

Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Criterion 5 – Student Support and Progression

5.1 - Student Supports

5.1.5



MVPS's College of Architecture
Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Criterion 5 - Student Support and Progression

Key Indicator - 5.1 Student Support

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Sr. No.	Contents (Documents)	
1)	A.Y 2020-2021	
	A) Anti-Ragging Committee	
	B) Internal Complaints Committee (ICC)	
	C) Students Grievance Redressal Cell	
2)	A.Y 2019-2020	
	A) Anti-Ragging Committee	
	B) Internal Complaints Committee (ICC)	
	C) Students Grievance Redressal Cell	
3)	A.Y 2018-2019	
	A) Anti-Ragging Committee	
	B) Internal Complaints Committee (ICC)	
	C) Students Grievance Redressal Cell	
4)	A.Y 2017-2018	
	A) Anti-Ragging Committee	
	B) Internal Complaints Committee (ICC)	
	C) Students Grievance Redressal Cell	
5)	A.Y 2016-2017	
	A) Anti-Ragging Committee	
	B) Internal Complaints Committee (ICC)	



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5.1.5

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

- 1) Academic Year 2020-2021
 - A) Anti-Ragging Committee
 - Committee Formations / Appointment
 - Reports (Squad & Committee Report)
 - **B) Internal Complaints Committee**
 - Committee Formations / Appointment
 - Reports (Committee Report)
 - C) Students Grievance Redressal Committee
 - Committee Formations / Appointment
 - Students Grievance's
 - Mom's (Annually 2 Meetings)



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Date: 19/01/2021

CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2021-2022 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER January 2021 -2022	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	lunte
2	Prof. Abhishek Nasikakar	Committee Member (B.Arch)	A) In
3	Mr. Jairam Gaikwad	Parent Member	
4	Mast. Kunal Shah	Student Representative	Koher.
5	Mast. Rajendra Jadhav	Student Member (First year)	Djadr
6	Mrs. Manisha Dhondage	Non-Teaching Staff Member	3hle
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	parjage.
10	Mr. Sandip Nathe	Coordinator	38.





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SR. NO.	ANTI RAGGING SQUAD January 2021 -2022	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson Of Squad	W.Ram-
2	Prof. Purva Shah	Member Of Squad	Maril
3	Prof. Kiran Kadam	Member Of Squad	ar

Due to the present Covid 19 conditions the anti-ragging committee will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1^{st} year students in the online orientation program about rules, regulations and guidelines that the institute follows as per the UGC norms.

The committee will function for this AY year starting January 2021 term I to the term end of semester II of 1st year B.Arch.

The committee will follow all the guidelines as per UGC regulation on curbing the menace of ragging in the higher educational institution, 2009.

Dr. Prajakta Baste

Principal





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Date: 17/06/2020

ANTI RAGGING COMMITTEE REPORT 2021-2021

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ANTI RAGGING SQUAD REPORT 2021-2021

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was advised to actively plan surprise visit to college and hostel periodically for curbing the menace of ragging in the campus once the institute starts functioning physically in offline mode.

But due the pandemic situation the 1st year college for the A.Y year 2021-2021 batch (A.Y January 2021 to June 2021) the working was in online mode. So both the committee formations as per norms was established but the meetings and the functioning of both committees couldn't take place as the students did not come physically to the institute.

There was no separate report from the squad committee as entire working was in online mode.

As there was no interaction of the senior students with the 1st year students, none of the ragging cases or incidences took place.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Principal
Head of Anti-Ragging Committee





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Date: 28/09/2020

CIRCULAR

Ref dated: 27/7/2018 - Sub ICC Internal Complaints Committee Formation

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2020-2021	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative
7	Miss. Sonali Lalwani	Student Representative
8	Miss. Triveni Shewale	Student Representative
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator





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Due to the present Covid 19 conditions the Internal Complaints Committee (ICC) will stand in action once the normal conditions are resumed in offline mode of working as per the government directives.

Prof. Arpita Bhatt will inform the 1st year students (whenever the admission process will take place) in the online orientation program about rules, regulations and guidelines that the institute follows for ICC as per the UGC norms.

The committee will follow all the guidelines as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Dr. Prajakta Baste

Principal





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Date: 18/03/2021

REPORT ON INTERNAL COMPLAINT COMMITTEE

ACADEMIC YEAR 2020-2021

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Due to the pandemic situation the college for the A.Y year 2020-2021 was in online mode. So the committee formations as per norms was established the committee was in position from the A.Y 2018-2021 for the last three years but the meetings and the functioning of committees couldn't take place as the students did not come physically to the institute.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report in online mode.





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Following are list of awareness programs conducted for academic year

- Living Equality On 27th June 2020 an awareness program on gender sensitization was addressed by Madhu Chougoankar.
- Generation Equality On 27th October 2020 an awareness program on Equality – Realizing Women's Right was organized by Adv Charusheela Khairnar.
- Self Defence for women Program was organized on 8th March 2021 for the girl students to build confidence in physical resistance skills.

The institute was in online mode of working for the students for the entire year so the committee meetings couldn't take place, but the awareness programs were planned online.

And thus there were no complaint of any kind of harassment received in the academic year 2020-2021.

Prof. Arpita Bhatt

Presiding Officer

Internal Complaints Committee





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CIRCULAR

DATE: 28/09/2020

REF DATED: - 01/08/2019

FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2020-2021	DESIGNATION	
1	Dr. Prajakta Baste	Chairperson Of Committee	
2	Prof. Gaurav Arbooj	Faculty Member	
3	Prof. Ketki Joshi	Faculty Member	
4	Adv. S.S Khairnar	Ombudsperson	

Dr. Prajakta Baste

Principal



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NOTICE

DATE: 28/07/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 29th July 2020, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



Academic Year 2020-2

Date:	1	/	1
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STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 29th July 2020

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe, Mr. Khapare

Students' Grievances received:

- 1. Students required availability of e content for reference.
- 2. Issues in audio-visual quality of lectures.
- 3. Difficulties in understanding subjects like Design, workshop etc. in online mode.

Action Taken:

- 1. Subject teachers were directed to prepare e content in audio-visual and notes format and make it available for the students for reference.
- 2. Mr. Khapare was directed to purchase new good quality webcams, headphones, and
- 3. Teachers were instructed to device innovative teaching pedagogies and e content in audio-video format for better understanding.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	Euglo-
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	John Survey
4	Mr. Nathe	
5	Mr. Pankaj Khapare	1





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NOTICE

DATE: 12/01/2021

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting on 13th January 2021, at 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



Date: / / Page No.:

STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 13th January 2021

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi

Students' Grievances received:

1. Councilling for online examination

2. Requirement of offline interactions with teachers for subjects like Architectural Design, BTM etc.

Action Taken:

1. Subject teachers were directed to guide students regarding pattern, time management etc. in online examinations during lectures and mentor mentee sessions.

2. Taking prior permission and consent from students, they were called in college in stipulated hours for discussion.

Members present	Signatures
Dr. Prajakta Baste	tuple
Prof. Gaurav Arbooj	
Prof. Ketaki Joshi	Goth.
	Dr. Prajakta Baste Prof. Gaurav Arbooj





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5.1.5

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

- 2) Academic Year 2019-2020
 - A) Anti-Ragging Committee
 - Committee Formations / Appointment
 - Mom's (Annually 2 Meetings)
 - Reports (Squad & Committee Report)
 - **B) Internal Complaints Committee**
 - Committee Formations / Appointment
 - Mom's (Annually 3 Meetings)
 - Reports (Committee Report)
 - C) Students Grievance Redressal Committee
 - Committee Formations / Appointment
 - Students Grievance's
 - Mom's (Annually 2 Meetings)



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Date: 24/06/2019

CIRCULAR

This is to inform all the dignitaries that the institution has appointed the following member of anti-ragging committee and anti-ragging squad for the year 2019-2020 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hipto
2	Prof. Vijay Pawar	Committee Member	TAND
3	Mrs. Sahebrao Mogal	Parent member	grand.
4	Miss. Himani Chaudhari	Student Representative	their.
5	Miss. Devyani Aher	Student Representative (First year)	asthe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Par
7	Inspector, Gangapur Road Police Station	Police Member	*
8	MVP Media Centre	Media	Brokes.
9	Mr. Nitin Paranjape Abhivyakti Media for Development	Non-Government Organization	Pracagate
0	Mr. Sandip Nathe	Coordinator	B.





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SR. NO.	ANTI RAGGING COMMITTEE SQUAD 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WBLE
2	Prof. Megha Butte	Member of Squad	meght.
3	Prof. Abhishekh Nasikakar	Member of Squad	A 2-

Dr. Prajakta Baste

Principal





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CIRCULAR DATE: 01/08/2019

Respected members the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on **05th August 2019, Monday** in lecture hall L5 at 10.30 am to formulate and assign the responsibility of the committee.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting of the academic year 2018-2019.

2. Steps taken for prohibition of ragging at the college level.

3. Miscellaneous issues if any to be discussed by permission of committee members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	hiple
2	Prof. Vijay Pawar	Committee Member	
3	Mrs. Sahebrao Mogal	Parent Member	Januar .
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grokes
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	pranjake
10	Prof. Arpita Bhatt	Chairperson of Squad	What.
11	Prof. Megha Butte	Faculty Member (Squad)	megre
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	A M
13	Mr. Sandip Nathe	Coordinator	13/4

Mr. Sandip Nathe Corodinator

Anti – Ragging Committee



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Minutes of the Meeting

Anti-Ragging Committee - Academic year 2019- 2020

Date: 05th August 2019

Day: Monday

Venue: lecture hall L5

Time: 10.30 A.M.

Following members were present for the meeting:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	uple
2	Prof. Vijay Pawar	Committee Member	- Jam
3	Mrs. Sahebrao Mogal	Parent Member	Emergal-
4	Miss. Himani Chaudhari	Student Representative	this.
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Xe
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Stokes.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	to maybe
10	Prof. Arpita Bhatt	Chairperson of Squad	arbhar
11	Prof. Megha Butte	Faculty Member (Squad)	megho-
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	An
13	Mr. Sandip Nathe	Coordinator	Sly



Principal Dr. Baste started the meeting with a welcome note Discussed various agendas as listed below: Discussion Agenda Decision Action taken Overview of the 1 Reviewed minutes of last No cases of ragging were agenda and meeting dated 12-03-2019 and noted. minutes of last action taken report. It was decided to follow the meeting None of the cases were prevention measures and reported for the academic year working system of the 2018-2019. previous year. 2 Steps taken for prohibition of ragging at the college level. 2.1 Curbing of Awareness in the institution menace of a. Display of posters throughout the campus ragging b. Notice board with the consequences displayed on it. 2.2 Punishments as Committee decided to follow per UGC the UGC regulations on restriction on menace of ragging in higher educational institutions 2009. 2.3 The ragging is If anybody found guilty of totally forbidden ragging and/or supporting in the campus ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '. 2.4 Measures to be Head of the institute has taken to control decided that Anti ragging ragging in the committee will periodically campus review the situation as per the information supplied by the Anti-ragging Squad.



		To inform the faculty members to suspend the 1st year classes on time by 2.30 P.M and to make sure the students leave the class by 3.00 P.M latest and the respective faculty to be in the class until the last student leave the class.	
		To assign 2 peons to make sure the 1 st year students leave the premises latest by 3.00 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	
		Periodic maintenance of CCTV cameras	
	-	Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	
)	To inform faculty members other than Anti ragging committee to keep close watch	

	-	in the campus to prevent ragging	
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
3	Miscellaneous issues if any to be discussed.	There were no miscellaneous issues to be discussed.	

Prof. Arpita Bhatt Chairperson of Squad Dr. Prajakta Baste Principal

Chairperson of Committee





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NOTICE

DATE: 04-03-2020

Respected members are requested to be present for the meeting for <u>Anti-Ragging Committee</u> for the <u>academic year 2019- 2020</u> is scheduled on 09th March 2020 by 11.30 am in the lecture hall L5 to overview the performance of the Anti-Ragging committee in current year 2019-2020

AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Implementation of measures which were decided in the first meeting held on 05-08-2019
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	bush
2	Prof. Vijay Pawar	Committee Member	The
3	Mrs. Sahebrao Mogal	Parent Member	grayar.
4	Miss. Himani Chaudhari	Student Representative	the
5	Miss. Devyani Aher	Student Representative (First year)	- SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rer
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Grones.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The arentales
10	Prof. Arpita Bhatt	Chairperson of Squad	Ween
11	Prof. Megha Butte	Faculty Member of Squad	meghe.
12	Prof. Abhishekh Nasikakar	Faculty Member of Squad	A
13	Mr. Sandip Nathe	Coordinator	Bly

Dr. Prajakta Baste

Principal



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Minutes of the Meeting

Anti-Ragging Committee - academic year 2019- 2020

Date & Day - 9th March 2020 Monday at 11.30 A.M.

Venue: lecture hall L5

Members present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2019-2020	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	Depte
2	Prof. Vijay Pawar	Committee Member	Mu
3	Mrs. Sahebrao Mogal	Parent Member	proyal
4	Miss. Himani Chaudhari	Student Representative	Jeni.
5	Miss. Devyani Aher	Student Representative (First year)	SAhe
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	ler
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Ajoles.
9	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	trolugate
10	Prof. Arpita Bhatt	Chairperson of Squad	consean-
11	Prof. Megha Butte	Faculty Member (Squad)	megré
12	Prof. Abhishekh Nasikakar	Faculty Member (Squad)	A
13	Mr. Sandip Nathe	Coordinator	Sky



Discussed	various agendas as liste	ed below:	
Agenda	Discussion	Decision	Action taken
1.0	Overview of the agen	da and minutes of last meeting	
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 05 th August 2019.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.
1.2	Steps taken for prohil	l bition of ragging at college level	
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines. The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009. To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below
2.0	Implementation of m	easures taken to Curbing of menace	e of ragging
2.1	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the	Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas
		consequences of ragging and punishments mentioned.	b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.



