



MVPS's College of Architecture

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Criterion 5– Student Support and Progression

5.3 -Student Participation and Activities

5.3.2



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Criterion 5 – Student Support and Progression

Key Indicator- 5.3 Student Participation and Activities

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students' representation on various bodies as per established processes and norms)

Sr. No.	Contents (Documents)
A)	Roles and Responsibility of Council Members
B)	Academic Year 2020-2021
C)	Academic Year 2019-2020
D)	Academic Year 2018-2019
E)	Academic Year 2017-2018
F)	Academic Year 2016-2017



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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

A) Roles and Responsibility of Council Members



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ROLES & RESPONSIBILITIES OF COUNCIL MEMBERS :

1) General Secretary :-

1. Is the head of the Students Council.
2. Shall ensure the proper functioning of the council in all aspects.
3. Shall ensure there is no misuse of power by any council member.
4. Shall be the conveyor of all decisions made to and by the council.
5. Shall always ensure decorum of college is maintained
6. Shall ensure involvement of all students and lead by example.
7. Shall not act as a ruler and treat all members equally.
8. Shall not give any decisions and commitments without consulting the council members.
9. Shall ensure council meetings are being taken at least once a month.
10. Shall always inform the principal and academic coordinator about any event/decision well in advance.

2) Cultural secretary :

1. Planning and execution of the culture events in the college.
2. Encouraging students for an overall development (academic and extracurricular)
3. Need to imbibe attitude in the students which can maintain the dignity of the college intact.
4. To work upon strengthening the bond with college and students for upliftment of students and college.
5. To become a wise link between students and faculty and administration.
6. Good leader who works with students
7. Attend and conduct meetings and ensure smooth functioning of student body.
8. Ensure workability of whatever is planned with the Senior Culture Secretary.





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9. Look after working of house events, culture competition and co-curricular activities.

3) Sports Secretary:

1. Creating and upkeep of the sporting morale of the college.
2. To ensure that the sports activities that keep the college atmosphere healthy and encouraging.
3. To organize various sport activities I co-ordination with appointed physical trainer of the institute.
4. To upkeep of proper sports equipment:
5. To maintain all equipment's which are require for different sports.
6. To make list of new equipment's which will be required for current academic year and make it available before sports events.
7. To maintain equality within the college environment: No gender, cast or batch should be given any importance and this should be installed via the proper integration and equal participation rules.
8. To maintain college decorum: PLANNED sports activities must adhere to timings in such a manner that it does not disturb any lectures or workshops happening in college.

4) Exhibition secretary :

1. To ensure the academic work is collected in time.
2. To ensure the academic work is been displayed with care and returned to students in time

5) Workshop secretary :

1. To ensure the workshops are arranged for academic upliftment with the guidance of faculty members
2. To ensure the academic work is been displayed with care and returned to students in time





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6) Magazine secretary :

1. To ensure the academic work is selected and well organized for magazine

7) Web secretary :

1. To ensure the posters and event information is displayed on social media platforms on regular basis

8) Tour secretary :

1. To give options and put forth students views on various options, budgets, itineraries etc.

9) NASA secretary :

1. Inform council about NASA dates, events, proposals and briefs.
2. Ensure active participation of students in competitions and conventions.
3. Promote more architectural learning.
4. Invite guest lecturers and inform students about importance/benefits of NASA.
5. Ensure no students bunks college or misses lectures on the pretext of "NASA work"
6. Inform faculty and coordinate with them about leaves and submissions.
7. Inform council about any activities related to NASA and election of the NASA secretary.
8. Attend council meetings.
9. Ensure the academics of any student.





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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

B) Academic Year 2020-2021

- **Council Formation**



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CIRCULAR

3/08/2020

Due to the present Covid-19 conditions the existing student council of A.Y 2019-2020 will stand in action until the students come back on campus.

New Student Council will be selected when the College working resumes offline mode.

Student Council for the A.Y 2020-21:

1	General Secretary	Jasleen Kaur
2	Social Secretary	Rushiraj Pande
3	Exhibition Secretary	Himani Chaudhary
4	Sports Secretary	Kaustubh Saranjame
5	Tour Secretary	Saloni Kasliwal
6	NASA Secretary	Akshay Gaikwad
7	Social Service Secretary	Arya Koshire

All the cultural / social events will be conducted once the college starts back physically.

Prof. Arpita Bhatt
(Committee Chairperson)





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8/03/2021

Due to the ongoing Covid-19 conditions, the college has not opened for students. As students have not come back on campus, the Students council of the year 2019-20, was continued for the A.Y 2020-21.

New Council members will be selected when the students come back and college resumes offline mode of conduct.

Prof. Arpita Bhatt
(Committee Chairperson)





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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

C) Academic Year 2019-2020

- **Council Formation**
- **6 Annual MOM's**



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CIRCULAR

24/06/2019

This is to inform all that the institution has selected the following students as the Students Council A.Y 2019-2020.

The students council will be stand in action for this current Academic Year.

The council will propose and organize various the socials and cultural programs for the academic year in the benefit of students and institution

Congratulations to the newly elected **Students Council** for the **Academic Year 2019-20**

1	General Secretary	Jasleen Kaur
2	Social Secretary	Rushiraj Pande
3	Exhibition Secretary	Himani Chaudhary
4	Sports Secretary	Kaustubh Saranjame
5	Tour Secretary	Saloni Kasliwal
6	NASA Secretary	Akshay Gaikwad
7	Social Service Secretary	Arya Koshire

Wishing the Committee all the very best.


Dr. Prajakta Baste
Principal





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NOTICE

08/07/2019

This is to inform the newly elected students Council members and the concerned faculty members of Socials and Cultural Committee:

1. Prof. Geetanjali Patil
2. Prof. Purva Shah
3. Prof. Sharmishtha Surajiwale
4. Prof. Anil Thombare
5. Prof. Kiran Kadam

You are requested to remain present for a meeting on **10th July 2019** at 11:30 am in L5.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (1st Meeting)

For the academic year 2019- 2020 held on **10th July 2019** in lecture hall L5 at 11.30am.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Sharmishtha Surajiwale 4. Prof. Anil Thombare 5. Prof. Kiran Kadam
Former General secretary (Students representative)	Yash Kothavade
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members (Faculties and All secretaries)
1.	Students committees formed were assigned titles as follows
	1 General Secretary Jasleen Kaur
	2 Social Secretary Rushiraj Pande
	3 Exhibition Secretary Himani Chaudhary
	4 Sports Secretary Kaustubh Saranjame
	5 Tour Secretary Saloni Kasliwal
	6 NASA Secretary Akshay Gaikwad
	7 Social Service Secretary Arya Koshire
2.	Discussed about different responsibilities assigned to elected secretaries under different titles, and mode of execution in current academic year.
3.	Finalized Socials and cultural programs in academic year 2019-2020 in consultation with students committee, Principal and appointed faculty members
4.	Discussed and finalized the budget of all the programs which will be covered or conducted during the year.
5.	Approved and finalized all the necessary permissions required from various agencies like Govt/Non Govt. for the conduct of the programs
6.	Prepared schedule for the preparation of the programs within the campus beyond college hours and seek the necessary permission from the principal for the same.



7.	Discussed about various other committees in which students involvements are required such as Students Feedback, Internal Complaint Committee, and Anti Ragging Committee.
8.	Discussed about immediate upcoming events for month July 2019
9.	<p>Students proposed to celebrate on the occasion of Guru Poornima which is on 16th July 2019</p> <p>a. Decided time-1pm to 2.30pm time slot allotted for celebration</p> <p>b. Venue for event was decided at Atrium.</p> <p>c. Discussed about structure of the event.</p> <p>d. Assigned Faculty : Prof. Geetanjali Patil</p>
	<p>a) Decided time-1pm to 2.30pm allotted for celebration-All Faculty members are informed to conclude their classes by then.</p> <p>b) Discussed about structure of the event as follow</p> <ul style="list-style-type: none"> • Ganesh Vandana with one of student's performance. • Lighting up the lamp and offering respect to the image of Guru Vyasa. • Felicitation of Teachers as per their hierarchy. • Felicitation of Non-Teaching Staff. • Conclude note By Prof. Arpita Bhatt.
10.	Understanding student's requests: Sports events are to be organised to enhance sportsman spirit and generate awareness about physical fitness among students.
11.	Guidelines have been given to faculty members and students for conducting programs in a satisfactory manner.

Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

15/07/2019

This is to inform the student member of the following committees:

1. Students representative for Anti Ragging Committee
2. Students representative for Internal Complaint Committee

Student Development Cell faculty members:

1. Prof. Umesh Hirwe
2. Prof. Niketa Kothavale

Nonteaching members:

1. Mr. Sandip Nathe
2. Mrs. Jyoti Porje

You are requested to remain present for a meeting on **17th July 2019 at 2:00 pm in Principal's Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (2nd Meeting)

For the academic year 2019- 2020 held on **17th July 2019** in Principals Cabin at 2:00pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Prof. Umesh Hirwe Prof. Niketa Kothavale
Non teaching Members	Mr. Sandip Namdeo Nathe Mrs. Jyoti Porje
Students representative for Anti Ragging Committee	Devyani Aher (1st year B.Arch) Himani Choudhary
Students representative for Internal Complaint Committee	Ashish Vairagar Sonali Lalwani Triveni Shewale
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members
1.	Meeting was focused on different responsibilities in which students representatives are mandatory.
2.	Students representatives were made aware about role in the particular committee and Principal, Dr. Prajakta Baste briefed about the Following committees: a. Internal Complaint Committee Student's representative shall be a part of this committee to make students aware about their right to complain. b. Anti Ragging Committee Student's representative shall be a part of this committee to make students aware about the policy on ragging, which is totally forbidden in the campus, and Institute does not encourage and support such activities in the campus. Student's representative shall also take responsibility to convey the consequences if anybody found guilty
3.	The meeting concluded with answering of questions raised and assigning of duties to each member.
4.	Meeting was concluded with the vote of thanks by Vice Principal Prof. Arpita Bhatt




Prof. Arpita Bhatt
(Committee Chairperson)



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NOTICE

5/08/2019

This is to inform the **Students Council members** and the concerned **faculty members of**

1. Socials and Cultural Committee members and
2. Workshop Committee members
3. Sports Committee

You are requested to remain present for a meeting on **7th August 2019** at 2:00 pm in Principal's Cabin.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (3rd Meeting)

For the academic year 2019- 2020 held on **7th August 2019** in Principal's Cabin at 2pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	<ol style="list-style-type: none"> 1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Sharmishtha Surajiwale 4. Prof. Anil Thombare 5. Prof. Kiran Kadam 6. Prof. Ashish Khemnar 7. Prof. Ketaki Joshi 8. Prof. Sharmishtha Surajiwale 9. Prof. Suhas Datrang 10. Sheetal Choughule 11. Mr. V.B. Dhikale
Students Representative	Jasleen Kaur - General Sec. Rushiraj Pande - Socials Sec. Kaustubh Saranjame – Sports Sec.
Agenda:	Plan out different events in coming two months
1.	<p>Planned out upcoming events in the month of August and September 2019 along with timings and faculty members responsible as event In-charge,</p> <ol style="list-style-type: none"> 1) Independence Day on 15th August 2019 Time-7.30am to 09.30am Venue- <ul style="list-style-type: none"> • For Flag hoisting-Ground behind Library • For Performance-Atrium Event In charge- Prof. Geetanjali Patil 2) Samaj Din on 19th August 2019 Time-8.00am to 9.00am Venue-L5- LECTURE HALL Event In charge-Prof. Vijay Pawar 3) Fresher's Party on 30th August 2019 Time-4.00pm to 7.30pm Venue-Atrium Event In charge-Prof. Purva Shah



	<p>4) Foundation Day on 1st September 2019 Time-9.30am to 10.30am Venue-Atrium Event In charge- Prof. Vijay Pawar</p> <p>5) Teachers Day on 5th September 2019 Time-9.00pm to 11.00am Venue-Atrium Event In charge- Prof. Purva Shah</p> <p>6) Dahi Handi on 24th August 2019 Time-1.00pm to 2.30pm Venue-Playground area Event In charge- Prof. Geetanjali Patil</p> <p>7) Ganpati model making workshop 30th August 2019 Time-3.00pm to 6.00pm Venue-Atrium Event In charge- Prof. Geetanjali Patil</p> <p>8) Ganesh Festival from 02/09/2019 to 12/09/2019 Time-10.00am to 10.30am Venue-Entrance Foyer Event In charge- Prof. Suhas Datrang</p>
2.	It was discussed to celebrate the foundation day at a larger scale. Expert is to be identified and event conduction to be finalized by Prof. Vijay Pawar.
3.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
4.	Decided Different venues in the college to celebrate different events.
5.	Discussed about Time slot allotted to carry out different events.
6.	Worked out Budget allotment for different events, and discussed with general secretary from Architecture and faculty members.
7.	<p>Principal Ma'am asked Mr. Dhikle to identify students for Table Tennis competition, which is organized with KVN Engineering College, Nashik on 09-08-2019.</p> <ol style="list-style-type: none"> 1. Identification of students for Chess Competitions, organized with KVN Engineering College, Nashik on 20-09-2019 and 21-09-2019. 2. Identification of students for Kho-Kho Competitions, organized with JDC Bytco College, Nashik on 20-09-2019 and 21-09-2019. 3. Identification of students for Bad-Minton Competitions, organized with KSKW College Cidco, Nashik on 22-09-2019.



Prof. Arpita Bhatt
(Committee Chairperson)



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NOTICE

14/10/2019

This is to inform the

- a. Tour secretary and
- b. Class representatives (F.Y.B.Arch, S.Y.B.Arch)
- c. Faculty members of Tour Committee
- d. Physical trainer Mr. V.B. Dhikale
- e. Faculty members of Sports Committee

You are requested to remain present for a meeting on **16th October 2019 at 2:00 pm in Principal's Cabin.**


Dr. Prajakta Baste
(Committee Chairperson)





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Minutes of the Meeting (4th Meeting)

For the academic year 2019- 2020 held on **16th October 2019** in Principal's Cabin at 2pm.

Participants:

Principal Dr. Prajakta Baste

Vice Principal Prof. Arpita Bhatt

Faculty Members: **Tour Committee:** Prof. Arpita Bhatt, Prof. Umesh Hirve, Prof. Suruchi Randive
Prof. Sheetal Choughule
Mr. V.B. Dhikale

Class Representative: **Chandak Shruti** (2nd year Div-A)
Shah Yukta (2st year Div-B)

Jadhav Anuja(1st year Div-A)
Patel Pravav(1st year Div-B)

Tour Secretary Saloni Kasliwal

Agenda:

Plan out Different events in month of November and December

1.
 - Discussed about study tours
 - Discussed no of suggestions about destination received from respective classes
 - Dates are not finalized but it was decided to conduct both the tours in late January
 - Finalized teachers for managing tours as follow
 - 1) **Second year Tour: to Pochampally- Hyderabad,**
Assigned Teachers- Prof. Suruchi Ranadive, Prof. Gaurav Arbooj
 - 2) **Second year Tour: to Hiwale Vilage, Horsool**
Assigned Teachers- Prof. Purva Shah, Prof. Kiran Kadam
 - 3) **First year Tour: to Jabalpur, Madhya Pradesh**
Assigned Teachers- Prof.Sharmishtha Surajiwale, Prof. Ketaki Joshi, Prof. Ronak Dodecha, Prof. Ronak Dodecha
2. For Third year, it was decided that no tour will be organized as syllabus does not demand to have settlement study.
3. All respective faculties have worked out dates according to academic schedule and availability of mode of transportation.
4. All respective faculty members were told to schedule detailed activity plan in terms of travel, accommodation, and food and site identification for documentation.



5.	Meeting was held in the presence of Tour Planner. Mr. Prashant Avhad and Mrs. Madhavi.
6.	Inform Mrs. Kotkar madam about tour destination and approximate fees for each tour and asked her to make student's list from Second and First year Architecture
7.	Also guided her for collection and management of tour funds
8.	<ul style="list-style-type: none"> Principal Ma'am asked Prof. Dhikle to identify students for Basket Ball Competition, organized with MSG College Malegaon, Nashik Identification of students for Cricket competition, which is organized with JDC Bytco College, Nashik on 18-11-2019. Identification of students for Marathon, which is organized on 05-01-2020
9.	Meeting was concluded on the note that all respective faculties have to submit detailed activity plan for tour by coming week.



Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

9/12/2019

This is to inform the

1. General secretary
2. Exhibition Secretary
3. Socials Secretary
4. Social Service Secretary
5. Sports Secretary

Faculty members of:

6. Socials and Cultural Committee
7. Exhibition Committee
8. Extension Activities/ Social Service Committee
9. Sports Committee

You are requested to remain present for a meeting on **11th December 2019** at **1:30 pm** in **L5**.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (5th Meeting)

For the academic year 2019- 2020 held on 11th December 2019 in L5 at 1:30pm.	
Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale, Prof. Anil Thombare, Prof. Kiran Kadam. Extension Activities/ Social Service Committee: Prof. Tejas Pawar, Prof. Geetanjali Patil, Prof. Manisha Rajole, Prof. Megha Butte Exhibition Committee: Prof. Hemant Thakare, Prof. Sharmishtha Surajiwale, Prof. Sankalp Bagul, Prof. Tejas Pawar Sports Committee: Shri V.B. Dhikale, Prof. Sheetal Choughule
General secretary	Jasleen Kaur
Exhibition Secretary	Himani Chaudhary
Socials Secretary	Rushiraj Pande
Social Service Secretary	Arya Koshire
Sports Secretary	Kaustubh Saranjame
Agenda:	Plan out Different events for the coming 3 months
1.	Participation in Mistura Art fest was discussed. The dates for the fest are 28 th and 29 th December 2019 Program In-charge : Prof. Tejas Pawar
2.	Planned out no. of events in the month of December and January 2019-2020 1. CANS got Talent on 3rd January 2020 Time- 4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Geetanjali Patil 2. THEE Awards on 4th January 2020 Time- 4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Geetanjali Patil



	<p>3. Annual Sports Day on 30th and 31st January 2020 Time – 30th Jan 2:30 pm onwards 31st Jan 9:00 am onwards Venue : Playground Event In charge – Shri. V.B.Dhikale</p> <p>4. Republic day on 26th January 2020 Time-8.00am to 10.00am Venue- <ul style="list-style-type: none"> • Ground : for flag hoisting • Atrium : for performance Event In charge- Prof. Purva Shah</p>
3.	Decided that 30 th annual Academic Exhibition will be held in June 2020, so it will be beneficial for new admission as footfalls are expected during exhibition. And it will be great opportunity to reach out with Institute's work to the mass.
4.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
5.	Decided different venues in the college to celebrate different events.
6.	Discussed about time slot allotted to carry out different events.
7.	Worked out budget allotment for different events, and discussed with general secretary and faculty members.
8.	Discussed about making of posters for upcoming events.
9.	Dr. Prajakta Baste suggested to committee chairperson to schedule quick informal meetings before events to review task.
10.	Prof. Arpita Bhatt recommended to make different team of students from the cross section to organize the event and to distribute the responsibility to make event successful.
11.	Asked General secretary to get approval on certificate design for different competition.



Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

03/02/2020

This is to inform the student's council members and faculty members of socials and cultural committee to remain present for a meeting on **5th February 2020 at 2:00 pm in Principal's Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (6th Meeting)

For the academic year 2019- 2020 held on **5th February 2020** in Principals Cabin at 2:00pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale, Prof. Anil Thombare, Prof. Kiran Kadam.
Student Representatives	Jasleen Kaur, Rushiraj Pande, Himani Chaudhary, Kaustubh Saranjame, Saloni Kasliwal, Arya Koshire
Agenda:	Plan out Different events for the coming months
1.	Discussed about upcoming event that is scheduled on 19-02-2020-Shiv Jayanti Venue: Entrance Foyer Assigned faculty : Prof. Purva Shah
2.	Dr.Prajakta Baste Maam also informed about the semester end date and asked the student's representative (General secretary) to focus on academic performance.
3.	General secretary was instructed to arrange required set up for Shiv Jayanti celebration beforehand.
4.	Meeting concluded with responsibilities assigned to everyone.

Prof. Arpita Bhatt
(Committee Chairperson)





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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

D) Academic Year 2018-2019

- **Council Formation**
- **6 Annual MOM's**



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CIRCULAR

26/06/2018

This is to inform all that the institution has selected the following students as the Students Council A.Y 2018-2019.

The students council will be stand in action for this current Academic Year.

The council will propose and organize various the socials and cultural programs for the academic year in the benefit of students and institution

Congratulations to the newly elected **Students Council** for the **Academic Year 2018-19**

1	General Secretary	Yash Kothavade
2	Treasurer	Shubham Modhe
3	Social Secretary	Yash Chand
4	Exhibition Secretary	Nikita Ambre
5	Workshop Secretary	Siddhi Javeri
6	Photography Secretary	Saloni Chandaliya
7	Sports Secretary	Nikita shintre
8	Web Secretary	Raj Jadhav
9	Tour Secretary	Diksha Sutar
10	Graphic Secretary	Tejas Jadhav
11	NASA Secretary	Shreerang Patil
12	Social Service Secretary	Shivani Kashid

Wishing the Committee all the very best.

Dr. Prajakta Baste
Principal





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NOTICE

16/07/2018

This is to inform the newly elected students Council members and the concerned faculty members of Socials and Cultural Committee:

1. Prof. Geetanjali Patil
2. Prof. Purva Shah
3. Prof. Sharmishtha Surajiwale
4. Prof. Anil Thombare
5. Prof. Kiran Kadam

You are requested to remain present for a meeting on **18th July 2018** at 11:30 am in L5.


Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone : 0253-2570822. Email : cansnashik@mvp.edu.in

Minutes of the Meeting (1st Meeting)

For the academic year 2018- 2019 held on 18th July 2018 in lecture hall L5 at 11.30am.		
Participants:		
Principal	Dr. Prajakta Baste	
Vice Principal	Prof. Arpita Bhatt	
Faculty Members:	1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Sharmishtha Surajiwale 4. Prof. Anil Thombare 5. Prof. Kiran Kadam	
Former General secretary (Students representative)	Rohan Gaikhe	
Agenda:		
	Forming a committee and Broad responsibilities to be carried out as committee members (Faculties and All secretaries)	
	1. Students committees formed were assigned titles as follows	
	1	General Secretary Yash Kothavade
	2	Treasurer Shubham Modhe
	3	Social Secretary Yash Chand
	4	Exhibition Secretary Nikita Ambre
	5	Workshop Secretary Siddhi Javeri
	6	Photography Secretary Saloni Chandaliya
	7	Sports Secretary Nikita shintre
	8	Web Secretary Raj Jadhav
	9	Tour Secretary Diksha Sutar
	10	Graphic Secretary Tejas Jadhav
	11	NASA Secretary Shreerang Patil
	12	Social Service Secretary Shivani Kashid
	2.	Discussed about different responsibilities assigned to elected secretaries under different titles, and mode of execution in current academic year.
	3.	Finalized Socials and cultural programs in academic year 2018-2019 in consultation with students committee, Principal and appointed faculty members
	4.	Discussed and finalized the budget of all the programs which will be covered or conducted during the year.
	5.	Approved and finalized all the necessary permissions required from various agencies like Govt/Non Govt. for the conduct of the programs



6.	Prepared schedule for the preparation of the programs within the campus beyond college hours and seek the necessary permission from the principal for the same.
7.	Discussed about various other committees in which students involvements are required such as Students Feedback, Internal Complaint Committee, Anti Ragging Committee, Reservation Committee.
8.	Discussed about immediate upcoming events for month July 2018
9.	Students proposed to celebrate on the occasion of Guru Poornima which is on 27th July 2018 <ol style="list-style-type: none"> Decided time-1pm to 2.30pm time slot allotted for celebration Venue for event was decided at Atrium. Discussed about structure of the event. Assigned Faculty : Prof. Geetanjali Patil
10.	Understanding students requests: Sports events are to be organised to enhance sportsman spirit and generate awareness about physical fitness among students.
11.	Discussion on which sports could be promoted among students was done, with consultation of physical trainer Sri. V.B.Dhikale
12.	He suggested the following sports to be played at intercollege level in the month of August. <ol style="list-style-type: none"> Table tennis Shot put Badminton
13.	Guidelines have been given to faculty members and students for conducting programs in a satisfactory manner.

Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

23/07/2018

This is to inform the student member of the following committees:

1. Students representative for Anti Ragging Committee
2. Students representative for Internal Complaint Committee

Student Development Cell faculty members:

1. Prof. Nandan Malani
2. Prof. Megha butte

Nonteaching members:

1. Mr. Sandip Nathe
2. Mrs. Rupali Patil

You are requested to remain present for a meeting on **25th July 2018 at 2:00 pm in Principal's Cabin.**


Prof. Arpita Bhatt

(Committee Chairperson)





MVPS's College of Architecture

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Minutes of the Meeting (2nd Meeting)

For the academic year 2018- 2019 held on **25th July 2018** in Principals Cabin at 2:00pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Prof. Nandan Malani Prof. Megha Butte
Non-teaching Members	Mr. Sandip Namdeo Nathe Mrs. Rupali Patil
Students representative for Anti Ragging Committee	Omkar Sanap (1st year B.Arch) Omkar Hande
Students representative for Internal Complaint Committee	Ashish Vairagar Sonali Lalwani Triveni Shewale
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members
1.	Meeting was focused on different responsibilities in which students representatives are mandatory.
2.	Students representatives were made aware about role in the particular committee and Principal, Dr. Prajakta Baste briefed about the Following committees: a. Internal Complaint Committee Student's representative shall be a part of this committee to make students aware about their right to complain. b. Anti Ragging Committee Student's representative shall be a part of this committee to make students aware about the policy on ragging, which is totally forbidden in the campus, and Institute does not encourage and support such activities in the campus. Student's representative shall also take responsibility to convey the consequences if anybody found guilty
3.	The meeting concluded with answering of questions raised and assigning of duties to each member.
4.	Meeting was concluded with the vote of thanks by Vice Principal Prof. Arpita Bhatt




Prof. Arpita Bhatt
(Committee Chairperson)



MVPS's College of Architecture

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NOTICE

6/08/2018

This is to inform the **Students Council members** and the concerned **faculty members of**

1. Socials and Cultural Committee members and
2. Workshop Committee members

You are requested to remain present for a meeting on **8th August 2018** at 2:00 pm in Principal's Cabin.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (3rd Meeting)

For the academic year 2018- 2019 held on **8th August 2018** in Principal's Cabin at 2pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Sharmishtha Surajiwale 4. Prof. Anil Thombare 5. Prof. Kiran Kadam 6. Prof. Ankita Pathare 7. Prof. Ketaki Joshi 8. Prof. Tejashri Thangaonkar
Students Representative	Yash Kothavade - General Sec. Yash Chand - Socials Sec. Siddhi Javeri – Workshop Sec.
Agenda:	Plan out different events in coming two months
1.	Planned out upcoming events in the month of August and September 2018 along with timings and faculty members responsible as event In-charge, 1) Independence Day on 15th August 2018 Time- 7.30am to 09.30am Venue- <ul style="list-style-type: none"> For Flag hoisting-Ground behind Library For Performance-Atrium Event In charge- Prof. Geetanjali Patil 2) Samaj Din on 19th August 2018 Time- 8.00am to 9.00am Venue- College Atrium Event In charge- Prof. Geetanjali Patil 3) Fresher's Party on 30th August 2018 Time- 4.00pm to 7.30pm Venue- Atrium Event In charge- Prof. Geetanjali Patil



	<p>4) Foundation Day on 1st September 2018 Time-9.30am to 10.30am Venue-Atrium For Structure erection-yet to finalize by students. Event In charge- Prof. Geetanjali Patil</p> <p>5) Dahi Handi on 3rd September 2018 Time-2.30pm to 4.00pm Venue-Playground area Event In charge- Prof. Geetanjali Patil</p> <p>6) Ganpati model making workshop (date yet to be finalized) Time-3.00pm to 6.00pm Venue-Atrium Event In charge- Prof. Geetanjali Patil</p> <p>7) Ganesh Festival from 13/09/2018 to 23/09/2018 Time-10.00am to 10.30am Venue-Entrance Foyer Event In charge- Prof. Suhas Datrange</p>
2.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
3.	Decided Different venues in the college to celebrate different events.
4.	Discussed about Time slot allotted to carry out different events.
5.	Worked out Budget allotment for different events, and discussed with general secretary from Architecture and faculty members.
6.	<p>Guidelines have been given to faculty members and students for conducting a programs in a satisfactory manner.</p> <p>a) Decided the menu, as dinner was planned in the evening of Fresher's party</p> <p>b) Discuss with caterers.</p> <p>c) Decided the cost of the plate</p> <p>d) Decided the closing time of the event.</p>



Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

8/10/2018

This is to inform the

- a. Tour secretary and
- b. Class representatives (F.Y.B.Arch, S.Y.B.Arch)
- c. Faculty members of Tour Committee

You are requested to remain present for a meeting on **10th October 2018 at 2:00 pm in Principal's Cabin.**

Dr. Prajakta Baste
(Committee Chairperson)





MVPS's College of Architecture

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Minutes of the Meeting (4th Meeting)

For the academic year 2018- 2019 held on **10th October 2018** in Principal's Cabin at 2pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Tour Committee: Prof. Arpita Bhatt, Prof. Umesh Hirve, Prof. Suruchi Randive
Class Representative:	Chaudhari Suresh (2nd year Div-A) Sakarekar Saurabh (2st year Div-B) Chandak Shruti (1st year Div-A) Shah Yukta (1st year Div-B)
Tour Secretary	Diksha Sutar
Agenda:	Plan out Different events in month of November and December
1.	<ul style="list-style-type: none"> Discussed about study tours Discussed no of suggestions about destination received from respective classes Dates are not finalized but it was decided to conduct both the tours in late January Finalized teachers for managing tours as follow <p>1) Second year Tour: to Kokan, Malwan, Sawantwadi <i>Assigned Teachers-</i> Prof. Suruchi Ranadive, Prof. Purva Shah, Prof. Kiran Kadam, Prof. Gaurav Arbooj</p> <p>2) First year Tour: to Kalidhondh, Jawahar <i>Assigned Teachers-</i> Prof. Sharmishtha Surajiwale, Prof. Ketaki Joshi, Prof. Ankita Pathare, Prof. Ronak Dodecha</p>
2.	All respective faculties have worked out dates according to academic schedule and availability of mode of transportation.
3.	All respective faculty members were told to schedule detailed activity plan in terms of travel, accommodation, and food and site identification for documentation.
4.	Meeting was held in the presence of Tour Planner. Mr. Prashant Avhad and Mrs. Madhavi.
5.	Inform Mrs. Kotkar madam about tour destination and approximate fees for each tour and asked her to make student's list from Second and First year Architecture



6.	Also guided her for collection and management of tour funds
7.	Meeting was concluded on the note that all respective faculties have to submit detailed activity plan for tour by coming week.

Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

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NOTICE

10/12/2018

This is to inform the

1. General secretary
2. Exhibition Secretary
3. Socials Secretary
4. Social Service Secretary
5. Sports Secretary

Faculty members of:

6. Socials and Cultural Committee
7. Extension Activities/ Social Service Committee
8. Sports Committee

You are requested to remain present for a meeting on **12th December 2018** at **1:30 pm** in **L5**.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (5th Meeting)

For the academic year 2018- 2019 held on **12th December 2018** in L5 at 1:30pm.

Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale, Prof. Anil Thombare, Prof. Kiran Kadam. Extension Activities/ Social Service Committee: Prof. Gaurav Arbooj, Prof. Niketa Kothavale, Prof. Jui Sabnis Exhibition Committee: Prof. Hemant Thakare, Prof. Tejashri Thangaonkar, Prof. Sankalp Bagul Sports Committee: Shri V.B. Dhikale, Prof. Sharmishtha Surajiwale
General secretary	Yash Kothavade
Exhibition Secretary	Nikita Ambre
Socials Secretary	Yash Chand
Social Service Secretary	Shivani Kashid
Sports Secretary	Nikita Shintre
Agenda:	Plan out Different events for the coming 3 months
1.	Participation in Mistura Art fest was discussed. The dates for the fest are 23 rd and 24 th December 2018 Program In-charge : Prof. Niketa Kothavale
2.	Planned out no. of events in the month of December and January 2016-2017 1. Exhibition on 2nd to 4th January 2019 Time- 9.00am to 5.00pm Venue- • Studio, Atrium. Courtyard and passages in the college Event In charge- Prof. Hemant Thakare 2. CANS got Talent on 3rd January 2019 Time- 4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Geetanjali Patil



	<p>3. THEE Awards on 4th January 2019 Time-4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Geetanjali Patil</p> <p>4. Annual Sports Day on 4th and 5th January 2019 Time – 4th Jan 2:30 pm onwards 5th Jan 9:00 am onwards Venue : Playground Event In charge – Shri. V.B.Dhikale</p> <p>5. Republic day on 26th January 2019 Time-8.00am to 10.00am Venue- <ul style="list-style-type: none"> • Ground : for flag hoisting • Atrium : for performance Event In charge- Prof. Purva Shah</p>
3.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
4.	Decided different venues in the college to celebrate different events. Discussion and decisions on the space requirement for exhibition and preparation of studio spaces for the same was discussed
5.	Discussed about time slot allotted to carry out different events.
6.	Worked out budget allotment for different events, and discussed with general secretary and faculty members.
7.	Discussed about making of posters for upcoming events.
8.	Dr. Prajakta Baste suggested to committee chairperson to schedule quick informal meetings before events to review task.
9.	Prof. Arpita Bhatt recommended to make different team of students from the cross section to organize the event and to distribute the responsibility to make event successful.
10.	Asked General secretary to get approval on certificate design for different competition.


 Prof. Arpita Bhatt
 (Committee Chairperson)





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NOTICE

04/02/2019

This is to inform the student's council members and faculty members of socials and cultural committee to remain present for a meeting on **6th February 2019 at 2:00 pm in Principal's Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

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Minutes of the Meeting (6th Meeting)

For the academic year 2018- 2019 held on **6th February 2019** in Principals Cabin at 2:00pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale, Prof. Anil Thombare, Prof. Kiran Kadam.
General secretary	Yash Kothawade
Agenda:	Plan out Different events for the coming months
1.	Discussed about upcoming event that is scheduled on 19-02-2019-Shiv Jayanti Venue: Entrance Foyer Assigned faculty : Prof. Geetanjali Patil
2.	Dr.Prajakta Baste Maam also informed about the semester end date and asked the student's representative (General secretary) to focus on academic performance.
3.	General secretary was instructed to arrange required set up for Shiv Jayanti celebration beforehand.
4.	Meeting concluded with responsibilities assigned to everyone.

Prof. Arpita Bhatt
(Committee Chairperson)





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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

E) Academic Year 2017-2018

- **Council Formation**
- **6 Annual MOM's**



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CIRCULAR

26/06/2017

The institution has selected the following students as the Students Council.

The students council will be stand in action for this current Academic Year.

The council will propose and organize various the socials and cultural programs for the academic year in the benefit of students and institution

Congratulations to the newly elected **Students Council** for the Academic Year **2017-18**

1	General Secretary	Rohan Gaikhe
2	Treasurer	Virat Patel
3	Social Secretary	Adishri Patil Rahul Shelar
4	Exhibition Secretary	Omkar Hande Tushar Parise
5	Workshop Secretary	Vaishnavi Boraste
6	Magazine Secretary	Madhusudan Chandak Rajeshwari Khirsagar
7	Photography Secretary	Apurva Tarle Dheeraj Bothra
8	Sports Secretary	Atul Wagh Snehal Jadhav
9	Web Secretary	Devyani Ghodke
10	Tour Secretary	Tejaswini Mogal
11	NASA Secretary	Vishal Sawant
12	Social Service Secretary	Suhail Jamadar

Wishing the Committee all the very best.


Dr. Prajakta Baste
Principal





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NOTICE

3/07/2017

This is to inform the newly elected students Council members and the concerned faculty members of Socials and Cultural Committee:

- 1) Prof. Geetanjali Patil
- 2) Prof. Purva Shah
- 3) Prof. Rachana Bhargav
- 4) Prof. Anil Thombare
- 5) Prof. Kiran Kadam

You are requested to remain present for a meeting on **5th July 2017** at 11:30 am in L5.


Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (1st Meeting)

For the academic year 2017- 2018 held on **5th July 2017** in lecture hall L5 at 11.30am.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Rachana Bhargav 4. Prof. Anil Thombare 5. Prof. Kiran Kadam
Former General secretary (Students representative)	Hardik Dadiwal
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members (Faculties and All secretaries)
1.	Students committees formed were assigned titles as follows
	1 General Secretary Rohan Gaikhe
	2 Treasurer Virat Patel
	3 Social Secretary Adishri Patil Rahul Shelar
	4 Exhibition Secretary Omkar Hande Tushar Parise
	5 Workshop Secretary Vaishnavi Boraste
	6 Magazine Secretary Madhusudan Chandak Rajeshwari Khirsagar
	7 Photography Secretary Apurva Tarle Dheeraj Bothra
	8 Sports Secretary Atul Wagh Snehal Jadhav
	9 Web Secretary Devyani Ghodke
	10 Tour Secretary Tejaswini Mogal
	11 NASA Secretary Vishal Sawant
	12 Social Service Secretary Suhail Jamadar
2.	Discussed about different responsibilities assigned to elected secretaries under different titles, and mode of execution in current academic year.
3.	Finalized Socials and cultural programs in academic year 2017-2018 in consultation with students committee, Principal and appointed faculty members
4.	Discussed and finalized the budget of all the programs which



	will be covered or conducted during the year.
5.	Approved and finalized all the necessary permissions required from various agencies like Govt/Non Govt. for the conduct of the programs
6.	Prepared schedule for the preparation of the programs within the campus beyond college hours and seek the necessary permission from the principal for the same.
7.	Discussed about various other committees in which students involvements are required such as Students Feedback, Internal Complaint Committee, Anti Ragging Committee, Reservation Committee.
8.	Discussed about immediate upcoming events for month July 2017
9.	Students proposed to celebrate on the occasion of Guru Poornima which is on 9th July 2017 but will be celebrated on 10th July 2017 Monday. <ol style="list-style-type: none"> Decided time-1pm to 2.30pm time slot allotted for celebration Venue for event was decided at Atrium. Discussed about structure of the event. Assigned Faculty : Prof. Anil Thombare
10.	Guidelines have been given to faculty members and students for conducting programs in a satisfactory manner.


 Prof. Arpita Bhatt
 (Committee Chairperson)





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NOTICE

10/07/2017

This is to inform the student member of the following committees:

1. Students representative for Anti Ragging Committee
2. Students representative for Internal Complaint Committee

Student Development Cell faculty members:

1. Prof. Suruchi Randive
2. Prof. Gaurav Arbooj

Nonteaching members:

1. Mr. Sandip Nathe
2. Mrs. Rupali Patil

You are requested to remain present for a meeting on **12th July 2017 at 2:00 pm in Principal's Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

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Minutes of the Meeting (2nd Meeting)

For the academic year 2017- 2018 held on 12th July 2017 in Principals Cabin at 2:00pm.	
Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Prof. Suruchi Randive, Prof. Gaurav Arbooj
Non teaching Members	Mr. Sandip Namdeo Nathe Mrs. Rupali Patil
Students representative for Anti Ragging Committee	Pratiksha Thorat (1st year B.Arch) Kalyani Gite
Students representative for Internal Complaint Committee	Madhusudan Chandak Vaishnavi Boraste Tushar Parise
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members
1.	Meeting was focused on different responsibilities in which students representatives are mandatory.
2.	Students representatives were made aware about role in the particular committee and Principal, Dr. Prajakta Baste briefed about the Following committees: <ul style="list-style-type: none"> a. Internal Complaint Committee Student's representative shall be a part of this committee to make students aware about their right to complain. b. Anti Ragging Committee Student's representative shall be a part of this committee to make students aware about the policy on ragging, which is totally forbidden in the campus, and Institute does not encourage and support such activities in the campus. Student's representative shall also take responsibility to convey the consequences if anybody found guilty
3.	The meeting concluded with answering of questions raised and assigning of duties to each member.



