CIRCULAR** 

Date: 09-03-2017

Respected members are informed that the concluding meeting is scheduled on 20th March2017, Monday in lecture hall L5 at 01.30 P.M. to review the roles and responsibilities performed by Internal Complaint Committee for the academic year 2016- 2017,

#### AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	CONSON-
2	Prof. Umesh Hirawe	Faculty Member	4000
3	Prof. Ketaki Joshi	Faculty Member	Charles
4	Prof. Purva Shah	Coordinator	Mari
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	5.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchardak.
8	Miss. Vaishnavi Boraste	Student Representative	JBoraste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Murpet



Prof. Purva Shah

Coordinator Internal Complaint Committee

ATTESTED



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2016- 2017 held on 20th March 2017 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LOMBRAN-
2	Prof. Umesh Hirawe	Faculty Member	6.0
3	Prof. Ketaki Joshi	Faculty Member	Jestin .
4	Prof. Purva Shah	Coordinator	David
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	50
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mahandat.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- paise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	twanter.



Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Following are the agenda discussed in the meeting

# 1. Overview of the agenda and minutes of half yearly meeting.

a	To assign the	Committee shall know
	responsibilities of	the Act, Policies and
	committee	relevant Service rules.
	members	Committee shall be
		equipped with
		gathering and
		recording all the
		relevant information
		and documents.
	-	<ul> <li>Committee shall create</li> </ul>
		conducive meeting
		environment.
		<ul> <li>Committee shall</li> </ul>
		handle complaints with
		respect.
		<ul> <li>Committee shall not be</li> </ul>
		aggressive or
		interruptive while
		receiving the
		complaints.
		<ul> <li>Committee shall assure</li> </ul>
		confidentiality, non-
		retaliation and

 Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

	_	and College policy on Sexual harassment of women at workplace	PRINCIPAL Maratha Vidya Prasarak Samaj's COLLEGE OF ARCHITECTURE Nashik
	complaint	Sexual harassment of women at workplace	reference. ATTESTED
	to report the	Guidelines, Handbook on	kept in Library for
1.	Guidelines to be set	Copy of Vishakha	The Copy has been
	year		
	current academic		
	be taken during		measures adopted.
b	Discuss measures to		Following are the
		*	
		the ICC.	
		recommendations of	
		proceedings or	
-	,	conciliatory or inquiry	
		witnesses; information pertaining to	
		respondent and	
		complainant,	
		and address of	
		disclose the Identity	
		Committee shall not	
		the complaint.	
		disclose the content of	
		Committee shall not	
		fair enquiry.	
		measure to conduct a	
		recommend interim	

harassment of women in and around campus  III. Reporting the complaint online  Reporting the complaint online  The complaint online is complaint online in and teaching staff shall be sensitized about the act - August 20	
III. Reporting the complaint online library and make available for everyone.  III. To curtail Sexual The Teaching and Nonharassment of teaching staff shall be sensitized about the actaround campus Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.  III. Reporting the complaint portal is already been uploaded on website, need to check if any change has periodical available for everyone.  A meeting conducted August 20 and Redressal of Sexual harassment of women at workplace.	
II. To curtail Sexual The Teaching and Nonharassment of teaching staff shall be sensitized about the actaround campus Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.  III. Reporting the complaint portal is already been uploaded on website, need to check if any change has periodical	
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harassment of women in and around campus Prevention, Prohibition and Redressal of Sexual harassment of workplace.  III. Reporting the complaint portal is already been uploaded on website, need to check if any change has periodical around campus teaching and North Armeeting and North Ar	
harassment of women in and around campus Prevention, Prohibition and Redressal of Sexual harassment of workplace.  III. Reporting the complaint portal is already been uploaded on website, need to check if any change has periodical around campus teaching and North Armeeting and North Ar	
harassment of women in and around campus  III. Reporting the complaint online  Reporting the complaint online  The complaint online is complaint of the complai	g has been
around campus  Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.  III. Reporting the complaint online  Online complaint portal is complaint online  already been uploaded on website, need to check if any change has  August 20	
III. Reporting the complaint online On website, need to check if any change has periodical	16, Monday
III. Reporting the complaint portal is already been uploaded on website, need to check if any change has periodical	,
III. Reporting the Complaint portal is already been uploaded has access on website, need to complaint check if any change has periodical	
III. Reporting the complaint portal is complaint online already been uploaded has access on website, need to complaint check if any change has periodical	
complaint online already been uploaded has access on website, need to complaint periodical	
complaint online already been uploaded has access on website, need to complaint periodical	
complaint online already been uploaded has access on website, need to complaint check if any change has periodical	on of ICC
check if any change has periodical	ssed Online
check if any change has periodical	portal
	ly, No such
o in prairie	s received
till now.	
IV. Reporting the A complaint Drop The comp	laint box is
complaint offline box/Suggestion Box is opened o	nce every
already been placed semester f	
and need to check it students g	rievances
periodically but no sex	
harassmer	nt case or
issues or in	cidences
were repo	rted
	AR PRA