2.2	D tabaaa aa aa aa	Committee desided to follow the	A monting was and wated to
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students.
			On 01/8/2019 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 12th August 2019, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 12th August 2019, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	The watchman was informed in the meeting on 12th August 2019, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 12th August 2019, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 12th August 2019, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 12th August 2019, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.



3.0	Miscellaneous iss	Miscellaneous issues if any to be discussed		
	×	None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.	
Dr. Bast the com 2017-20	mittee members to gu	rts made by the committee to curb the r ide the committee members for next co	menace of ragging, she requested mmittee for the academic year	
The me	eting was concluded w	ith vote of thanks by Dr. Prajakta Baste.		

Prof. Arpita Bhatt Chairperson of Squad

Dr. Prajakta Baste Principal

Chairperson of Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 13/03/2020

ANTI RAGGING SQUAD REPORT 2019-2020

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2019-2020, thus no such complaints were registered.

Prof. Megha Butte

Prof. Arpita Bhatt

Committee Member

Chairperson of Squad



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Date: 18/03/2020

ANTI RAGGING COMMITTEE REPORT 2019-2020

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was actively planning surprise visit to college and hostel periodically for curbing the menace of ragging in the campus.

Both, the committee and Anti Ragging Squad have periodically reviewed the situation and information derived from annual analysis regarding anti-ragging. Formulate guidelines which were taken during the current academic year and illustrate that,

Ragging is strictly forbidden in or outside the college campus. The Anti-Ragging Committee has been vigorously active for specific purpose.

In the beginning of academic year 2018-2019, Anti ragging committee member Prof. Arpita Bhatt guided all the students about effect and consequences of ragging in and around the institutional campus.

Committee members also discussed about measures to be taken in further consolidate prevention and prohibition of ragging in the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1^{st} year students by 2.45 - 3.00 P.M, to ensure it further the faculties after the studio/ lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.





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In the meeting with the senior students of academic year 2019-2020, Chairperson of the Antiragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1st year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1st year students the 24*7 helpline no's of the committee members, along with email id (cares.antiragging@cansnashik.org) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized for the 1^{st} year students by the 2^{nd} year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2019-2020, none of the ragging complaint has been received or observed.

The first year students were assured that institute does not appreciate and support such events.

Prof. Arpita Bhatt

Anti-Squad Committee Chairperson

Dr. Prajakta Baste

Head of Anti-Ragging Committee



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Chairperson of the anti ragging committee Dr. Prajakta Baste addressing to Teaching Staff and Non teaching staff regarding taking care and to be vigilant in and around campus to restrict any prohibited activity taking place.



Guidelines to be implemented in current academic year 2019-2020, informed by Chairperson of Anti ragging committee.





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CIRCULAR

Date: 24/06/2019

REF DATED 27/7/2018 – SUB INTERNAL COMPLAINTS COMMITTEE FORMATION

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Wisham-
2	Prof. Geetanjali Patil	Faculty Member	Fatil.
3	Prof. Manisha Rajole	Faculty Member	Pille
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Sh
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	de.
6	Mast. Ashish Vairagar	Student Representative	Aaswar
7	Miss. Sonali Lalwani	Student Representative	(Sonali)
8	Miss. Triveni Shewale	Student Representative	Tehwate.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Palacinete
10	Prof. Purva Shah	Coordinator	Thul.

Br. Prajakta Baste

Principal



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 01-08-2019

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2019, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2019- 2020.

Agenda:

- 1. To overview the minutes of last meeting dated 5th March 2019 of academic year 2018-2019
- 2. Assign responsibility to committee member
- 3. Discuss measures to be taken during Academic year 2019-2020.
- 4. Arrangement of awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	WBham-
2	Prof. Geetanjali Patil	Faculty Member	gratel.
3	Prof. Manisha Rajole	Faculty Member	Pricha
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Sin
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cec
6	Mast. Ashish Vairagar	Student Representative	Aashish
7	Miss. Sonali Lalwani	Student Representative	(Sonali.
8	Miss. Triveni Shewale	Student Representative	Tenevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	the wijet
10	Prof. Purva Shah	Coordinator	many

Prof Purva Shah Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting

Internal Complaint Committee – A.Y 2019- 2020

Date & Day: 6th August 2019 Tuesday

Venue & Time: Lecture hall L5 at 1.30 P.M.

Following members were present for the meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	Wham
2	Prof. Geetanjali Patil	Faculty Member	Craw.
3	Prof. Manisha Rajole	Faculty Member	Ciali
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Te
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ren
6	Mast. Ashish Vairagar	Student Representative	Aashim
7	Miss. Sonali Lalwani	Student Representative	18 onali
8	Miss. Triveni Shewale	Student Representative	Sherole
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trough
10	Prof. Purva Shah	Coordinator	Mary



Prof. Arpita Bhatt welcomed all the committee members

Various concerns to prevent such activities in the campus are discussed and listed below:

Agenda	Discussion	Decision	Action taken
1.0	Overview of the agenda and minutes of last meeting	Reviewed of minutes of last meeting dated 06th March 2019	Following are action taken report.
2.0	Assign the responsibilities to ICC committee members	To follow the guidelines by UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 and Vishaka Guidelines against sexual harassment at workplace which are laid down by the Hon'ble Supreme Court in Vishaka and Others Vs. State of Rajasthan and Others (JT 1997 (7) SC 384).	

2.1	Guidelines to be set to	Copy of Vishakha
	report the complaint	Guidelines, Handbook on
		Sexual harassment of women
		at workplace and College
		policy on Sexual harassment
		of women at workplace and
		students of the institute,
	*	UGC (Prevention,
		Prohibition and Redressal of
		Sexual Harassment of
	_	Women Employees and
		Students in Higher
		Educational Institution's)
		Regulations, 2015 need to
		keep in library and make
		available for everyone.
2.2	Process of making	Online form is to be uploaded
	Complaint	on website.
		900
		Online complaint portal mail
		id needs to be uploaded on
		website.
		-
		For offline a complaint
		Suggestion Box must be
		placed and checked
		periodically.

2.3	Punishment as per	Committee decided to follow	
2.5			
	UGC Prevention,	the UGC (Prevention,	
	Prohibition and	Prohibition and Redressal of	
	Redressal of Sexual	Sexual Harassment of	
	Harassment of	Women Employees and	
	Women Employees	Students in Higher	
	and Students in	Educational Institution's)	
	Higher Educational	Regulations, 2015 guidelines.	
	Institution's)		
	Regulations, 2015		
3.0	Measures taken to	To inform the teaching	
	prevent sexual	faculty staff and non-teaching	
	harassment of women	staff about the definition of	
		ACTUAL CONTRACTOR (IN DOCUMENT). CONTRACTOR IN THE RESIDENCE OF A CONTRACTOR O	0.
	in and around campus	the term "sexual harassment"	
		as read by UGC	
		To inform the students of all	
4	a l	years about the definition of	7
		the term "sexual harassment"	
		as read by UGC	
		The Teaching and Non-	
		teaching staff shall be	
		sensitized about the act -	
-		Prevention, Prohibition and	
		Redressal of Sexual	
		harassment of women at	·-
		workplace.	

		To display the consequences of sexual harassment on Notice Board.
4.0	Awareness programs	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report
Meetin	g concluded with the vote	of thanks by Presiding officer of committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt

Presiding Officer Internal Complaints Committee





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CIRCULAR Date: 18-12-2019

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on **24th December 2019**, **Tuesday** in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 06-08-2019.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whar-
2	Prof. Geetanjali Patil	Faculty Member	getil.
3	Prof. Manisha Rajole	Faculty Member	ejolo
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cer
6	Mast. Ashish Vairagar	Student Representative	Ashish
7	Miss. Sonali Lalwani	Student Representative	Sonale.
8	Miss. Triveni Shewale	Student Representative	Cherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	macifich.
10	Prof. Purva Shah	Coordinator	ghim)

Prof. Purva Shah

Coordinator Internal Complaint Committee



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Minutes of the Meeting - Internal Complaint Committee

Academic year 2019- 2020

Date & Day: 24th December 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1St ham
2	Prof. Geetanjali Patil	Faculty Member	artil
3	Prof. Manisha Rajole	Faculty Member	0.11
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Cycle
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	A CA
6	Mast. Ashish Vairagar	Student Representative	Aashishv
7	Miss. Sonali Lalwani	Student Representative	(Ronale,
8	Miss. Triveni Shewale	Student Representative	Shevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Warajak
10	Prof. Purva Shah	Coordinator	Paul



Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt. Following are the agenda discussed in the meeting 1 Overview the minutes of previous meeting dated 6th August 2019 a To assign the · Committee shall know the Committee members responsibilities of Act, Policies and relevant have followed UGC committee members Service rules. (Prevention, Prohibition · Committee shall be and Redressal of Sexual equipped with gathering and recording all the Harassment of Women relevant information and **Employees and Students** documents. in Higher Educational Committee shall create conducive meeting Institution's) Regulations, environment. 2015. And followed Committee shall handle Vishaka Guidelines complaints with respect. against sexual Committee shall not be aggressive or interruptive harassment at while receiving the workplace. complaints. Committee shall assure confidentiality, nonretaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. • Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC.

2	Review on the performa	nce of committee during current	academic year
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make	The Copy has been kept in Library for reference.
b)	To curtail Sexual harassment of women in and around campus	available for everyone. The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	 A meeting has been conducted on 27th Augus 2019, Tuesday
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
d)	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	 In the orientation program dated on 01/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed. A Nirbhaya Silent March was conducted on 7th December 2019 On 16th December 2019 a No violence against women program was organized to sensitize students

		towards women rights and issues.
3	Difficulties occur during execution of measures	to restrict such activity.
	There were no difficulties or incidences no	oted till date
4	Miscellaneous issues if any	
	There were no issues or incidences noted	till date
None	of the incidences / grievances were recorded	by ICC committee till date.
Meeti	ng concluded with the vote of thanks by Presi	ding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee





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CIRCULAR

DATE: 05-03-2020

All the dignitaries are requested to remain present for the meeting scheduled on 10th March 2020, Tuesday in lecture hall L5 at 11.30 pm to discuss the responsibility taken by Internal Complaint Committee for the academic year 2019- 2020.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 24-12-2019.
- 2. Review on the performance of committee during current academic year
- 3. Review on Execution of Awareness programs.
- 4. Miscellaneous issues by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	1-001-0
2	Prof. Geetanjali Patil	Faculty Member	GY BLOW_
3	Prof. Manisha Rajole	Faculty Member	0 1 2
4	Mr. Sandip Namdeo Nathe	Non-Teaching Staff Member	Charles
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Aestish
7	Miss. Sonali Lalwani	Student Representative	1 Sonali
8	Miss. Triveni Shewale	Student Representative	Shevale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Delaugut
10	Prof. Purva Shah	Coordinator	Mart

Prof. Purva Shah Coordinator

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting

Internal Complaint Committee Academic year 2019- 2020

Date: 10th March 2020

Day: Tuesday

Venue & Time: L5 & 11.30 A.M.

Members present for meeting:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2019-2020	DESIGNATION	SIGNATURES
1	Prof. Arpita Bhatt	Presiding Officer	Ween
2	Prof. Geetanjali Patil	Faculty Member	Palil.
3	Prof. Manisha Rajole	Faculty Member	2/1/2
4	Mr. Sandip Nathe	Non-Teaching Staff Member	of Co
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	
6	Mast. Ashish Vairagar	Student Representative	Anshigh
7	Miss. Sonali Lalwani	Student Representative	1 Sonali
8	Miss. Triveni Shewale	Student Representative	pherale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	theregak
10	Prof. Purva Shah	Coordinator	thank.



1	Overview the minutes	ussed in the meeting of previous meeting dated 24 th De	
a	To assign the responsibilities of committee members	 Committee shall know the Act, Policies and relevant Service rules. Committee shall be equipped with gathering and recording all the relevant information and documents. Committee shall create conducive meeting environment. Committee shall handle complaints with respect. Committee shall not be aggressive or interruptive while receiving the complaints. Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC. 	• Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

2	Review on the perform	ance of committee during curren	t academic year
	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and to make updates if the previous year library copy is available.	The Copy has been kept in Library for reference and there are no updated to be added.
b	To curtail Sexual harassment of women in and around campus	The Teaching and Non- teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	A meeting has been conducted on 27 th August 2019, Tuesday
c)	online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	No changes were done or either were needed to be done.
	Review on Execution of A	Awareness programs	
a)	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	 In the orientation program dated on 01/08/2019 the 1st year Students were made aware about the ICC committee members, Guidelines/norms followed. A Nirbhaya Silent March was conducted on 7th December 2019 On 16th December

	Missallana	against women program was organized to sensitize students towards women rights and issues. • A seminar on "Bharosa Kasha" was organized on 13 th January 2020 to make girl students aware about the safety facilities available for women by the City Police . • Gender Sensitization Addressal program was conducted on 5 th March 2020 to spread knowledge on equal opportunity and rights of women
4	Miscellaneous issues if any	
	There were no issues or incidences noted.	
None	of the incidences / grievances were recorded by ICC	committee for the A vacus
Meetir	ng concluded with the vote of thanks by Presiding o	fficer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee



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Date: 16/03/2020

REPORT ON INTERNAL COMPLAINT COMMITTEE A.Y 2019-2020

MVP Samaj's College of Architecture has formed Internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Email id chairperson.icc@cansnashik.org has been uploaded on website and shared on notice board for the students to lodge a complaints

Suggestion-Box/ Compliant Box has been placed under the CCTV camera and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

E- Form is uploaded on website to file the complaint online to the Presiding Officer of the committee.