Prof. Arpita Bhatt
(Committee Chairperson)



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NOTICE

7/08/2017

This is to inform the **Students Council members** and the concerned **faculty members of**

1. Socials and Cultural Committee members and
2. Workshop Committee members

You are requested to remain present for a meeting on **9th August 2017 at 2:00 pm in Principal's Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (3rd Meeting)

For the academic year 2017- 2018 held on **9th August 2017** in Principal's Cabin at 2pm.

Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Geetanjali Patil 2. Prof. Purva Shah 3. Prof. Rachana Bhargav 4. Prof. Anil Thombare 5. Prof. Kiran Kadam 6. Prof. Ankita Pathare 7. Prof. Ketaki Joshi 8. Prof. Tejashri Thangaonkar 9. Prof. Sharmishtha Surajiwale
Students Representative	Rohan Gaikhe Rahul Shelar Vaishnavi Boraste
Agenda:	Plan out different events in coming two months
1.	<p>Planned out upcoming events in the month of August and September 2017 along with timings and faculty members responsible as event In-charge,</p> <p>1) Dahi Handi on 14th August 2017 Time-2.30pm to 4.00pm Venue-Playground area Event In charge- Prof. Anil Thombare</p> <p>2) Independence Day on 15th August 2017 Time-7.30am to 09.30am Venue- • For Flag hoisting-Ground behind Library • For Performance-Atrium Event In charge- Prof. Geetanjali Patil</p> <p>3) Samaj Din on 19th August 2017 Time-8.30am to 9.30am Venue-Entrance Foyer Event In charge-Prof. Purva Shah</p>



	<p>4) Fresher's Party on 30th August 2017 Time-4.00pm to 7.30pm Venue-Atrium Event In charge-Prof. Anil Thombare</p> <p>5) Foundation Day on 1st September 2017 Time-9.30am to 10.30am Venue-Atrium For Structure erection-yet to finalize by students. Event In charge- Prof. Geetanjali Patil</p> <p>6) Ganpati model making workshop 23rd August 2017 Time-3.00pm to 6.00pm Venue-Atrium Event In charge- Prof. Geetanjali Patil</p> <p>7) Ganesh Festival from 25-08-2017 to 04-09- 2017 Time-10.00am to 10.30am Venue-Entrance Foyer Event In charge- Prof. Sankalp Bagul</p>
2.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
3.	Decided Different venues in the college to celebrate different events.
4.	Discussed about Time slot allotted to carry out different events.
5.	Worked out Budget allotment for different events, and discussed with general secretary from Architecture and faculty members.
6.	<p>Guidelines have been given to faculty members and students for conducting a programs in a satisfactory manner.</p> <p>a) Decided the menu, as dinner was planned in the evening of Fresher's party</p> <p>b) Discuss with caterers.</p> <p>c) Decided the cost of the plate</p> <p>d) Decided the closing time of the event.</p>


 Prof. Arpita Bhatt
 (Committee Chairperson)





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NOTICE

9/10/2017

This is to inform the

- a. Tour secretary and
- b. Class representatives (F.Y.B.Arch, S.Y.B.Arch, T.Y.B.Arch)
- c. Faculty members of Tour Committee

You are requested to remain present for a meeting on **11th October 2017 at 2:00 pm in Principal's Cabin.**

Dr. Prajakta Baste
(Committee Chairperson)





MVPS's College of Architecture

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Phone : 0253-2570822. Email : cansnashik@mvp.edu.in

Minutes of the Meeting (4th Meeting)

For the academic year 2017- 2018 held on 11th October 2017 in Principal's Cabin at 2pm.	
Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Tour Committee: Prof. Umesh Hirve, Prof. Abhishek Nasikakar, Prof. Suruchi Randive
Class Representative:	Aditi Jadhav(3rd year) Ghadge Darshan (2nd year Div-A) Lalwani Sonali (2nd year Div-B) Agnihotri Riya (1st year Div-A) Metkar Saloni(1st year Div-B)
Tour Secretary	Tejaswini Mogal
Agenda:	Plan out Different events in month of November and December
1.	<ul style="list-style-type: none">Discussed about study toursDiscussed no of suggestions about destination received from respective classesDecided the dates andFinalized teachers for managing tours as follow <p>1) Third year Tour: 25-11-2017 to 30-11-2017 to Indore, Madhya Pradesh</p> <p><i>Assigned teachers-</i> Prof. Arpita Bhatt, Prof. Abhishek Nasikakar, Prof. Nandan Malani, Prof. Meghana Joshi</p> <p>2) Second year Tour: 28-11-2017 to 04-12-2017 to Chanderi, Madhya Pradesh</p> <p><i>Assigned Teachers-</i> Prof. Suruchi Ranadive, Prof. Purva Shah, Prof. Kiran Kadam, Prof. Yusuf Nashikwala</p> <p>3) First year Tour: 23-11-2017 to 02-12-2017 to Kere, Thonnur, Madhya Pradesh</p> <p><i>Assigned Teachers-</i> Prof. Umesh Hirve, Prof. Ketaki Joshi, Prof. Ankita Pathare, Prof. Amol Chaudhary</p>



2.	All respective faculties have worked out dates according to academic schedule and availability of mode of transportation.
3.	All respective faculty members were told to schedule detailed activity plan in terms of travel, accommodation, and food and site identification for documentation.
4.	Meeting was held in the presence of Tour Planner. Mr. Prashant Avhad and Mrs. Madhavi.
5.	Inform Mrs. Kotkar madam about tour destination and approximate fees for each tour and asked her to make student's list from Third, Second and First year Architecture
6.	Also guided her for collection and management of tour funds
7.	Meeting was concluded on the note that all respective faculties have to submit detailed activity plan for tour by coming week.



Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone : 0253-2570822. Email : cansnashik@mvp.edu.in

NOTICE

18/12/2017

This is to inform the

1. General secretary
2. Exhibition Secretary
3. Socials Secretary
4. Social Service Secretary

Faculty members of:

5. Socials and Cultural Committee
6. Extension Activities/ Social Service Committee

You are requested to remain present for a meeting on **20th December 2017**
at 1:30 pm in L5.

Prof. Arpita Bhatt
(Committee Chairperson)





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Minutes of the Meeting (5th Meeting)

For the academic year 2017- 2018 held on 20th December 2017 in L5 at 1:30pm.	
Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Rachana Bhargav, Prof. Anil Thombare, Prof. Kiran Kadam. Extension Activities/ Social Service Committee: Prof. Gaurav Arbooj, Prof. Niketa Kothavale, Prof. Meghana Joshi, Prof. Tejashri Thangaonkar Exhibition Committee: Prof. Suruchi Randive, Prof. Radhika Jhanvar, Prof. Sankalp Bagul
General secretary	Rohan Gaikhe
Exhibition Secretary	Omkar Hande Tushar Parise
Socials Secretary	Adishri Patil Rahul Shelar
Social Service Secretary	Suhail Jamadar
Agenda:	Plan out Different events for the coming 3 months
1.	Participation in Mistura Art fest was discussed. The dates for the fest are 23 rd , 24 th and 25 th December 2017 Program In-charge : Prof. Suhas Datrang
2.	Planned out no. of events in the month of December and January 2016-2017 <ol style="list-style-type: none"> 1. Republic day on 26th January 2018 Time-8.00am to 10.00am Venue- <ul style="list-style-type: none"> Ground : for flag hoisting Atrium : for performance Event In charge- Prof. Purva Shah 2. Exhibition on 8th to 10th February 2018 Time-9.00am to 5.00pm Venue- <ul style="list-style-type: none"> Studio, Atrium. Courtyard and passages in the college Event In charge- Prof. Hemant Thakare



	<p>3. CANS got Talent on 9th February 2018 Time-4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Geetanjali Patil</p> <p>4. THEE Awards on 10th February 2018 Time-4.00pm to 7.30pm Venue- College Atrium Event In charge- Prof. Kiran Kadam</p>
3.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
4.	Decided different venues in the college to celebrate different events. Discussion and decisions on the space requirement for exhibition and preparation of studio spaces for the same was discussed
5.	Discussed about time slot allotted to carry out different events.
6.	Worked out budget allotment for different events, and discussed with general secretary and faculty members.
7.	Prof. Arpita Bhatt requested the general secretary to provide 2-3 option for the committee's name, which has to finalize before inauguration of Annual Exhibition.
8.	Discussed about making of posters for upcoming events.
9.	Dr. Prajakta Baste suggested to committee chairperson to schedule quick informal meetings before events to review task.
10.	Prof. Arpita Bhatt recommended to make different team of students from the cross section to organize the event and to distribute the responsibility to make event successful.
11.	Asked General secretary to get approval on certificate design for different competition.