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ATTESTED

С	Necessity to make	Awareness program	In the orientation
	every member of	need to be organized to	program dated on
	the institute aware	sensitize the importance	05/08/2016 the 1st
	about the	of safety, health and	year Students were
	seriousness and	hygiene, Gender	made aware
	gravity of such act.	sensitivity, equity for	about the ICC
		women in workplace.	committee
	×		members,
			Guidelines/ norms
			followed.
			Sexual harassment
			program has been
			organized on
			27/02/2017 by
			Prof. Arpita Bhatt.
			*
2 Re	view on performance	of the committee in current a	Academic year.
a.	Committee followed		Pu ora antida a
	all the norms /		By organizing
	guidelines strictly		awareness
	goldennes sinchly		program and by
			organizing meeting
			with students and
			employees of the
			institute
3 Diffi	culfies occur during ex	secution of measures to restr	ict such activity

Page 5 of 6





a.	There were no difficulties faced to execute the norms or guidelines	
	Miscellaneous issues if a mbers.	any to be discussed by permission of committee
a.	None of the miscellaneous issues were observed or guidelines	

Internal complaint Committee was alert during current academic year 2016-2017 and hence no such complaints received till now.

Principal Dr. Prajakta Baste appreciated the efforts taken by the committee and requested them to continue committee for the coming Academic year 2017-2018 as per the guidelines of UGC for formation of the committee for 3 academic years

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

Prof. Arpita Bhatt

Presiding Officer Internal Complaint Committee



M.V.P.S's College of Architecture, Nashik Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: mvpcans\_nsk@yahoo.co.in

# POINT NO - 7



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Year: 2020-2021

Meeting 1

Date: 29/07/2020

Faculty Members Present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Nathe, Mr. Pankaj Khapre

Sr No.	Date/ week	Subject	Stake	Resolution	Action Taken
			Holder	Taken	
1	July(1st week)	Students required availability of e-content for reference.	2nd year	will be resolved	sujects teachers were directed to prepare e- content in audio- visual and notes format and make it available for the students for reference.
2	July(1st week)	Issue in audio- visual quality of lectures	2nd year	will be resolved	Mr. Khapre was directed to purchase new good quality webcams, headphones, and mike for faculty members for improving audiovisual quality of lectures.
3	July(1st week)	Difficulties in understanding subjects like Design, etc. in online mode.	3rd year	resolved	Teachers were instructed to device innovating teaching pedaogies and e-content in audio format for better understanding.







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Year: 2020-2021

M	e	et	ir	ıg	2	

Date: 13/01/2021

Faculty Members Present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi

Sr No.	Date/ week	Subject	Stake Holder	Resolution Taken	Action Taken
1	December(2nd week)	Counciling for online examination.	2nd / 3rd and fourth year	will be resolved	subjects teachers were directed to guide students regarding examination pattern, time management etc. in online examinations during lectures and mentor mentee sessions.
2		Requirement of offline interaction with teachers for subjects like Architectural design, BTM etc.	2nd year	will be resolved	Taking prior permissions and consent from students, they were called in college in stipulated hours for discussion.







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822.Email:cansnashik@mvp.edu.in

Year: 2019-2020

Meetin	g 1				
Date: 2	6/7/2019				
Faculty	Members Present:	Dr. Prajakta Baste, Prof. Gaurav Ar	booj, Pro	f. Ketaki Josh	ii, Mr. Sandip Nathe
Sr No.	Date/ week	Subject	Stake Holder	Resolution Taken	Action Taken
1	July(1st week)	Permission to organize treasure hunt activities out of the city.		will be not resolved	Organizing treasure hunt activities out of the city is not recommended
2	July(1st week)	Submissions of subjects in submission room are not kept organized.	3rd year	will be resolved	Facilitation in submission room to be increased during exam period with two dedicated persons.
3	July(2nd week)	Drinking water cooler facility	2nd year	will be	Mr. Nathe was instructed to contact the

resolved

cooler.