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Vishakha Guidelines and Handbook on Sexual Harassment of Women at Workplace, ICC College Policy Document & UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015 have been kept in the library and made available for everyone.

A meeting was conducted on 27th August 2019 to make aware all the employees of the institute from teaching and non-teaching departments about Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, ICC College Policy Document & UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Awareness program were organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace as per SAKSHAM Report.

Following are list of awareness programs conducted for academic year

- Orientation program On 1st August 2019 the 1st year students
 were informed and educated about ICC rules regulations and
 guidelines that the institute follows the program was addressed by
 Prof. Arpita Bhatt.
- Nirbhaya Muk Morcha- On 7th December 2019 after the Hydrabad Incidence, Muk Morcha (Nirbhaya Silent March) was called for the Sensitization towards issues and to understand &





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stand for each other and for self and to Advocate to make violence against women is unacceptable at any level.

- No Violence Against Women Program conducted by Vishwas
 Nagre Patil on 16th December 2019 to spread awareness for
 violence happening on women and the measures to be taken
 against it, Violence against women and girls is a human rights
 violation, and the immediate and long-term physical, sexual, and
 mental consequences for women was addressed in the program.
- Bharosa Kaksha Program was conducted for women on 13th
 January 2020 to spread awareness against sexual harassment and various safety measures to prevent harassment.
- Gender Sensitization Addressal Program An Awareness program was conducted on 5th March 2020 to spread knowledge on equal opportunity and rights of women.

There is no such complaint of any kind of violence received in the current academic year 2019-2020.

Prof. Arpita Bhatt

Presiding Officer

Internal Complaints Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR

01/08/2019

FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2019 -2020 and 2020-2021

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2019-2020	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Gaurav Arbooj	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 25/07/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 26th July 2019, 1.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



A codemic year 2019-20

Date: / /
Page No.:

STUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 26th July 2019

Members present: Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Sandeep Nathe

Students' Grievances received:

- 1. Permission to organize treasure hunt activities out of the city.
- 2. Submissions of subjects in submission room are not kept organized.
- 3. Drinking water cooler facility is needed on first floor

Action Taken:

- 1. Organizing treasure hunt activities out of the city is not recommended.
- Facilitation in submission room to be increased during exam period with two dedicated persons.
- Mr. Nathe was instructed to contact the vendor to get the quotes for drinking water cooler.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	Repo
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	Cali
4	Mr. Sandeep Nathe	De la companya della companya della companya de la companya della



Date : CREVANCES RECEPTED Dear Maiam, Please grant permission for treasure hunt out & Nashik Submissions get damaged in Submission room, please look into it; Thanky Need outer cooler on first floor For doinking water



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NOTICE

DATE: 17/01/2020

Following faculty members are hereby informed to remain present for Students Grievance Redressal meeting today, at 2.00 p.m. in Principal's cabin.

- 1. Prof. Gaurav Arbooj
- 2. Prof. Ketaki Joshi

Dr. Prajakta Baste

(Principal)



Date : / / Page No. :

TUDENTS GRIEVANCE REDRESSAL CELL

Meeting dated 17th January 2020

Members present : Dr. Prajakta Baste, Prof. Gaurav Arbooj, Prof. Ketaki Joshi, Mr. Nathe, Mr. Pankaj Khapare

Students' Grievances received:

- 1. To increase the number of days of socials and cultural activities
- 2. Requirement of indoor gym facility.
- 3. Speakers in L5 are not working, additional speakers are required.

Action Taken:

- Longer duration of socials and cultural activities cannot be allowed considering academic schedule
- 2. Requirement of additions of equipment to be taken from students in the proposed list.
- 3. Mr. Khapare to arrange for purchasing additional speakers, checkout the issue to speakers in L5 and resolve the same.

SR. NO.	Members present	Signatures
1	Dr. Prajakta Baste	hiple
2	Prof. Gaurav Arbooj	
3	Prof. Ketaki Joshi	Coini
4	Mr. Sandeep Nathe	250
5	Mr. Pankaj Khapare	The state of the s



Bhavik Manoj Chopada, S.Y.B.Arch, 7558486718.

Subject: Resignation for the post of Unit Designee (NASA).

To,

Principal Ma'am

I am the current Unit Designee for the NASA Team. I want to resign from the post, as I am not able to manage the work. I can't focus on my academics & also the number of people actually working for NASA are also less. So it's getting difficult to manage the overall work. I hope you will take this under consideration. Thanking you in anticipation.

Dear Mandan Sir, Veindley do another apportunt as NASA see. Pite 7-1-20.

Yours' Sincerely, Bhavik Manoj Chopada.

-CIBholde

Date: GRIEVANCES RECORDED Please provide indoorgym. for students Speakers in L5 are not noxing please theik. Unable to hear document aries / videos. Give extra speakers too. Dear Mam. We requested to permit more days for sociales. celebratations



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Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

5.1.5

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

- 3) Academic Year 2018-2019
 - A) Anti-Ragging Committee
 - Committee Formations / Appointment
 - Mom's (Annually 2 Meetings)
 - Reports (Squad & Committee Report)
 - **B) Internal Complaints Committee**
 - Committee Formations / Appointment
 - Mom's (Annually 3 Meetings)
 - Reports (Committee Report)
 - C) Students Grievance Redressal Committee
 - Committee Formations / Appointment
 - Students Grievance's
 - Mom's (Annually 2 Meetings)



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Date: 27/07/2018

CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2018-2019 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No.F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	riple.
2	Prof. Umesh Hirawe	Committee Member	(VI)
3	Mrs. Sahebrao Mogal	Parent Member	Gragal.
4	Mast. Omkar Hande	Student Member	Carende.
5	Mast. Omkar Sanap	Student Member (First Year)	Caule.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Cer
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Exolues.
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	plante
10	Mr. Sandip Nathe	Coordinator	1861





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SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	WASLAN-
2	Prof. Ketaki Joshi	Member of Squad	Korkie.
3	Prof. Megha Butte	Member of Squad	megha

Dr. Prajakta Baste Principal





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CIRCULAR

Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on 06th August 2018, Monday in lecture hall L5 at 11.30 A.M. to formulate and assign the responsibility of Anti-Ragging Committee for the academic year 2018- 2019

AGENDA:

- 1. Overview of the agenda and minutes of last meeting.
- 2. Steps taken for prohibition of ragging at the college level.
- 3. Miscellaneous issues if any to be discussed with permission of committee members

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hiple
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	Soroger
4	Mast. Omkar Hande	Student Member	Quilt-
5	Mast. Omkar Sanap	Student Member (First Year)	Banak.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Riv.
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	The action
10	Mr. Sandip Nathe	Coordinator	18h





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SR. NO.	ANTI RAGGING SQUAD 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	Wham-
2	Prof. Ketaki Joshi	Committee Member of Squad	Colhi
3	Prof. Megha Butte	Committee Member of Squad	megha

Mr. Sandip Nathe
Coordinator
ANTI RAGGING COMMITTEE



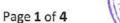


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Minutes of the meeting of Anti Ragging Committee for the academic year 2018-2019 held on 06th August 2018 Monday in lecture hall L5 at 11.30 P.M.

Following members were present for the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUAD COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURES
1	Dr. Prajakta Baste	Chairperson Of Committee	aple
2	Prof. Umesh Hirawe	Committee Member	100
3	Mrs. Sahebrao Mogal	Parent Member	mayor
4	Mast. Omkar Hande	Student Member	Orule.
5	Mast. Omkar Sanap	Student Member (First Year)	Banate.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ree
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Goves
9	Mr. Nitin Paranjape Abhivyakti, Media For Development	Non-Government Organization	municipal services
10	Mr. Sandip Nathe	Coordinator	J. C.
11	Prof. Arpita Bhatt	Chairperson of Squad	Alshall-
12	Prof. Ketaki Joshi	Committee Member of Squad	Chathi
13	Prof. Megha Butte	Committee Member of Squad	megha





Principal Dr. Baste started the meeting with a welcome note Discussed various agendas as listed below: Action taken Discussion Decision Agenda No cases of ragging were Overview of the Reviewed minutes of last noted. meeting dated 12-03-2018 and agenda and action taken report. It was decided to follow the minutes of last prevention measures and None of the cases were reported meeting for the academic year 2017working system of the previous year. 2018. 2 Steps taken for prohibition of ragging at the college level. Awareness in the institution 2.1 Curbing of a. Display of posters menace of ragging throughout the campus b. Notice board with the consequences displayed on it. Committee decided to follow the 2.2 Punishments as per UGC UGC regulations on restriction on menace of ragging in higher educational institutions 2009. 2.3 The ragging is If anybody found guilty of totally forbidden ragging and/or supporting ragging actively or passively is in the campus liable to be punished in reference with Regulations as well as under the provisions of any panel law '.

Head of the institute has decided

that Anti ragging committee will periodically review the situation

as per the information supplied by the Anti-ragging Squad.

2.4

Measures to be taken to control

ragging in the

campus

		To inform the faculty members to suspend the 1 st year classes on time by 2.30 P.M and to make sure the students leave the class by 3.00 P.M latest and the respective faculty to be in the class until the last student leave the class.	
		To assign 2 peons to make sure the 1 st year students leave the premises latest by 3.00 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	
		Periodic maintenance of CCTV cameras	
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	



		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
3	Miscellaneous issues if any to be discussed.	There were no miscellaneous issues to be discussed.	
The n		vith vote of thanks by Dr. Prajakta Baste.	

Prof. Arpita Bhatt Chairperson of Squad Dr. Prajakta Baste Principal

Chairperson of Committee





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CIRCULAR

Date: 5/6/2017

This is to inform all the dignitaries that the institution has appointed the following member of antiragging committee and anti-ragging squad for the academic year 2017-2018 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	diple
2.	Prof. Geetanjali Patil	Committee Member	This -
3.	Mr. Sandip Nathe	Coordinator	34
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	XCo
6.	Miss Pratiksha Thorat	Student Member (First Year)	Pag
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	21
8.	Inspector, Gangapur Road Police Station	Police Member	-0 m
9.	MVP Media Center	Media	Groves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Warfiel
11.	Prof. Arpita Bhatt	Chairperson Of Squad	WBP R
12.	Prof. Abhishek Nasikakar	Member Of Squad	- Jan
13.	Prof. Nandan Malani	Member Of Squad	Malauring

Dr. Prajakta Baste

Principal



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CIRCULAR Date: 27-02-2019

All the dignitaries are requested to remain present for the meeting is scheduled on 12th March 2019, Monday in lecture hall L5 at 1.30 P.M. to overview the responsibility of Anti-Ragging Committee for the academic year 2019- 2020.

AGENDA:

1. Overview of the agenda and minutes of last meeting.

2. Implementation of measures which were decided in the first meeting held on 06-08-2018

3. Miscellaneous issues by permission of committee Members

Following faculty members and Non-teaching staff and Students representatives requested to remain present for the same.

SR.NO.	ANTI RAGGING COMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	mpte
2	Prof. Umesh Hirawe	Committee Member	To a
3	Mrs. Sahebrao Mogal	Parent Member	mogal
4	Mast. Omkar Hande	Student Member	garde.
5	Mast. Omkar Sanap	Student Member (First Year)	Banap.
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
7 .	Inspector, Gangapur Road Police Station	Police Member	1
8	MVP Media Centre	Media	Ropes
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	prompte
10	Mr. Sandip Nathe	Coordinator	A Comment
11	Prof. Arpita Bhatt	Chairperson of Squad	1 Albertally
12	Prof. Ketaki Joshi	Faculty Member of Squad	Solling
13	Prof. Purva Shah	Faculty Member of Squad	

Collage of Architagure of Architagur

Mr Sandip Nathe
Coordinator
ANTI RAGGING COMMITTEE



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Minutes of the Meeting of Anti Ragging Committee for the academic year 2018- 2019

Date- 12th March 2019

Day- Tuesday

Venue-lecture hall L5

Time- 1.30 P.M

Following members present in the meeting:

SR.NO.	ANTI RAGGING & ANTI RAGGING SQUADCOMMITTEE MEMBER 2018-2019	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	sup to
2	Prof. Umesh Hirawe	Committee Member	10.0
3	Mrs. Sahebrao Mogal	Parent Member	mager.
4	Mast. Omkar Hande	Student Member	Owele.
5	Mast. Omkar Sanap	Student Member (First Year)	Santo
6	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
7	Inspector, Gangapur Road Police Station	Police Member	
8	MVP Media Centre	Media	Siones,
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Police to
10	Prof. Arpita Bhatt	Chairperson of Squad	Mahak
11	Prof. Ketaki Joshi	Member of Squad	Zona
12	Prof. Megha Butte	Member of Squad	megho.
13	Mr. Sandip Nathe	Coordinator	3ª



Meeting	started with a warm we	lcome by chairperson of committee	Dr. Prajakta Baste
Discussed	l various agendas as list	ed below:	
Agenda	Discussion	Decision	Action tolers
-		Decision	Action taken
1.0	Overview of the ager	da and minutes of last meeting	
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 06 th August 2018.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.
1.2	Steps taken for prohi	bition of ragging at college level	
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines. The Committees will take all necessary steps to prevent ragging incidences	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009. To follow all the guidelines provided in the UGC regulation	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below
2.0	Implementation of me	easures taken to Curbing of menace	of ragging
2.1	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the consequences of ragging	 a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas b. Notice board has been
		and punishments mentioned.	placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines.



2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students. On 03/8/2018 in 3 day
100			orientation program for the 1 st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 13th August 2018, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1 st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 13th August 2018, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.

	To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	The watchman was informed in the meeting on 13th August 2018, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 13th August 2018, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
à	Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
	Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
	To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 13th August 2018, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
	To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 13th August 2018, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.