Prof. Arpita Bhatt
(Committee Chairperson)





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NOTICE

12/02/2018

This is to inform the student's council members and faculty members of socials and cultural committee to remain present for a meeting on **14th February 2018 at 2:00 pm in Principals Cabin.**

Prof. Arpita Bhatt
(Committee Chairperson)





MVPS's College of Architecture

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Minutes of the Meeting (6th Meeting)

For the academic year 2017- 2018 held on 14th February 2018 in Principals Cabin at 2:00pm.	
Participants:	
Principal	Dr. Prajakta Baste
Vice Principal	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Rachana Bhargav, Prof. Anil Thombare, Prof. Kiran Kadam.
General secretary	Rohan Gaikhe
Agenda:	Plan out Different events for the coming months
1.	Discussed about upcoming event that is scheduled on 19-02-2018-Shiv Jayanti Venue: Entrance Foyer Assigned faculty : Prof. Geetanjali Patil
2.	Dr.Prajakta Baste Maam also informed about the semester end date and asked the student's representative (General secretary) to focus on academic performance.
3.	General secretary was instructed to arrange required set up for Shiv jayanti celebration beforehand.
4.	Dr. Prajakta ma'am suggested arranging guest lecture on occasion of Shiv Jayanti to motivate students.
5.	Meeting concluded with responsibilities assigned to everyone.

Prof. Arpita Bhatt
(Committee Chairperson)





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5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities

F) Academic Year 2016-2017

- **Council Formation**
- **6 Annual MOM's**



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CIRCULAR

28/06/2016

The institution has selected the following students as the Students Council for current academic year.

The students council will be stand in action for this current Academic Year.

The council will propose and organize various the socials and cultural programs for the academic year in the benefit of students and institution

Congratulations to the newly elected **Students Council** for the Academic Year **2016-17**

1	General Secretary	Hardik Dadiwal
2	Social Secretary	Kishor Avhad
3	Exhibition Secretary	Pavitra Karwa
4	Workshop Secretary	Pritesh Malpure
5	Magazine Secretary	Anju Salunke
6	Photography Secretary	Rasika Ghode
7	Sports Secretary	Priyank Shroff
8	Web Secretary	Gayatri More
9	Tour Secretary	Shweta Borate
10	Graphic Secretary	Shamli Khajone
11	NASA Secretary	Kapil Mahadik
12	Social Service Secretary	Suhail Jamadar

Wishing the Committee all the very best.


Dr. Prajakta Baste
Principal





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NOTICE

4/07/2016

This is to inform the newly elected students Council members and the concerned faculty members of Socials and Cultural Committee:

1. Geetanjali Patil
2. Purva Shah
3. Sharmishtha Surajiwale
4. Jigar Chavda

You are requested to remain present for a meeting on **6th July 2016 at 11:30 am in L5.**

Prof. Sanjeev Patil
(Committee Chairperson)





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Minutes of the Meeting (1st Meeting)

For the academic year 2016- 2017 held on **6th July 2016** in lecture hall L5 at 11.30am.

Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Sanjeev Patil 2. Prof. Geetanjali Patil 3. Prof. Purva Shah 4. Prof. Sharmishtha Surajiwale 5. Prof. Jigar Chavda
Former General secretary (Students representative)-	Nikhil Bawaskar
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members (Faculties and All secretaries)
1.	Students committees formed were assigned titles as follows
	1 General Secretary Hardik Dadiwal
	2 Social Secretary Kishor Avhad
	3 Exhibition Secretary Pavitra Karwa
	4 Workshop Secretary Pritesh Malpure
	5 Magazine Secretary Anju Salunke
	6 Photography Secretary Rasika Ghode
	7 Sports Secretary Priyank Shroff
	8 Web Secretary Gayatri More
	9 Tour Secretary Shweta Borate
	10 Graphic Secretary Shamli Khajone
	11 NASA Secretary Kapil Mahadik
	12 Social Service Secretary Suhail Jamadar
2.	Discussed about different responsibilities assigned to elected secretaries under different titles, and mode of execution in current academic year.
3.	Finalized Socials and cultural programs in academic year 2016-2017 in consultation with students committee, Principal and appointed faculty members
4.	Discussed and finalized the budget of all the programs which will be covered or conducted during the year.
5.	Approved and finalized all the necessary permissions required from various agencies like Govt/Non Govt. for the conduct of the programs



6.	Prepared schedule for the preparation of the programs within the campus beyond college hours and seek the necessary permission from the principal for the same.
7.	Discussed about various other committees in which students involvements are required such as Students Feedback, Internal Complaint Committee, Anti Ragging Committee, and Reservation Committee.
8.	Discussed about immediate upcoming events for month July 2016
9.	Students proposed to celebrate on the occasion of Guru Purnima on 19th July 2016. <ol style="list-style-type: none"> Decided time-1pm to 2.30pm time slot allotted for celebration Venue for event was decided at Atrium. Discussed about structure of the event.
10.	Guidelines have been given to faculty members and students for conducting programs in a satisfactory manner.

Prof. Sanjeev Patil
(Committee Chairperson)





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NOTICE

18/07/2016

This is to inform the student member of the following committees:

1. Students representative for Anti Ragging Committee
2. Students representative for Internal Complaint Committee

Non-teaching members:

1. Mr. Sachin Gaikwad
2. Mrs. Rupali Patil

You are requested to remain present for a meeting on **20th July 2016 at 2:00 pm in Principal's Cabin.**

Prof. Sanjeev Patil
(Committee Chairperson)





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Minutes of the Meeting (2nd Meeting)

For the academic year 2016- 2017 held on 20th July 2016 in Principals Cabin at 2:00pm.	
Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Prof. Sanjeev Patil
Non-teaching Members	Mrs. Rupali Patil
Students representative for Anti Ragging Committee	Rasika Denge (1st year B.Arch) Hardik Dhadiwal
Students representative for Internal Complaint Committee	Madhusudan Chandak Vaishnavi Boraste Tushar Parise
Agenda:	Forming a committee and Broad responsibilities to be carried out as committee members
1.	Meeting was focused on different responsibilities in which students representatives are mandatory.
2.	Students representatives were made aware about role in the particular committee and Principal, Dr. Prajakta Baste briefed about the Following committees: a. Internal Complaint Committee Student's representative shall be a part of this committee to make students aware about their right to complain. b. Anti Ragging Committee Student's representative shall be a part of this committee to make students aware about the policy on ragging, which is totally forbidden in the campus, and Institute does not encourage and support such activities in the campus. Student's representative shall also take responsibility to convey the consequences if anybody found guilty
3.	Meeting was concluded with the vote of thanks by Prof.Sanjeev Patil




Prof. Sanjeev Patil
(Committee Chairperson)



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NOTICE

8/08/2016

This is to inform the students Council members and the concerned faculty members of Socials and Cultural Committee members and Workshop Committee members:

1. Geetanjali Patil
2. Purva Shah
3. Sharmishtha Surajiwale
4. Jigar Chavda
5. Ashish Khemnar
6. Vikas Shimpi

You are requested to remain present for a meeting on **10th August 2016 at 2:00 pm in Principal's Cabin.**

Prof. Sanjeev Patil
(Committee Chairperson)





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Minutes of the Meeting (3rd Meeting)

For the academic year 2016- 2017 held on **10th August 2016** in Principal's Cabin at 2pm.

Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	1. Prof. Sanjeev Patil 2. Prof. Geetanjali Patil 3. Prof. Purva Shah 4. Prof. Sharmishtha Surajiwale 5. Prof. Jigar Chavda
Agenda:	Plan out different events in coming two months
1.	<p>Planned out upcoming events in the month of August and September 2016 along with timings and faculty members responsible as event In-charge,</p> <p>1) Independence Day on 15th August 2016 Time-7.00am to 10.30am Venue- <ul style="list-style-type: none">For Flag hoisting-Ground behind LibraryFor Performance-AtriumEvent In charge- Prof. Geetanjali Patil</p> <p>2) Samaj Din on 19th August 2016 Time-8.00am to 9.00am Venue-Entrance Foyer Event In charge-Prof. Geetanjali Patil</p> <p>3) Fresher's Party on 30th August 2016 Time-4.00pm to 7.30pm Venue-Atrium Event In charge-Prof. Purva Shah</p> <p>4) Dahi Handi on 25th August 2016 Time-2.30pm to 4.00pm Venue-Parking area Event In charge- Prof. Geetanjali Patil</p>



	<p>5) Foundation Day on 1st September 2016 Time-9.30am to 10.30am Venue-Atrium For Structure erection-yet to finalize by students. Event In charge- Prof. Geetanjali Patil</p> <p>6) Teacher's day on 05th September 2016 Time-09.00am to 11.00am Venue-Atrium Event In charge- Prof. Purva Shah</p> <p>7) Ganesh Festival from 05th to 15th September 2016 Time-10.00am to 10.30am Venue-Entrance Foyer Event In charge- Prof. Suhas Datrang</p> <p>8) Ganpati model making workshop (Date yet to finalize) Time-2.00pm to 4.30pm Venue-Atrium Event In charge- Prof. Geetanjali Patil</p>
2.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
3.	Decided Different venues in the college to celebrate different events.
4.	Discussed about Time slot allotted to carry out different events.
5.	Worked out Budget allotment for different events, and discussed with general secretary from Architecture and faculty members.



Prof. Sanjeev Patil
(Committee Chairperson)





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NOTICE

10/10/2016

This is to inform the

- a. Tour secretary and
- b. Class representatives (F.Y.B.Arch, S.Y.B.Arch, T.Y.B.Arch)
- c. Faculty members of Tour Committee

You are requested to remain present for a meeting on **12th October 2016** at **2:00 pm** in **Principal's Cabin**.

Dr. Prajakta Baste
(Committee Chairperson)





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Minutes of the Meeting (4th Meeting)

For the academic year 2016- 2017 held on **12th October 2016** in Principal's Cabin at 2pm.

Participants:

Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Tour Committee: Prof. Umesh Hirve, Prof. Abhishek Nasikakar, Prof. Purva Shah
Class Representative:	Hande Omkar(3rd year) Shintre Nikita(2nd year) Kasliwal Saloni (1st year Div-A) Chandiwal Astha (1st year Div-B)
Tour Secretary	Shweta Borate

Agenda:

Plan out Different events in month of November and December

1.
 - Discussed about study tours
 - Decided the dates and
 - Finalized teachers for managing tours as follow

1)Third year Tour: 18-11-2016 to 25-11-2016 to Bundi, Rajasthan

Assigned teachers- Prof. Arpita Bhatt, Prof. Abhishek Nasikakar
Prof. Nandan Malani, Prof. Samruddha Mogal

2) Second year Tour:19-11-2016to 25-11-2016 to Pushkar, Rajasthan

Assigned Teachers- Prof. Suruchi Ranadive, Prof. Purva Shah
Prof. Jigar Chavda, Prof. Yusuf Nashikwala

3)First year Tour:28-01-2017 to 03-02-2017 (tentative) to Maheshwar, Madhya Pradesh

Assigned Teachers- Prof.Umesh Hirve, Prof. Ketaki Joshi
Prof. Ankita Pathare



2. All respective faculties have worked out dates according to academic schedule and availability of mode of transportation.
3. All respective faculty members were told to schedule detailed

	activity plan in terms of travel, accommodation, food and site identification for documentation.
4.	Principal ma'am also discussed about the exam schedule and completion of academic syllabus tentatively.
5.	Meeting was concluded on the note that all respective faculties have to submit detailed activity plan for tour by coming week.



Prof. Sanjeev Patil
(Committee Chairperson)





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NOTICE

12/12/2016

This is to inform the

1. General secretary
2. Exhibition Secretary
3. Socials Secretary
4. Social Service Secretary

Faculty members of:

5. Socials and Cultural Committee
6. Extension Activities/ Social Service Committee

You are requested to remain present for a meeting on **14th December 2016** at **1:30 pm in L5.**

Prof. Sanjeev Patil
(Committee Chairperson)





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Minutes of the Meeting (5th Meeting)

For the academic year 2016- 2017 held on **14th December 2016** in L5 at 1:30pm.

Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale. Extension Activities/ Social Service Committee: Prof. Ashish Khemnar, Prof. Vikas Shimpi Prof. Suruchi Randive, Prof. Ankita Pathare
General secretary	Hardik Dadiwal
Exhibition Secretary	Pavitra Karwa
Socials Secretary	Kishor Avhad
Social Service Secretary	Suhail Jamadar
Agenda:	
Plan out Different events for the coming 3 months	
1.	Participation in Mistura Art fest was discussed. The dates for the fest are 24 th and 25 th December 2016 Program In-charge : Prof. Ankita Pathare
2.	Planned out no. of events in the month of December and January 2016-2017 <ol style="list-style-type: none"> Exhibition on 11th to 13th January 2017 Time-9.00am to 5.00pm Venue- <ul style="list-style-type: none"> Studio, Atrium. Courtyard and passages in the college Event In charge- Prof. Abhishek Nasikakar CANS got Talent on 12th January 2017 Time-4.30pm to 7.00pm Venue-Atrium Event In charge- Prof. Geetanjali Patil THEE Awards on 13th January 2017 Time-4.30pm to 7.00pm Venue-Atrium Event In charge- Prof. Purva Shah Republic day on 26th January 2017 Time-8.00am to 10.00am



	Venue- <ul style="list-style-type: none"> • Ground : for flag hoisting • L5 : for lecture (expert to be identified) Event In charge- Prof. Purva Shah
3.	Discussed about different responsibilities and assigned them to respective student's representative along with Faculty members.
4.	Decided different venues in the college to celebrate different events. Discussion and decisions on the space requirement for exhibition and preparation of studio spaces for the same was discussed
5.	Discussed about time slot allotted to carry out different events.
6.	Worked out budget allotment for different events, and discussed with general secretary and faculty members.

Prof. Sanjeev Patil
(Committee Chairperson)





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NOTICE

06/02/2017

This is to inform the student's council members and faculty members of socials and cultural committee to remain present for a meeting on **8th February 2017 at 2:00 pm in Principals Cabin.**

Prof. Sanjeev Patil
(Committee Chairperson)





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Minutes of the Meeting (6th Meeting)

For the academic year 2016- 2017 held on **8th February 2017** in Principals Cabin at 2:00pm.

Participants:	
Principal	Dr. Prajakta Baste
Academic Dean	Prof. Arpita Bhatt
Faculty Members:	Socials and Cultural Committee: Prof. Purva Shah Prof. Geetanjali Patil, Prof. Sharmishtha Surajiwale, Prof. Jigar Chavda
General secretary	Hardik Dadiwal
Agenda:	Plan out Different events for the coming months
1.	Discussed about upcoming event that is scheduled on 19-02-2017-Shiv Jayanti Venue: Entrance Foyer
2.	Dr.Prajakta Baste Maam also informed about the semester end date and asked the student's representative (General secretary) to focus on academic performance.
3.	General secretary was instructed to arrange required set up for Shiv jayanti celebration beforehand.
4.	Dr. Prajakta ma'am suggested arranging guest lecture on occasion of Shiv Jayanti to motivate students.
5.	Meeting concluded with responsibilities assigned to everyone.

Prof. Sanjeev Patil
(Committee Chairperson)