is needed on first floor.



vendor to get the quotes for drinking water





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Year: 2019-2020

M	ee	eti	ng	3 2	
	_				*

Date: 17/01/2020

Faculty Members Present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandip Nathe, Mr. Pankaj Khapre

Sr No.	Date/ week	Subject	Stake Holder	Resolution Taken	Action Taken
1	December(1st week)	To increased the number of days of socials and cultural activities		will be not resolved	Longer duration of socials and cultural activities cannot be allowed considering academic schedule.
2	December(1st week)	Requirement of indoor gym facility.	2nd year	will be resolved	Requirement of additions of equipment to be taken from students in the proposed list.
3	January(1st week)	Speakers in L5 are not working, additional speakers are required	2nd year	will be resolved	Mr. Khapre was directed to arrange for purchasing additional speakers, chekout the issue to speakers in L5 and resolve the same.



PRINCIPAL



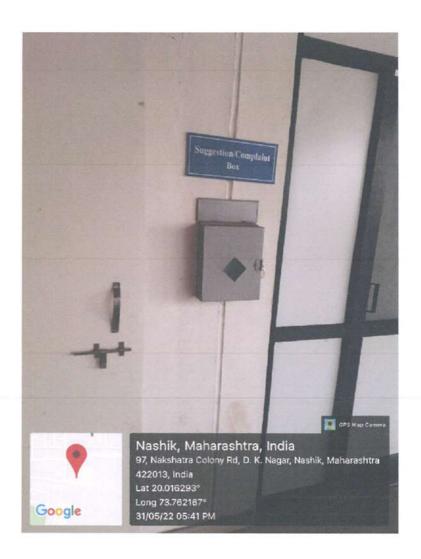


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# POINT NO – 8 Geotagged Photographs



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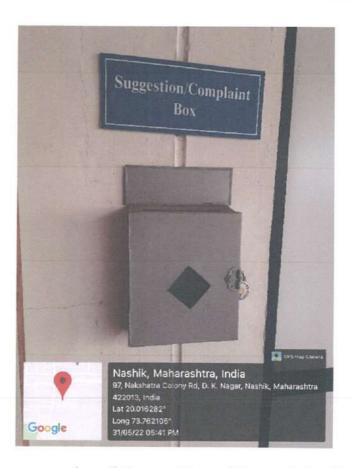
Geo-tagged Photographs of Suggestions/ Complaint Box in college premise







Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in



Geo-tagged Photographs of Suggestions/ Complaint Box in college premise







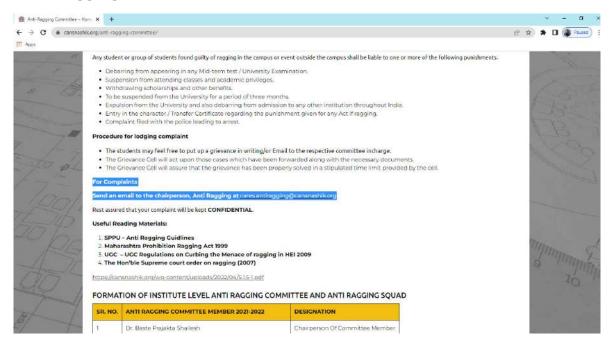
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# POINT NO -9



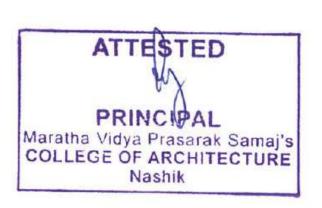
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# **Anti-Ragging**



Institute Website – <a href="https://cansnashik.org/anti-ragging-committee/">https://cansnashik.org/anti-ragging-committee/</a>

Anti-Ragging complaint lodge E-mail to committee chairperson - cares.antiragging@cansnashik.org

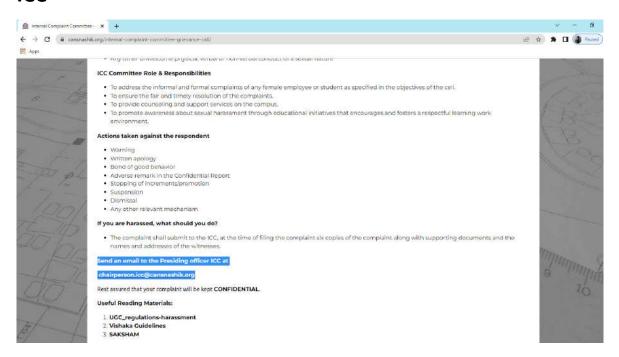






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# **ICC**



Institute Website- https://cansnashik.org/internal-complaint-committee-grievance-call/