3.0	Miscellaneous is	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences of any kind of mischief or ragging was found or noted.	
Dr. Bast the com 2019-20	mittee members to g	orts made by the committee to curb the r uide the committee members for next co	nenace of ragging, she requested menace for the academic year	
The me	eting was concluded v	with vote of thanks by Dr. Prajakta Baste.		

Prof. Arpita Bhatt Chairperson of Squad

-Dr. Prajakta Baste

Principal

Chairperson of Committee





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Date: 29/03/2019

ANTI RAGGING SQUAD REPORT 2018-2019

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M -3.00 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's. The Squad periodically made discussions with 1st year students to know if everything is going well.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students.

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2018-2019, thus no such complaints were registered.

Prof. Ketaki Joshi

Prof. Arpita Bhatt

Committee Member

Chairperson of Squad



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Date: 09/04/2019

ANTI RAGGING COMMITTEE REPORT 2018-2019

Anti-Ragging committee has been formed by MVP Samaj's College of Architecture, Nashik which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has established Anti ragging squad and as per directives this committee was actively planning surprise visit to college and hostel periodically for curbing the menace of ragging in the campus.

Both, the committee and Anti Ragging Squad have periodically reviewed the situation and information derived from annual analysis regarding anti-ragging. Formulate guidelines which were taken during the current academic year and illustrate that,

Ragging is strictly forbidden in or outside the college campus. The Anti-Ragging Committee has been vigorously active for specific purpose.

In the beginning of academic year 2018-2019, Anti ragging committee member Prof. Umesh Hirawe guided all the students about effect and consequences of ragging in and around the institutional campus.





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Committee members also discussed about measures to be taken in further consolidate prevention and prohibition of ragging in the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1st year students by 2.45 – 3.00 P.M, to ensure it further the faculties after the studio/lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.

In the meeting with the senior students of academic year 2018-2019, Chairperson of the Anti-ragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1st year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1st year students the 24*7 helpline no's of the committee members, along with email id (<u>cares.antiragging@cansnashik.org</u>) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.





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Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized for the 1^{st} year students by the 2^{nd} year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2018-2019, none of the ragging complaint has been received or observed.

The first year students were assured that institute does not appreciate and support such events.

Prof. Umesh Hirawe

Committee Member

Dr. Prajakta Baste

Principal
Head of Anti-Ragging Committee

Page 3 of 4



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Chairperson of committee Dr. Prajakta Baste addressing committee members about curbing ragging in the campus and discussing measures to be taken to restrict ragging in the institute campus



Respected chairperson of committee Dr. Prajakta Baste along with the appointed committee members





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Date: 27/07/2018

CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of internal complaints committee for the <u>year 3 academic years 2018-2021</u> (A.Y 2018-2019, A.Y 2019-2020, A.Y 2020-2021) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION
1	Prof. Arpita Bhatt	Presiding Officer
2	Prof. Geetanjali Patil	Faculty Member
3	Prof. Manisha Rajole	Faculty Member
4	Mr. Sandip Nathe	Non-Teaching Staff Member
5	Mrs. Padma Kotkar	Non-Teaching Staff Member
6	Mast. Ashish Vairagar	Student Representative Ashew
7	Miss. Sonali Lalwani	Student Representative Sounds
8	Miss. Triveni Shewale	Student Representative Showale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization
10	Prof. Purva Shah	Coordinator

Dr. Prajakta Baste

Principal



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CIRCULAR Date: 02-08-2018

All the dignitaries are requested to remain present for the meeting scheduled on **07th August 2018**, Tuesday in **lecture hall L5 at 12.30 P.M**. to formulate and assign the responsibility of **Internal Complaint Committee** for the academic year 2018- 2019.

Agenda:

- 1. To Overview the minutes of last meeting dated 19^h March 2018 of academic year 2017-2018
- 2. Assign responsibility to Committee member
- 3. Discuss measures to be taken during Academic year 2018-2019.
- 4. Arrangement of Awareness programs.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LABAN-
2	Prof. Geetanjali Patil	Faculty Member	Fruit.
3	Prof. Manisha Rajole	Faculty Member	eite
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Shu
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	æ
6	Mast. Ashish Vairagar	Student Representative	AushishV.
7	Miss. Sonali Lalwani	Student Representative	Bonate.
8	Miss. Triveni Shewale	Student Representative	Therale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Delegates
10	Prof. Purva Shah	Coordinator	Chant

Prof. Purva Shah

Coordinator
INTERNAL COMPLAINT COMMITTEE



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018-2019 held on 7th August 2018 Tuesday in lecture hall L5 at 12.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	10 Khall-
2 _	Prof. Geetanjali Patil	Faculty Member	Satil.
3	Prof. Manisha Rajole	Faculty Member	Clota
4	Mr. Sandip Nathe	Non-Teaching Staff Member	Sty
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	Ashish
7	Miss. Sonali Lalwani	Student Representative	Covali.
8	Miss. Triveni Shewale	Student Representative	Bevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	planting
10	Prof. Purva Shah	Coordinator	Paul



Meeting was started with a warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follo	wing were the Agenda for the mee	eting:-
1	Reviewed minutes of meeting of last academic year 2017-2018	 In the last academic year no cases / incidences of any kind of Sexual harassment was noted. In the last meeting it was decided to dissolve the committee and to form a new committee for 3 consecutive academic year. The committee members for the last academic year 2017-2018 were requested to guide the newly formed committee for present year.
2	To assign the responsibilities of committee members	 Committee shall know the Act, Policies and relevant Service rules. Committee shall be equipped with gathering and recording all the relevant information and documents. Committee shall create conducive meeting

environment.

		 Committee shall handle complaints with 	
	~	respect.	
1	_	 Committee shall not be aggressive or 	
		interruptive while receiving the complaints.	
		 Committee shall assure confidentiality, non- 	
		retaliation and recommend interim measure	
		to conduct a fair enquiry.	
		Committee shall not disclose the content of	
		the complaint.	
		Committee shall not disclose the Identity	
3		and address of complainant, respondent	
		and witnesses; information pertaining to	
	*	conciliatory or inquiry proceedings or	
		recommendations of the ICC.	
3	Discuss measures to be taken		
	during current academic year		
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual	
	the complaint	harassment of women at workplace and College	
		policy on Sexual harassment of women at	
		workplace and students of the institute, has been	
		kept in library need to check if anything is missing	
	- a	or if anything needs to be added.	
b)	To curtail Sexual harassment		
	of women in and around	sensitized about the act - Prevention, Prohibition	
	campus	and Redressal of Sexual harassment of women at	
		workplace.	



c)	Reporting the complaint	Online complaint portal is already been uploaded
	online	on website, need to check if any change has to be
	***	done.
4	Arrangement of Awareness	Necessity to make every member of the institute
	program.	aware about the seriousness and gravity of such
		act. Awareness program need to be organized to
		sensitize the importance of safety, health and
		hygiene, Gender sensitivity, equity for women in
		workplace.

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 18-12-2018

To review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the half yearly meeting is scheduled on **24th December 2018**, **Monday** in lecture hall L5 at 01.30 P.M.

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the agenda and minutes of last meeting dated 07-08-2018.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	10HSRavi
2	Prof. Geetanjali Patil	Faculty Member	fatil.
3	Prof. Manisha Rajole	Faculty Member	Cit
4	Mr. Sandip Nathe	Non-Teaching Staff Member	1
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Re
6	Mast. Ashish Vairagar	Student Representative	Aashow.
7	Miss. Sonali Lalwani	Student Representative	(Sovale.
8	Miss. Triveni Shewale	Student Representative	Everale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Dujuk
10	Prof. Purva Shah	Coordinator	(A) am

Prof. Purva Shah

Coordinator Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2018- 2019 held on 24th December 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	When
2	Prof. Geetanjali Patil	Faculty Member	Jalul
3	Prof. Manisha Rajole	Faculty Member	July Prode
4	Mr. Sandip Nathe	Non-Teaching Staff Member	36
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Ce
6	Mast. Ashish Vairagar	Student Representative	Aswsw.
7	Miss. Sonali Lalwani	Student Representative	Sovali.
8	Miss. Triveni Shewale	Student Representative	Therale
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	tribusper-
10	Prof. Purva Shah	Coordinator	haul



Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt. Following are the agenda discussed in the meeting 1 Overview the minutes of previous meeting dated 7th August 2018 a To assign the • Committee shall know the Committee members responsibilities of Act, Policies and relevant have followed UGC committee members Service rules. (Prevention, Prohibition • Committee shall be and Redressal of Sexual equipped with gathering Harassment of Women and recording all the **Employees and Students** relevant information and in Higher Educational documents. Institution's) Regulations, 2015. And followed Committee shall create conducive meeting Vishaka Guidelines environment. against sexual Committee shall handle harassment at workplace. complaints with respect. Committee shall not be aggressive or interruptive while receiving the complaints. Committee shall assure confidentiality, nonretaliation and recommend interim measure to conduct a fair enquiry.



		Committee shall not	
		disclose the content of the	×
		complaint.	
	-	Committee shall not disclose	
		the Identity and address of	
	-	complainant, respondent and	1
		witnesses; information	
		pertaining to conciliatory or	
		inquiry proceedings or	
		recommendations of the ICC.	
2	Review on the performa	nce of committee during current	academic year
			1900 - 1
а	Guidelines to be set to	Copy of Vishakha Guidelines,	 The Copy has been kept
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
		workplace and College policy	
	P	on Sexual harassment of	1
		women at workplace and	
		students of the institute, need	
		to keep in library and make	-
		available for everyone.	,e
b) To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	conducted on 28 th August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	
		Redressal of Sexual	
		harassment of women at	
		workplace.	



	There were no difficultie	es or incidences noted till date	
3	Difficulties occur during exe	cution of measures to restrict such	activity.
			Thuvassery.
			was Ms. Priya
			equality the speaker
	~		towards gender
- 1			to sensitize students
	-3		equality was organized
			program on gender
		×	2018 an awareness
		-	• On 17 th September
			10 th August 2018
			Sindhu Hiremath on
			was conducted by Dr.
			skin and hair health
		-	A program on women'
		<u> </u>	norms followed.
			members, Guidelines/
		in workplace.	ICC committee
	of such act.	sensitivity, equity for women	made aware about the
	seriousness and gravity	and hygiene, Gender	year Students were
	aware about the	importance of safety, health	03/08/2018 the 1 st
	member of the institute	be organized to sensitize the	program dated on
d)	Necessity to make every	Awareness program need to	In the orientation
		change has to be done.	
		website, need to check if any	done.
	online	Online complaint portal is already been uploaded on	No changes were done of either were needed to b

4	Miscellaneous issues if any
	There were no issues or incidences noted till date
None	of the incidences / grievances were recorded by ICC committee till date.
Meeti	ng concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 27-02-2019

Respected members are informed that the **concluding meeting** to review the responsibility of Internal Complaint Committee for the academic year 2019- 2020, the meeting is scheduled on 05th March 2019, Tuesday in lecture hall L5 at 01.30 P.M.

AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whom
2	Prof. Geetanjali Patil	Faculty Member	Fatil.
3	Prof. Manisha Rajole	Faculty Member	ejoly
4	Mr. Sandip Nathe	Non-Teaching Staff Member	32
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	Rev
6	Mast. Ashish Vairagar	Student Representative	Aushish .
7	Miss. Sonali Lalwani	Student Representative	Sonale.
8	Miss. Triveni Shewale	Student Representative	Enevale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Therester
10	Prof. Purva Shah	Coordinator	Ant

Prof. Purva Shah

Coordinator Internal Complaint Committee



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Minutes of the Meeting

Internal Complaint Committee

Academic year 2018- 2019

Date & Day: 5th March 2019 Tuesday

Venue & Time: lecture hall L5 at 1.30 P.M.

The Following members were present:

SR. NO.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2018-2019	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whaw-
2	Prof. Geetanjali Patil	Faculty Member	File
3	Prof. Manisha Rajole	Faculty Member	Picto
4	Mr. Sandip Nathe	Non-Teaching Staff Member	32
5	Mrs. Padma Kotkar	Non-Teaching Staff Member	-Re-
6	Mast. Ashish Vairagar	Student Representative	Arshish .
7	Miss. Sonali Lalwani	Student Representative	Sonale.
8	Miss. Triveni Shewale	Student Representative	Thereale.
9	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	trumingat.
10	Prof. Purva Shah	Coordinator (Charl



	wing are the agenda discus verview of the agenda and	sed in the meeting minutes of half yearly meeting.	
a	To assign the	Committee shall know the	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		Committee shall be	Prohibition and
		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Wome
		relevant information and	Employees and
		documents.	Students in Higher
		Committee shall create	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. An
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
	1 5	aggressive or interruptive	workplace.
		while receiving the	
		complaints.	
	N ,	Committee shall assure	€
		confidentiality, non-	7
		retaliation and recommend	=
		interim measure to conduct	=
		a fair enquiry.	*
		Committee shall not	-
		disclose the content of the	-
		complaint.	

		Committee shall not	A
		disclose the Identity and	
		address of complainant,	
		respondent and witnesses;	
		information pertaining to	
7.5		conciliatory or inquiry	
		proceedings or	1,000
		recommendations of the	156 K
		ICC.	
b	Discuss measures to be		Following are the
	taken during current		measures adopted.
	academic year		measures adopted.
I.	Guidelines to be set to	Copy of Vishakha Guidelines,	The Convince hoon kent in
	report the complaint	Handbook on Sexual	The Copy has been kept in
		harassment of women at	Library for reference and
			no updates are needed.
		workplace and College policy	
		on Sexual harassment of	
		women at workplace and	
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
II.	To curtail Sexual	The Teaching and Non-	A meeting has been
*	harassment of women	teaching staff shall be	conducted on 28 th August
	in and around campus	sensitized about the act -	2018, Tuesday
		Prevention, Prohibition and	
		Redressal of Sexual	
		harassment of women at	
		workplace.	2

III.	Reporting the complaint	Online complaint portal is	Chairperson of ICC has
1111			Chairperson of ICC has
	online	already been uploaded on	accessed Online
	=	website, need to check if any	complaint portal
		change has to be done.	periodically, No such
			complaints received till
			now.
С	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	program dated on
	institute aware about	importance of safety, health	03/08/2018 the 1st
	the seriousness and	and hygiene, Gender	year Students were
	gravity of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
			members, Guidelines/
			norms followed.
			A program on women's
			skin and hair health
			was conducted by Dr.
			Sindhu Hiremath on
	-		10 th August 2018
			• On 17 th September
		€	2018 an awareness
			program on gender
		El	equality was organized
		, w	to sensitize students
			towards gender
			equality the speaker
	=		was Ms. Priya
			Thuvassery.
		<i>6</i> 1	A program on women's
			A program on women

		health and diet was
		conducted by Dr.
		Sharmila Sindaphalkar
		on 8 th January 2019
2 Rev	view on performance of the committe	ee in current Academic year.
a.	Committee followed all	By organizing
	the norms / guidelines	awareness program
	strictly	and by organizing
		meeting with students
-		and employees of the
		institute
Diffi	culties occur during execution of mea	sures to restrict such activity.
a.	There were no difficulties faced to	execute the norms or guidelines
4. N	liscellaneous issues if any to be discu	ssed by permission of committee Members.
a.	None of the miscellaneous issues	were observed or guidelines
ntern	al complaint Committee was alert dur	ing current academic year 2018-2019 and hence
		ing carrent academic year 2016-2015 and hence
	h complaints received.	
he ef	forts of committee was appreciated b	y the Presiding officer of committee and it was
lecide	d that the committee will be in action	the next academic year as per the guidelines of
	or formation of the committee for nex	
Леetir	ng concluded with the vote of thanks l	by Presiding officer Prof. Arpita Bhatt

Prof. Arpita Bhatt
Presiding Officer

Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 13/03/2019

REPORT ON INTERNAL COMPLAINT COMMITTEE

MVP Samaj's College of Architecture and Centre for Design have formed internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act,2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee (ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace have been kept in the library and made available for everyone.

On 28th August 20218 all the employee of the institute from teaching and Nonteaching departments were made aware of UGC guidelines and Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

Suggestion Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.





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E- Form was uploaded on website to file the complaint online to the Chairperson of the committee.

In the orientation program dated on 03/08/2018 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms to be followed.

A program on women's skin and hair health was conducted by Dr. Sindhu Hiremath on 10th August 2018. On 17th September 2018 an awareness program on Gender Equality was organized to sensitize students towards gender equality the speaker was Ms. Priya Thuvassery. A program on women's health and diet was conducted by Dr. Sharmila Sindaphalkar on 8th January 2019

None of the complaints were registered in the current academic year 2018-2019.

Prof. Arpita Amit Bhatt

Presiding Officer

Internal Complaints Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in



Presiding member Prof. Arpita Bhatt of ICC guiding committee members in the meeting.



Committee members discussed about pros and cons of guidelines.





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CIRCULAR

27/07/2018

Ref Dated: 22/06/17

FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. NO.	Grievance Redressal Cell 2018-2019	DESIGNATION
1	Dr. Prajakta Baste	Chairperson Of Committee
2	Prof. Niketa Kothavale	Faculty Member
3	Prof. Kiran Kadam	Faculty Member
4	Adv. S.S Khairnar	Ombudsman

Dr. Prajakta Baste

Principal



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 10/07/2018

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 11th July 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)



ACADEMIC YEAR - 2018-19

Pago No. : / /

STUDENTS' GRIEVANCE REDRESSAL CELL. X Meeting Dated 11 th July 2018 Members Present - Dr. Prajakta Baste, Prof. Niketa Khothawale, Prof. Kiron Kadam, Mr. Sondip Northe, Mrs. Dhongade, Mr. Pankoj khapare. Cirievances received -Copies of books for issuing at home are less. Wi-fi speed in studios is slow Accessibility of social pre-media sites in computer lab Systems in Computer lab are slow. Mosquito trouble in studios of ground floor Action taken 1) Librarian modam to a review and discuss the requirement of copies additionally required to be made available for home issuing. . Also list of additional tittles required under various subjects are to be taken from forulties. 2) Mr. Khapare to recheck the wi-fi speed at different locations and discuss for requirement of additional wireless access points if required. 3) Usage of social media sites in computer lab is not recommended. 4) Mr. Khapare to take review I upgrade replace the systems in computer lab if required 5) Instructions given to install mosquito nets in G.F. studio (Z-section) Members Present-Dr. Prajakta Baste Prof. Niketa Kothawale 3) Prof. Kiron Kadam

ADEMIC YEAR - 2018-19

STUDENTS' GRIEVANCE REDRESSAL CELL

Technol Outed 11 to Tuly 2018





Page No. :

Faculties opening suggestion box for knowing students' grievances

College of)





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

NOTICE

DATE: 10/01/2019

This is to inform following faculty members to remain present for Students Grievance Redressal meeting today at 2.00 p.m. in Principal's cabin.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)



Date: PECELORD COLOVANCES Page No.: Meeting dated - 10 th Jan. 2019 Members present - Dr. Projakta Baste, Prof Niketa Kothawar, Prof. kiran kadam, Mr. Vijay Dhikale, Mr. Sandip Mathe, Aleshay Guikwood (student) Students' Cirievances received -1) Facility to work in college till 7.00 to 8.00 O'clock in the evening for MASA work. (2) Table tennis court, bandminton court, basketball court needed in corp campus. (3) Additional day for site sering of important locations is needed in settlement tour. Action taken -1) HASA sec was instructed to give a letter for permission to work in college maximum till 7.30 p.m. alongwith names of the students and faculty to monitor. I strictly follow the time. 2) Physical education officer and Mr. Mathe to take quotations from vendors for table tennis table, badminton equipments etc.) discuss the same 3) Site seeing of important historic locations to be included in settlement tour plunning. Members present -1) Dr. Prajokta Baste 2) Prof. Hiketa Kothawale 3) Prof. Kiron kadam 4 Mr. Vijay Dhikale 3 Mr. sandip Mathe

Akchay Guitwad.

RECEIVED GETEVANCES

Date: / / /

Bastes Ball court is meddin college canpus.

please allow us do work in the evening dill 7:00 pm do 8:00 pm der 'NASA' Work are are not able to manage academic's 4 'NASA' Nock Completion.

Please try to arrange site-visits/ site seeing of important/ famous Locations during study Tours/





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

5.1.5

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

- 4) Academic Year 2017-2018
 - A) Anti-Ragging Committee
 - Committee Formations / Appointment
 - Mom's (Annually 2 Meetings)
 - Reports (Squad & Committee Report)
 - **B) Internal Complaints Committee**
 - Committee Formations / Appointment
 - Mom's (Annually 3 Meetings)
 - Reports (Committee Report)
 - C) Students Grievance Redressal Committee
 - Committee Formations / Appointment
 - Students Grievance's
 - Mom's (Annually 2 Meetings)



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CIRCULAR

Date: 17-08-2017

Meeting is scheduled on 22nd August 2017, Tuesday in lecture hall L5 at 1.30 pm to formulate and assign the responsibility of **Anti-Ragging Committee** and **Anti Ragging Squad** for the academic year 2017- 2018

Following faculty members and non-teaching staff and students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- 3. Miscellaneous issues; if any to be discussed by permission of committee Member

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	ant
2.	Prof. Geetanjali Patil	Committee Member	On (IV
3.	Mr. Sandip Nathe	Coordinator	- AMO
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	VC-
6.	Miss Pratiksha Thorat	Student Member (First Year)	10
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	Crass.
8.	Inspector, Gangapur Road Police Station	Police Member	-0 m
9.	MVP Media Center	Media	, gokes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Deligit
11.	Prof. Arpita Bhatt	Chairperson Of Squad	1 1 1 1
12.	Prof. Abhishek Nasikakar	Member Of Squad	WELAN
13.	Prof. Nandan Malani	Member Of Squad	

College of PK Archacture on Marking Archacture

Corodinator
Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on 22nd August 2017 Monday in lecture hall L3 at 1.30 P.M.

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Gun
2.	Prof. Geetanjali Patil	Committee Member	- Cath.
3.	Mr. Sandip Nathe	Coordinator	1
4.	Mr. Arun Potdar	Parent Member	01/
5.	Miss. Kalyani Gite	Student Member	XC2
6.	Miss Pratiksha Thorat	Student Member (First Year)	Good .
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	2
8.	Inspector, Gangapur Road Police Station	Police Member	- Can-
9.	MVP Media Center	Media	Robes
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	thungt
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Wham
12.	Prof. Abhishek Nasikakar	Member Of Squad	1
13.	Prof. Nandan Malani	Member Of Squad	Malauins.



Discussed	l various agendas as list	ed below:		
Agenda	Discussion	Decision	Action taken	
1	Overview of the agenda and minutes of last meeting			
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 21th March 2016.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.	
2	Handover responsibil	ities to the committee members.		
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.		
2.2	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the		
2.3	D	consequences of ragging and punishments mentioned.		
2.5	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.		
2.4	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the		
2.5	Measures to be taken to control ragging in the campus	Provisions of any panel law '. Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad. To inform the faculty members to		
		suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the		

	No issues to be discussed	vote of thanks by Dr. Prajakta Baste.	Nothing was to be addressed
3.0		s if any to be discussed	
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	
		Periodic maintenance of CCTV cameras	
	taken to control ragging in the campus	observe any behavioral change amongst any student or group of students within themselves or with anyone.	1
2.6	Measures to be	Faculty members are informed to	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	
		To assign 2 peons to make sure the 1 st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	
		respective faculty to be in the class until the last student leave the class.	

Prof. Arpita Bhatt Committee Member

Dr. Prajakta Baste

Principal

Chairperson of Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 08-03-2018

Respected members a meeting is scheduled on 12th March 2018, Monday in lecture hall L5 at 12.30 noon to review the performance of Anti-Ragging Committee for the academic year 2017- 2018

Following faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 22-08-2017
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	Porte
2.	Prof. Geetanjali Patil	Committee Member	Coming.
3.	Mr. Sandip Nathe	Coordinator	350
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	x00 -
6.	Miss Pratiksha Thorat	Student Member (First Year)	0.80
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	
8.	Inspector, Gangapur Road Police Station	Police Member	0
9.	MVP Media Center	Media	Goves
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	Therenger
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Will am
12.	Prof. Abhishek Nasikakar	Member Of Squad	A M
13.	Prof. Nandan Malani	Member Of Squad	Malanilla

Quege of PK AMMiscoure CO Mashik

Mr. Sandip Nathe

Corodinator

Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2017- 2018 held on

Date-12th March 2018

Day-Monday

Venue-Lecture hall L5

Time- 12.30 noon

The Following members were present:

SR. NO	ANTI RAGGING COMMITTEE MEMBER 2017-2018	DESIGNATION	SIGNATURE
1.	Dr. Prajakta Baste	Chairperson of the committee	hyple
2.	Prof. Geetanjali Patil	Committee Member	The state of
3.	Mr. Sandip Nathe	Coordinator	Bly
4.	Mr. Arun Potdar	Parent Member	
5.	Miss. Kalyani Gite	Student Member	46
6.	Miss Pratiksha Thorat	Student Member (First Year)	fa .
7.	Mr. Suresh Tajane	Non-Teaching Staff Member	Show
8.	Inspector, Gangapur Road Police Station	Police Member	
9.	MVP Media Center	Media	270 pues
10.	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	muight.
11.	Prof. Arpita Bhatt	Chairperson Of Squad	Westall
12.	Prof. Abhishek Nasikakar	Member Of Squad	1
13.	Prof. Nandan Malani	Member Of Squad	Malauins



Discussed	l various agendas as list	ed below:			
Agenda	Discussion	Decision	Action taken		
1.0	Overview of the agenda and minutes of last meeting		<u> </u>		
	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 22 nd August 2017.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted It was decided to follow the prevention measures and working system of the previous year.		
1.2	Handover responsibil	lities to the committee members.			
	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	Committees followed the UGC regulations on restriction on menace of ragging in higher educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute		
1.3	To understand the roles and responsibilities to be performed				
	The Committees will take all necessary steps to prevent ragging incidences	To follow all the guidelines provided in the UGC regulation	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below		
2.0	Implementation of m	easures taken to Curbing of menace	e of ragging		
2.1	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the consequences of ragging and punishments mentioned.	 a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in 		

2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti-ragging policy of the institute based on UGC regulations given to the senior students. On 18/8/2017 in 3 day orientation program for the 1 st year fresher students were informed about the UGC regulations on prohibition of ragging.
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.
		To inform the faculty members to suspend the 1 st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 28th August 2017, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 28th August 2017, Monday conducted with the non- teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.



		To inform the watchman to be vigilant in the parking areas and in the campus if the 1 st year students are waiting after college timings.	The watchman was informed in the meeting on 28th August 2017, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1 st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 28th August 2017, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.
		Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti- ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti-ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 28th August 2017, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
		To inform all the non-teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 28th August 2017, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.



3.0	Miscellaneous i	Miscellaneous issues if any to be discussed		
		None of the issues were recorded neither were observed	No cases / incidences found	
Dr. Bast the con 2017-20	nmittee members to	forts made by the committee to curb the r guide the committee members for next co	menace of ragging, she requested mmittee for the academic year	
The me	eting was concluded	with vote of thanks by Dr. Prajakta Baste.		

Committee Member

Principal

Chairperson of Committee





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Date: 25/02/2018

ANTI RAGGING SQUAD REPORT 2017-2018

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.45 P.M -3.00 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students

The squad periodically made interactions with the 1^{st} year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2017-2018, thus no such complaints were registered.