ICC Complaint Lodge email to the Presiding officer ICC at <a href="mailto:chairperson.icc@cansnashik.org">chairperson.icc@cansnashik.org</a>







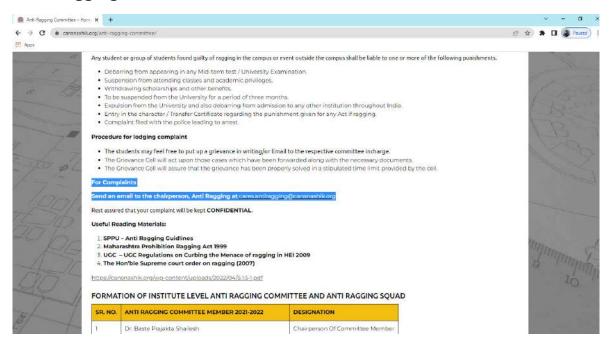
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# **POINT NO - 10**



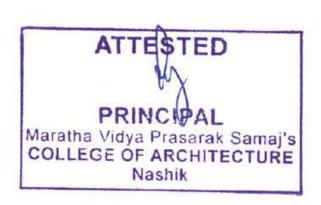
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# **Anti-Ragging**



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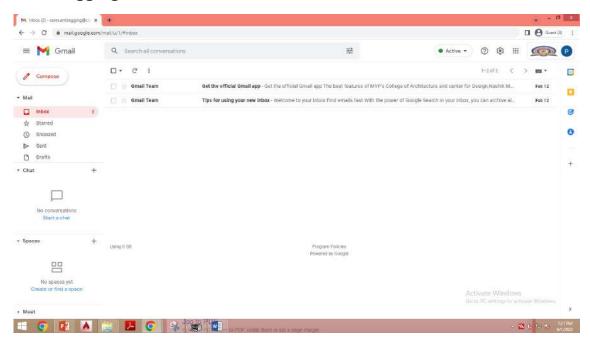






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# **Anti-Ragging**



# **Anti-Ragging Complaint Lodge – Email Inbox**

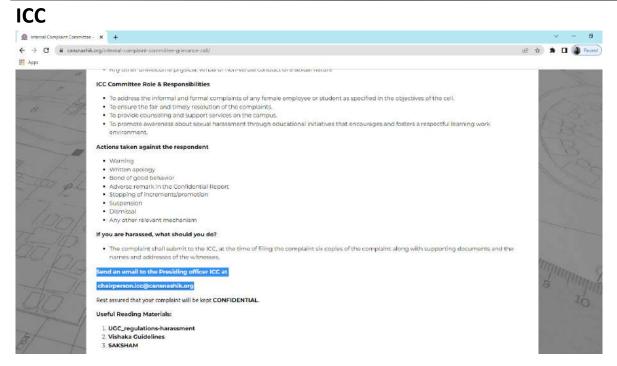
There is no complaint received till date





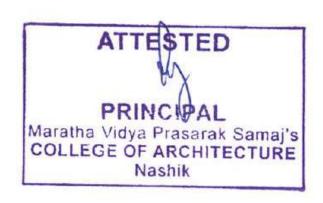


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Institute Website- <a href="https://cansnashik.org/internal-complaint-committee-grievance-call/">https://cansnashik.org/internal-complaint-committee-grievance-call/</a>

ICC Complaint Lodge email to the Presiding officer ICC at <a href="mailto:chairperson.icc@cansnashik.org">chairperson.icc@cansnashik.org</a>

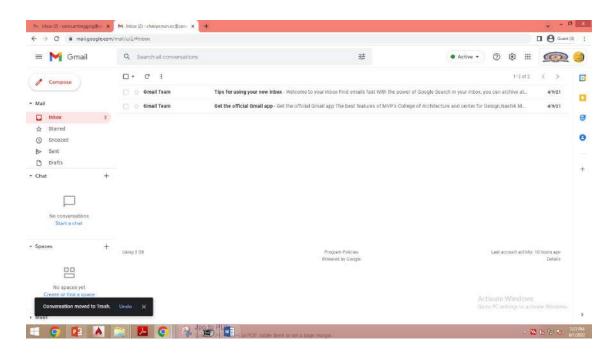






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# **ICC**



# **ICC Complaint Lodge – Email Inbox**

There is no complaint received till date