Prof. Megha Butte

Committee Member

Prof. Arpita Bhatt

Chairperson of Squad





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Date: 05/04/2018

ANTI RAGGING COMMITTEE REPORT 2017-2018

MVP Samaj's College of Architecture decided to form an Anti Ragging committee which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college and hostel periodically to check if such activities are occurring.

The Anti-ragging committee has been actively functioning for specific purpose to forbid ragging in or out of the college campus.

Anti-ragging committee and Anti ragging Squad have analyzed the measures which are taken to further consolidate prevention and prohibition of ragging in the college campus by vacating college premise and campus for 1st year students by 2.45 – 3.00 P.M, to ensure it further the faculties after the studio/lecture made sure to wait in the class till students would vacate the place, 2 peons were assigned the responsibility to make sure all the spaces in and around the building did not had any fresher student, the watchman was asked to be vigilant in parking areas.

In the meeting with the senior students of academic year 2017-2018, Chairperson of the Anti-ragging committee, Dr. Prajakta Baste addressed all the students about seriousness and consequences of ragging in and around the institutional campus.





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Dr. Baste also informed the 1st year in the 3 day orientation program about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained the procedure to be taken if any such incidence occurs.

Dr. Baste shared with 1st year students the 24*7 helpline no's of the committee members, along with email id (cares.antiragging@cansnashik.org) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Dr. Baste shared that the college premises has a notice board stating the contact no's of all the committee members along with the mail id to call for any emergency help and to register complaints if any.

As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

Fresher's party – a welcoming party was organized on 1st September 2017 on the eve of foundation day for the 1st year students by the 2nd year batch and senior students to make a healthy interaction in front of all faculty members.

The college premises is under CCTV surveillance to restrain any kind of prohibited activity.

In the academic year 2017-2018, no such complaint has been received.

The first year students were assured that institute does not appreciate and support such events.

Prof. Getanjali Patil

Committee Member

Dr. Prajakta Baste

Head of Anti-Ragging Committee

Page 2 of 3



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CIRCULAR

DATE: 22/6/2017

All the respected members are informed that the institution has appointed the following members of internal complaints committee for three academic year 2015-2018 (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Amit Bhatt	Presiding Officer	Mhar
2	Prof. Umesh Hirawe	Faculty Member	روت
3	Prof. Ketaki Joshi	Faculty Member	(forti-
4	Prof. Purva Shah	Coordinator	Davil
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Ser
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Roli
7	Mast. Madhusudan Chandak	Student Representative	Rhandak
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mugle

Dr. Prajakta Baste

Principal



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Date: 10-08-2017

CIRCULAR

Respected members are informed that the 1st academic meeting is scheduled on 14th August 2017, Monday in lecture hall L5 at 12.30 P.M. to formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2016-2017
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2017-2018.
- 4. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Sphan
2	Prof. Umesh Hirawe	Faculty Member	Oi.
3	Prof. Ketaki Joshi	Faculty Member	Hath
4	Prof. Purva Shah	Coordinator	AND and
5	Mr. Sandip Nathe	Non-Teaching Staff Member	The same
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Day
7	Mast. Madhusudan Chandak	Student Representative	Whandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste
9	Mast. Tushar Parise	Student Representative	parise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	marjak

Prof. Purva Shah

Coordinator
Internal Complaint Completee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 14th August 2017 Monday in lecture hall L5 at 12.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	1 Albhaic
2	Prof. Umesh Hirawe	Faculty Member	URio
3	Prof. Ketaki Joshi	Faculty Member	Chiti
4	Prof. Purva Shah	Coordinator	Dan
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Bly
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Doli
7	Mast. Madhusudan Chandak	Student Representative	Mhandak.
8	Miss. Vaishnavi Boraste	Student Representative	Bosaste
9	Mast. Tushar Parise	Student Representative	barse.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Maragate



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Follov	ving were the Aganda for the mee	eting :-
1	Reviewed minutes of meeting of last academic year 2016-2017	 In the last academic year no cases / incidences of any kind of Sexual harassment was noted. In the last meeting it was decided to continue with the same committee members for the present academic year 2017-2018 and no change was needed to be adopted.
2	To assign the responsibilities of committee members	 Committee shall know the Act, Policies and relevant Service rules. Committee shall be equipped with gathering and recording all the relevant information and documents. Committee shall create conducive meeting environment. Committee shall handle complaints with respect. Committee shall not be aggressive or interruptive while receiving the complaints.

	program.	aware about the seriousness and gravity of such
1	Arrangement of Awareness	Necessity to make every member of the institute
		done.
	online	on website, need to check if any change has to be
c)	Reporting the complaint	Online complaint portal is already been uploaded
	· ·	workplace.
	campus	and Redressal of Sexual harassment of women at
	of women in and around	sensitized about the act - Prevention, Prohibition
b)	To curtail Sexual harassment	The Teaching and Non-teaching staff shall be
		or if anything needs to be added.
		kept in library need to check if anything is missing
		workplace and students of the institute, has been
	a a	policy on Sexual harassment of women at
	the complaint	harassment of women at workplace and College
a)	Guidelines to be set to report	Copy of Vishakha Guidelines, Handbook on Sexual
	during current academic year	
3	Discuss measures to be taken	
	*	recommendations of the ICC.
		conciliatory or inquiry proceedings or
		and witnesses; information pertaining to
		and address of complainant, respondent
		Committee shall not disclose the Identity
		the complaint.
		Committee shall not disclose the content of
		to conduct a fair enquiry.
		retaliation and recommend interim measure
		 Committee shall assure confidentiality, non-

act. Awareness program need to be organized to
sensitize the importance of safety, health and
hygiene, Gender sensitivity, equity for women in
workplace.

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee





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Date: 15-12-2017

CIRCULAR

Respected members are informed that the half yearly meeting is scheduled on 8th December 2017, FRIDAY in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2017- 2018.

Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2017-2018.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	VMShalr-
2	Prof. Umesh Hirawe	Faculty Member	1000
3	Prof. Ketaki Joshi	Faculty Member	Koshi
4	Prof. Purva Shah	Coordinator	akm
5	Mr. Sandip Nathe	Non-Teaching Staff Member	18
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rail
7	Mast. Madhusudan Chandak	Student Representative	Mahandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Pulmejut

Prof. Purva Shah

Coordinator
Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 8th December 2017 Friday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whan-
2	Prof. Umesh Hirawe	Faculty Member	taic
3	Prof. Ketaki Joshi	Faculty Member	Charles
4	Prof. Purva Shah	Coordinator	Chaul
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Shy
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Part
7	Mast. Madhusudan Chandak	Student Representative	nschandak
8	Miss. Vaishnavi Boraste	Student Representative	Bosaste,
9	Mast. Tushar Parise	Student Representative	- Farise
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Munge



. 0110	wing are the agenda discu	ssed in the meeting	
1	Overview the minutes of	of previous meeting	
a	To assign the	Committee shall know the	Committee members
	responsibilities of	Act, Policies and relevant	1000
	committee members	Service rules.	have followed UGC
	The second of th		(Prevention, Prohibition
		Committee shall be	and Redressal of Sexual
		equipped with gathering	Harassment of Women
		and recording all the	Employees and Students
		relevant information and	in Higher Educational
		documents.	Institution's) Regulations
		Committee shall create	2015. And followed
		conducive meeting	Vishaka Guidelines
		environment.	against sexual
		Committee shall handle	harassment at
		complaints with respect.	workplace.
	*	Committee shall not be	*
		aggressive or interruptive	1
		while receiving the	
		complaints.	
		Committee shall assure	
	7	confidentiality, non-	
		1500	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	



		Committee shall not	
	E	disclose the content of the	
		complaint.	
		Committee shall not disclose	¥ =
		the Identity and address of	
		complainant, respondent and	
		witnesses; information	
		pertaining to conciliatory or	-
	14	inquiry proceedings or	,
		recommendations of the ICC.	
2	Discuss measures to be	e taken during current academic	year
۵۱	Cuidalinas ta ba sat ta	Comment Violenties Control	
a)	Guidelines to be set to	Copy of Vishakha Guidelines,	 The Copy has been kept
	report the complaint	Handbook on Sexual	in Library for reference.
		harassment of women at	
	1	workplace and College policy	
	-	on Sexual harassment of	
	*	women at workplace and	
		students of the institute, need	
	*,	to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	conducted on 12 th
	in and around campus	sensitized about the act -	September 2017, Tuesda
	1	Prevention, Prohibition and	
	- 1	Redressal of Sexual	
		harassment of women at	1
		1	1



c)	Reporting the complaint	Online complaint portal is	No changes were done or
	online	already been uploaded on	either were needed to be
		website, need to check if any	done.
		change has to be done.	
3	Arrangement of Awarene	ess program.	
	Necessity to make every	Awareness program need to	In the orientation
	member of the institute	be organized to sensitize the	program dated on
	aware about the	importance of safety, health	18/08/2017 the 1st
	seriousness and gravity	and hygiene, Gender	year Students were
	of such act.	sensitivity, equity for women	made aware about the
		in workplace.	ICC committee
	6		members, Guidelines/
			norms followed.
			A health and hygine
			program will been
			organized in the mont
		ж.	of February.

There were no incidences / grievances recorded by ICC till date.

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee



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CIRCULAR

Date: 15-03-2018

Respected members are informed that the **concluding meeting** is scheduled on **19th March 2018**, Monday in **lecture hall L5** at **01.30 P.M**. to review the roles and responsibilities performed by **Internal Complaint Committee** for the **academic year 2017- 2018**.

AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Labham-
2	Prof. Umesh Hirawe	Faculty Member	Wis
3	Prof. Ketaki Joshi	Faculty Member	Kothi
4	Prof. Purva Shah	Coordinator	Anom
5	Mr. Sandip Nathe	Non-Teaching Staff Member	BRI
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Theyer

Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2017- 2018 held on 19th March 2018 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2017-2018	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Whate-
2	Prof. Umesh Hirawe	Faculty Member	UP.
3	Prof. Ketaki Joshi	Faculty Member	Chathi
4	Prof. Purva Shah	Coordinator	Phank
5	Mr. Sandip Nathe	Non-Teaching Staff Member	Sh
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	nchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- Farese.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Pracycle



Follo	wing are the agenda discu	assed in the meeting	
1. Ov	rerview of the agenda and	d minutes of half yearly meeting.	
a	To assign the	Committee shall know the	Committee members
	responsibilities of	Act, Policies and relevant	have followed UGC
	committee members	Service rules.	(Prevention,
		Committee shall be	Prohibition and
		equipped with gathering	Redressal of Sexual
		and recording all the	Harassment of Wome
		relevant information and	Employees and
		documents.	Students in Higher
		Committee shall create	Educational
		conducive meeting	Institution's)
		environment.	Regulations, 2015. And
		Committee shall handle	followed Vishaka
		complaints with respect.	Guidelines against
		Committee shall not be	sexual harassment at
		aggressive or interruptive	workplace.
		while receiving the	
		complaints.	
		Committee shall assure	
		confidentiality, non-	
		retaliation and recommend	
		interim measure to conduct	
		a fair enquiry.	
		Committee shall not	
		disclose the content of the	

	100	Committee shall not	
		disclose the Identity and	
		address of complainant,	j
	8	respondent and witnesses;	
		information pertaining to	
		conciliatory or inquiry	
	3	proceedings or	
		recommendations of the	
		ICC.	
b	Discuss measures to be		Following are the
	taken during current	t a	measures adopted.
	academic year		
1.	Guidelines to be set to	Copy of Vishakha Guidelines,	The Copy has been kept in
	report the complaint	Handbook on Sexual	Library for reference.
		harassment of women at	The service of the se
		workplace and College policy	1
		on Sexual harassment of	
		women at workplace and	× 6
		students of the institute, need	
		to keep in library and make	
	-	available for everyone.	
II.	To curtail Sexual	The Teaching and Non-	A meeting has been
	harassment of women	teaching staff shall be	conducted on 12 th
	in and around campus	sensitized about the act -	September 2017, Tuesday
		Prevention, Prohibition and	Lour, idesday
		Redressal of Sexual	11 %
-		harassment of women at	
- 1	1	workplace.	

111.	Reporting the complaint	Online complaint portal is	Chairperson of ICC has
	online	already been uploaded on	accessed Online
		website, need to check if any	complaint portal
		change has to be done.	periodically, No such
	J0 1	-	
			complaints received till now.
	Necessity to make	Awareness program need to	In the orientation
	every member of the	be organized to sensitize the	**************************************
	institute aware about	importance of safety, health	program dated on
	the seriousness and	and hygiene, Gender	18/08/2017 the 1 st
	gravity of such act.	sensitivity, equity for women	year Students were made aware about the
		in workplace.	ICC committee
	=		100 CO 10
			members, Guidelines/ norms followed.
		¥.	to the control of the
			Lecture by Dr. Manasi Kathalana M.
			Kathaley on Women
		4	health & hygiene was
		-	held on 08th March
Rev	iew on performance of the	committee in current Academic	2018
	por portion manage of the	committee in current Academic	year.
a.	Committee followed all		ž.
- 1			By organizing
	the norms / guidelines		awareness program
	strictly		and by organizing
			meeting with students
	-		and employees of the
	I		

		The state of the s	
a.	There were no	- v	
	difficulties faced to		
	execute the norms or guidelines		
4. ľ	Miscellaneous issues if any to b	e discussed by permission o	f committee Members.
a.	None of the		
	miscellaneous issues		
	00000000000000000000000000000000000000		1 1 17 2
	were observed or		

Internal complaint Committee was alert during current academic year 2017-2018 and hence no such complaints received till now.

The efforts of committee was appreciated by the Presiding officer of committee and requested them to guide the new committee for the coming Academic year 2018-2019 that will be in action the next academic year as per the guidelines of UGC for formation of the committee for next 3 academic years.

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

Prof. Arpita Bhatt

Presiding Officer
Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 03/04/2018

REPORT ON INTERNAL COMPLAINT COMMITTEE

MVP Samaj's College of Architecture have formed internal Complaints

Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution)

Regulations, 2015 read with Sexual harassment of Women at Workplace

(Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee (ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.

Suggestion -Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

Guided all the employee of the institute on 12th September 2017 from Teaching and Non-teaching departments about the UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015, Vishakha guidelines and handbook on Sexual Harassment of Women at Workplace





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In the orientation program dated on 18/08/2017 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.

A Lecture on Women health & hygiene was held on 08th March 2018 to make the women employee and girl students aware of the issues related to women health by Dr. Manasi Kathaley Professor at Dr. Vasantrao Pawar Medical College, Hospital & Research Center Nashik.

The ICC committee timely conducted meetings to know the status of the guidelines and its implementations. The committee also conducted timely awareness programs for everyone in the institute

There is no sexual harassment incidences noted complaint received in the current academic year 2017-2018.

Prof. Arpita Amit Bhatt

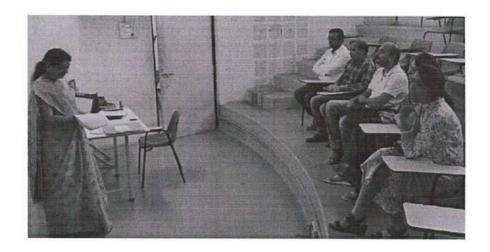
Presiding Officer

Internal Complaints Committee





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Committee meeting; members reading the guidelines to be implemented in the current academic year.





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CIRCULAR

Date:22/06/2017

FORMATION OF INSTITUTE LEVEL STUDENTS GRIEVANCE REDRESSAL CELL

As per UGC regulation 2012

The Institute has formed the following Students Grievance Redressal Cell for overseeing the implementation of the provisions made according to decisions taken under above mentioned Act.

The committee is effective for 2 Academic year 2017 -2018 and 2018-2019

Following are the respected members of the cell for the current Academic Year

SR. Grievance Redressal Cell NO. 2017-2018		DESIGNATION	
1	Dr. Prajakta Baste	Chairperson Of Committee	
2	Prof. Niketa Kothavale	Faculty Member	
3	Prof. Kiran Kadam	Faculty Member	
4	Adv. S.S Khairnar	Ombudsman	

Dr. Prajakta Baste

Principal





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NOTICE

DATE: 04/07/2017

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 5th July 2017 in Principal's cabin at 2.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)



Academic year - 2017-18 Page No.: Students Carrievance Redressal (ell. * Meeting dated - 5th July 2017 Members Present - Dr. Projakta Baste, Prof. Niketa Kothawale, Prof. Kiron Kadam, Mr. Sandip Nathe, Mr. Pankaj khapare. Students' Grievances Received -1. Extra electrical points required in studios for working on laptops. 2. Person at xerox facility is not available oftentimes. 3. Facility for sheets plotting is required in college. Action taken -1. Instructions were given to a install electric switch points in studios to facilitate students to work on their luptops. 2. The timing for xerx facility for students scheduled from 1.00 p.m. to 3.30 p.m. and a person to be dedicated for the same during scheduled time -3. ferron- Mr. knapare was instructed to get quotations for 36" size plotter & discuss. Aug Line Members Present: 1 Dr. Projekta Baite Prof Hiketa Kothawale Prof Kiron Kadam Mr. Sandy Mathe Mr Purka Khundre.



	Page No.:
STUDENTS	GRIEVANCES.
of Architectuse	on one Leptop's In studio's. No electrical point.
GRIEVANCES	
TUSTER	please provide plotter in college wehave to go Outside.
	Person at zerox mochine offen not available we have to go outside





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NOTICE

DATE: 19/01/2018

This is to inform following faculty members to remain present for Students Grievance Redressal meeting on 22nd January 2018 in Principal's cabin at 1.00 p.m.

- 1. Prof. Niketa Kothawale
- 2. Prof. Kiran Kadam

Dr. Prajakta Baste

(Principal)



Dato: / / Pago No.:

(8) Mr. Tojane II

	Meeting dated 22 nd Janury 2018
	Members Present - Dr. Projakta Baste, Prof. Niketa Kothawdle, Prof. Kiran Kadam, Mr. Vijay Dhikale, Mr. Sandip Nathe, Mr. Pankaj Khapore, Mr. Ruhul Aher, Mr. Tajune
	Students' Chrievances received -
	Facility to work in workshop for extended hours for model making
3.	Sports facilities are required. Wi-fi speed is slow. Colour printer is required in college.
	Action taken — Two dedicated workshop technical staffs are appointed and directed to help students during their model making process in workshop during extended hours. Instructions given to physical education officer to make
3	Instructions given to physical education officer to make the list of sports equipments required to be purchased alongwith tentative budget & discuss the same. Mr. Khapar was instructed to analyse & discuss the need and locations for additional wireless access
4	points to improve wi-fi connectivity. Nr. Khapare - to take quotation for colour printer from vendor & discuss.
(1	Members Present - Dr. Projakta Boste luple (1) Mr. Rahul Aber

2 Prof. Niketa Kothawale

(3) Prot Kiran Kaulam

Date: Page No.:

2017-18



Dr. Projekta Boste Prot Mitche Lathaurdle

Faculties opening suggestion box for knowing students' grievances





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik

Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

5.1.5

The Institution has a transparent mechanism for timely Redressal of student grievances including sexual harassment and ragging cases.

- 5) Academic Year 2016-2017
 - A) Anti-Ragging Committee
 - Committee Formations / Appointment
 - Mom's (Annually 2 Meetings)
 - Reports (Squad & Committee Report)
 - **B) Internal Complaints Committee**
 - Committee Formations / Appointment
 - Mom's (Annually 3 Meetings)
 - Reports (Committee Report)



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Date: 29/06/2016

CIRCULAR

This is to inform all the dignitaries that the institution has appointed you as member of anti-ragging committee and anti-ragging squad for the year 2016-2017 overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per the directions of Supreme Court of India/UGC regulation on curbing the menace of ragging in the higher educational institution, 2009 (No. F 1-16/2007(CPP-II) April, 2009; and Directives of Maharashtra prohibition of Anti-Ragging Act, 1999, (MAHARASHTRA ACT NO.XXXIII OF 1999)

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	apo
2	Prof. Abhishek Nasikakar	Committee Member	Al m
3	Mr. Sachin Gaikwad	Coordinator	55.5.
4	Mr. Dilip Aware	Parent Member	
5	Mast. Hardik Dhadiwal	Student Member	Monelly
6	Miss. Rasika Dengle	Student Member (First year)	DENGLE
7	Mr. Rahul Aher	Non-Teaching Staff Member	A.
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves,
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nlate





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SR. NO.	ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Chairperson of Squad	DELW.
2	Prof. Suruchi Ranadive	Faculty Member	Clanadire
3	Prof. Ashish Khemnar	Faculty Member	Am

Dr. Prajakta Baste

Principal





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 04-08-2016

CIRCULAR

All the respected members are informed that a meeting is scheduled on **08th August 2016**, Monday in **lecture hall L5** at **11.30 A.M**. to formulate and assign the responsibility of **Anti-Ragging Committee** for the **academic year 2016-2017**

Faculty members and Non-teaching staff and Students representatives are requested to remain present for the same.

AGENDA:

- 1. Overview of the Performance of last committee members.
- 2. Handover responsibility to newly formed committee.
- 3. To understand the roles & responsibilities to be performed.

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	suple
2	Prof. Abhishek Nashikakar	Faculty Member	A h
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	nondus
5	Miss. Rasika Dengle	Student member (First year)	Devace
6	Mr. Sachin Gaikwad	Co-ordinator	5
7	Mr. Rahul Aher	Non-Teaching Staff Member	
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Goves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	nhugh
11	Prof. Arpita Bhatt	Chairperson of Squad	Whah
12	Prof. Suruchi Ranadive	Anti-Squad Member	Clanadu
13	Prof. Ashish Khemnar	Anti-Squad Member	The second second

A PRASA PRAS

Mr. Sachin Gaikwad Corodinator

Anti – Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 11.30 AM.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER & ANTI RAGGING SQUAD 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson of Committee	diple
2	Prof. Abhishek Nashikakar	Faculty Member	A 9 m
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Mulus
5	Miss. Rasika Dengle	Student member (First year)	DEVELE
6	Mr. Sachin Gaikwad	Co-ordinator	Set
7	Mr. Rahul Aher	Non-Teaching Staff Member	
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Gold
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	They
11	Prof. Arpita Bhatt	Chairperson of Squad	What.
12	Prof. Suruchi Ranadive	Anti-Squad Member	Clanada
13	Prof. Ashish Khemnar	Anti-Squad Member	HAM



Discusse	d various agendas o	as listed below:	
Agenda	Discussion	Decision	Action taken
(§=			
1	Overview of the ag	genda and minutes of last mee	ting
1.1	To read and confirm the minutes of the previous meeting of the Anti-Ragging Committee held on 6th March 2015.	The minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad committee	No cases of ragging were noted. It was decided to follow the prevention measures and working system of the previous year.
2	Handover responsi	bilities to the committee memb	pers.
2.1	The anti-ragging committee and anti-ragging squad was asked to follow the guidelines.	The committees decided to follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	
3	To understand the roles and responsibilities to be performed		
3.1	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the consequences of ragging and punishments mentioned.	
3.2		Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	



3.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	
3.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	
		To inform the faculty members to suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	
3.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	

Periodic maintenance of CCTV cameras	
Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	
To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	
To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	

Prof. Arpita Bhatt Committee Member Dr. Prajakta Baste
Principal
Chairperson of Committee





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CIRCULAR

Date: 09-03-2017

Respected members a meeting is scheduled on 21th March 2017, Tuesday in lecture hall L5 at 1.00 P.M to review the performance of Anti-Ragging Committee for the academic year 2016- 2017

Following faculty members and Non-teaching staff and Students representatives from Architecture are requested to remain present for the same.

AGENDA: 1. Overview of the agenda and minutes of last meeting.

- 2. Implementation of measures which were decided in the first meeting held on 08-08-2016
- 3. Miscellaneous issues if any to be discussed by permission of committee Members

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	hiple
2	Prof. Abhishek Nasikakar	Committee Member	Alm
3	Mr. Dilip Aware	Parent Member	1.0
4	Mast. Hardik Dhadiwal	Student Member	Mondet ?
5	Miss. Rasika Dengle	Student member (First year)	Devoc
6	Mr. Sachin Gaikwad	Coordinator	55
7	Mr. Rahul Aher	Non-Teaching Staff Member	Shows
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Robes
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	The The
11	Prof. Arpita Bhatt	Chairperson Of Squad	Whan-
12	Prof. Suruchi Ranadive	Anti-Squad Member	Wanada
13	Prof. Ashish Khemnar	Anti-Squad Member	Anna .

SPK SAN

Mr. Sachin Gaikwad Coordinator Anti-Ragging Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Anti Ragging Committee for the academic year 2016-2017 held on 21th March 2017 Tuesday in lecture hall L5 at 1.00 P.M.

The Following members were present:

SR. NO.	ANTI RAGGING COMMITTEE MEMBER 2016-2017	DESIGNATION	SIGNATURE
1	Dr. Prajakta Baste	Chairperson Of Committee	Suple
2	Prof. Abhishek Nasikakar	Committee Member	A m
3	Mr. Dilip Aware	Parent Member	
4	Mast. Hardik Dhadiwal	Student Member	Martill .
5	Miss. Rasika Dengle	Student member (First year)	Depost
6	Mr. Sachin Gaikwad	Coordinator	St.
7	Mr. Rahul Aher	Non-Teaching Staff Member	- Nu-
8	Inspector, Gangapur Road Police Station	Police Member	
9	MVP Media Centre	Media	Groves
10	Mr. Nitin Paranjape Abhivyakti Media For Development	Non-Government Organization	the total
11	Prof. Arpita Bhatt	Chairperson Of Squad	Albham
12	Prof. Suruchi Ranadive	Anti-Squad Member	Wayadive
13	Prof. Ashish Khemnar	Anti-Squad Member	Alm



Meeting	started with a warm	n welcome by chairperson of c	ommittee Dr. Prajakta Baste			
Discusse	Discussed various agendas as listed below:					
Agenda	- Discourt					
3	- Discossion	Decision	Action taken			
1.0	minutes of the previous meeting was approved by the Anti-Ragging committee and anti-ragging Squad noted. It was decided to follow the prevention measures		ting			
			It was decided to follow the prevention measures and working system of the			
1.2	Handover responsi	bilities to the committee memb	pers.			
	follow UGC regulations on restriction on menace of ragging in higher educational institutions 2009. guidelines. IGC regulations on restriction on menace of ragging in higher educational institutions 2009. 2009 very strictly and made sure all prevented measure are being		educational institutions 2009 very strictly and made sure all preventive measure are being followed by the entire institute			
1.3	To understand the	roles and responsibilities to be	performed			
	The Committees will take all necessary steps to prevent ragging incidences	To follow all the guidelines provided in the UGC regulation	Implementation of the measures are the carried out, the details of the same are mentioned in agenda 2.0 below			



2.0	Implementation of measures taken				
2.1	Curbing of menace of ragging	Awareness in the institution a. Display of posters throughout the campus b. Notice board with the consequences of ragging and punishments mentioned.	 a. Poster on Prohibition of ragging were put in the premises, in the campus and in the parking areas b. Notice board has been placed with the consequences of ragging and punishments mentioned as stated in UGC guidelines. 		
2.2	Punishments as per UGC	Committee decided to follow the UGC regulations on restriction on menace of ragging in higher educational institutions 2009.	A meeting was conducted to Instruction about Anti ragging policy of the institute based on UGC regulations given to the senior students. On 5/8/2016 in 3 day orientation program for the 1st year fresher students were informed about the UGC regulations on prohibition of ragging.		
2.3	The ragging is totally forbidden in the campus	If anybody found guilty of ragging and/or supporting ragging actively or passively is liable to be punished in reference with Regulations as well as under the provisions of any panel law '.	No such complaints received		
2.4	Measures to be taken to control ragging in the campus	Head of the institute has decided that Anti ragging committee will periodically review the situation as per the information supplied by the Anti-ragging Squad.	No complaints received.		

		To inform the faculty members to suspend the 1st year classes on time by 2.20 P.M and to make sure the students leave the class by 2.45 P.M latest and the respective faculty to be in the class until the last student leave the class.	Faculty members were informed by calling a meeting on 29th August 2016, Monday about the timings and not to leave the class until all students are out, all the faculties followed that.
		To assign 2 peons to make sure the 1st year students leave the premises latest by 2.45 and to be vigilant if any incidence is occurring.	A meeting was called on 29th August 2016, Monday conducted with the non-teaching staff, 2 peons were assigned the job and were reporting periodically about the updates, but none of such activities nor did incidences happen.
		To inform the watchman to be vigilant in the parking areas and in the campus if the 1st year students are waiting after college timings.	The watchman was informed in the meeting on 29th August 2016, Monday conducted with the non-teaching staff that he should be vigilant and to make sure to asked the 1st year students to leave the campus immediately and do not allow them to stand in parking areas for any reasons, the watchman followed the instructions strictly
2.5	Measures to be taken to control ragging in the campus	Faculty members are informed to observe any behavioral change amongst any student or group of students within themselves or with anyone.	Faculty members were informed by calling a meeting on 29th August 2016, Monday to observe any behavioral change. None of such activity or change was seen. Healthy atmosphere was observed in the classroom throughout.

		W	
	3-1	Periodic maintenance of CCTV cameras	All the CCTV cameras were functioning properly.
		Planning surprise visits of Anti-ragging Squads in the campus premises, around the premises and in the hostel.	Surprise visits by anti- ragging squad to the studio spaces and classrooms happened almost twice a week, hostel visit were planned at regular intervals.
		To inform faculty members other than Anti ragging committee to keep close watch in the campus to prevent ragging	A meeting on 29th August 2016, Monday was arranged to inform the faculty members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
-		To inform all the non- teaching members to be vigilant and to report any of the incidences if occurring.	A meeting was arranged on 29th August 2016, Monday to inform the non-teaching members to be vigilant about any incidence happening around. None of such incidences occurred in the campus.
3.0	Miscellaneous issu	ues if any to be discussed	
	1	None of the issues were recorded neither were observed	No cases / incidences found

Dr. Baste appreciated the efforts made by the committee to curb the menace of ragging, she requested the committee members to guide the committee members for next committee for the academic year 2017-2018

The meeting was concluded with vote of thanks by Dr. Prajakta Baste.

Prof. Arpita Bhatt
Committee Member

Dr. Prajakta Baste

Principal

Chairperson of Committee

Page 5 of 5



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 12/04/2017

ANTI RAGGING SQUAD REPORT 2016-2017

MVP Samaj's College of Architecture decided to form an Anti-Ragging committee and Anti ragging Squad which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute formed Anti ragging committee along with Anti ragging squad which have paid surprise visit to college premises, campus and hostel periodically to check if such activities are occurring.

Anti-ragging Squad took measures for prevention and prohibition of ragging in the college campus by visiting the studio/ lecture spaces after 2.30 P.M -2.45 P.M to make sure any prohibited activity is not taking place.

The Squad made periodical surprise visits to the terraces, parking areas, and the areas around the building in campus to make sure any prohibited activity is not taking place.

The Squad made surprise visits hostel to understand the environment and the culture.

The squad observed for any miscellaneous activity happening with the fresher's.

The squad was also vigilant about the behavioral changes in the fresher's and even in the senior students

The squad periodically made interactions with the 1st year students to understand and take them in confidence to know if any kind of prohibited activity is happening to any one of them.

The squad reported none of the prohibited activity happened in the academic year 2016-2017, thus no such complaints were registered.

Prof. Suruchi Randive

Committee Member

Prof. Arpita Bhatt

Chairperson of Squad



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Date: 18/04/2017

ANTI RAGGING COMMITTEE REPORT 2016-2017

MVP Samaj's College of Architecture decided to form an Anti Ragging committee which follows the UGC regulations on restriction on the menace of ragging in higher educational institutions 2009 and other directives issued as per the Hon'ble Supreme Court of India and the regulations of State Govt.

Institute has formed Anti ragging squad along with Anti Ragging committee and both the committee paid surprise visit to college and hostel periodically to check if such activities are preformed.

Report of both Anti Ragging committee and Anti Ragging Squad on the basis of their activities carried out in the current academic Year 2016-2017 as follows,

The Anti-Ragging Committee has been actively functioning for specific purpose to restrain the ragging in and outside the college campus.

In the meeting of the beginning of academic year 2016-2017, committee member of the Anti-Ragging committee, Principal Dr. Prajakta Baste informed all the senior students about gravity and consequences of ragging in and around the institutional campus.

Dr. Baste also informed the 1st year on the day of orientation about the rights of fresher's and explained them in detail about the Anti-ragging act, she also explained that the measures and the procedure to be taken in case if the incidence occurs.

Dr. Baste shared with 1st year students the 24*7 helpline no's of the committee members, along with anti-ragging email id (<u>cares.antiragging@cansnashik.org</u>) to send their complaints in case if any such incidence takes place, she also told the students that they can directly approach any faculty member, non-teaching staff as per the students comfort to report any incidences occurring with them or any other classmate.

Fresher's party – a welcoming party was organized on 1st September 2016 on the eve of foundation day for the 1st year students by the senior batches to make a healthy interaction in front of all faculty members.





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As per the instruction, students have filled their anti-ragging affidavit form and submitted to the current Anti ragging committee members (Faculty members) while taking admission for further class.

The academic year 2016-2017, no such complaint has been received.

The first year students were assured that institute does not appreciate and support such events.

Prof. Arpita Bhatt

Committee Member

Dr. Prajakta Baste

Principal
Chairperson of Anti-Ragging
Committee





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Date: 27/06/2016

CIRCULAR

This is to inform all the dignitaries that the institution has <u>appointed</u> the following members of Internal Complaints Committee for the <u>year 3 academic years 2015-2018</u> (A.Y 2015-2016, A.Y 2016-2017, A.Y 2017-2018) overseeing the implementation of the provisions made according to decisions taken under the mentioned Act.

As per directions of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. (No. F 91-1/2013(TFGS) May, 2016

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION
1	Prof. Arpita Amit Bhatt	Presiding Officer
2	Prof. Umesh Hirawe	Faculty Member
3	Prof. Ketki Joshi	Faculty Member
4	Prof. Purva Shah	Coordinator
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member
6	Mrs. Rupali Patil	Non-Teaching Staff Member
7	Mast. Madhusudan Chandak	Student Representative Malarda
8	Miss. Vaishnavi Boraste	Student Representative Boxaste
9	Mast. Tushar Parise	Student Representative
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization

Dr. Prajakta Baste Principal



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Date: 04-08-2016

CIRCULAR

Respected members are informed that the 1st academic meeting is scheduled on **08th August 2016**, Monday in **lecture hall L5** at **1.30 P.M**. to formulate and assign the responsibility of **Internal Complaint Committee** for the **academic year 2016- 2017**.

Agenda:

- 1. Overview the Minutes of last meeting for the academic year 2015-2016
- 2. Assign responsibility to Committee member
- 3. Discuss the measures to be taken during Current Academic year 2016-2017.
- 4. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	What-
2	Prof. Umesh Hirawe	Faculty Member	CADY a
3	Prof. Ketaki Joshi	Faculty Member	Haile
4	Prof. Purva Shah	Coordinator	That a
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	55.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pail
7	Mast. Madhusudan Chandak	Student Representative	nahardale.
8	Miss. Vaishnavi Boraste	Student Representative	Bosaste
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Enfacignte

PRASTOP College of Architecture of Thoshik

Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 08th August 2016 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	V& Bhaw.
2	Prof. Umesh Hirawe	Faculty Member	Upso
3	Prof. Ketaki Joshi	Faculty Member	John
4	Prof. Purva Shah	Coordinator	Rank
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	5%.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Lasi
7	Mast. Madhusudan Chandak	Student Representative	Mchandak.
8	Miss. Vaishnavi Boraste	Student Representative	Bornste,
9	Mast. Tushar Parise	Student Representative	Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Mungale



Meeting was started with a very warm welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Prof. Arpita Bhatt informed that as per the guidelines issued by Ministry of Women and Child Development, institute must continue with practice of having constitution of an ICC, and to follow the roles and responsibilities and preventive measure as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015.

Prof. Bhatt further described the role of ICC and made aware about their responsibility to contribute to the cause.

Reviewed minutes of meeting of last academic year 2015-2016	190	In the last academic year no cases / incidences of any kind of Sexual harassment was noted. In the last meeting it was decided to continue with the same committee members for the present academic year 2016-2017 and no change was needed to be adopted.
To assign the responsibilities of committee members		Committee shall know the Act, Policies and relevant Service rules. Committee shall be equipped with gathering and recording all the relevant information and documents. Committee shall create conducive meeting environment. Committee shall handle complaints with respect. Committee shall not be aggressive or
	To assign the responsibilities of committee	meeting of last academic year 2015-2016 B) To assign the responsibilities of committee



3	Discuss measures to be	 Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. Committee shall not disclose the Identity and address of complainant, respondent and witnesses; information pertaining to conciliatory or inquiry proceedings or recommendations of the ICC. 	
	taken during current academic year		
a)	Guidelines to be set to report the complaint	Copy of Vishakha Guidelines, Handbook on Sexual harassment of women at workplace and College policy on Sexual harassment of women at workplace and students of the institute, need to keep in library and make available for everyone.	
b)	To curtail Sexual harassment of women in and around campus	The Teaching and Non-teaching staff shall be sensitized about the act - Prevention, Prohibition and Redressal of Sexual harassment of women at workplace.	
c)	Reporting the complaint online	Online complaint portal is already been uploaded on website, need to check if any change has to be done.	
d)	Reporting the complaint offline	A complaint Drop box/Suggestion Box is already been placed and need to check it periodically and require to update muster accordingly.	

4	Arrangement of Awareness	Necessity to make every member of the institute
	program.	aware about the seriousness and gravity of such act
		Awareness program need to be organized to
		sensitize the importance of safety, health and
		hygiene, Gender sensitivity, equity for women in
		workplace.

Prof. Arpita Bhatt

Presiding Officer
Internal Complaint Committee





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Date: 13-12-2016

CIRCULAR

Respected members are informed that the half yearly meeting is scheduled on 19th December 2016, Monday in lecture hall L5 at 1.00 P.M. to Formulate and assign the responsibility of Internal Complaint Committee for the academic year 2016- 2017.

Agenda:

- 1. Overview the minutes of previous meeting
- 2. Discuss measures to be taken during Current Academic year 2016-2017.
- 3. Arrangement of Awareness program.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	COBLAY-
2	Prof. Umesh Hirawe	Faculty Member	Me
3	Prof. Ketaki Joshi	Faculty Member	John
4	Prof. Purva Shah	Coordinator	Phare
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	42.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rati
7	Mast, Madhusudan Chandak	Student Representative	Mchandak
8	Miss. Vaishnavi Boraste	Student Representative	Persoste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Marke

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Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the Meeting of Internal Complaint Committee for the academic year 2016-2017 held on 19th December 2016 Monday in lecture hall L5 at 1.00 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	Walson-
2	Prof. Umesh Hirawe	Faculty Member	(D.
3	Prof. Ketaki Joshi	Faculty Member	Chahi
4	Prof. Purva Shah	Coordinator	Mana
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	9
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Rati
7	Mast. Madhusudan Chandak	Student Representative	nahardak.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- Forise
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Must



Follo	Overview the minutes To assign the	of previous meeting	*
	responsibilities of committee members	 Committee shall know the Act, Policies and relevant Service rules. Committee shall be equipped with gathering and recording all the relevant information and documents. Committee shall create conducive meeting environment. Committee shall handle complaints with respect. Committee shall not be aggressive or interruptive while receiving the complaints. Committee shall assure confidentiality, non-retaliation and recommend interim measure to conduct a fair enquiry. Committee shall not disclose the content of the complaint. Committee shall not disclose the Identity and 	Committee members have followed UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

	, A.	conciliatory or inquiry proceedings or	110
		recommendations of the	
^		ICC.	
2	Discuss measures	to be taken during current acad	emic year
ā	Guidelines to be set to		E I
	report the complaint	Handbook on Sexual	Try mad been kept
		harassment of women at	in Library for reference.
	-		
		workplace and College policy on Sexual harassment of	
		women at workplace and	1, 1
		students of the institute, need	
		to keep in library and make	
		available for everyone.	
b)	To curtail Sexual	The Teaching and Non-	
	harassment of women	teaching staff shall be	A meeting has been
	in and around campus	sensitized about the act -	conducted on 29th August
		Prevention, Prohibition and	2016, Monday
	· · · · · · · · · · · · · · · · · · ·	Redressal of Sexual	3 1
		harassment of women at	3 3 8
		workplace.	
c)	Reporting the complaint	Online complaint portal is	No. al-
	online	already been uploaded on	No changes were done or
		website, need to check if any	either were needed to be done.
		change has to be done.	done.
d)	Reporting the complaint	A complaint Drop	The complaint to
	offline	box/Suggestion Box is already	The complaint box is
		heen placed and	opened once every
	Λ.	chook it mania ii ii	semester for any students grievances but no sexual
		Control of the Contro	UIIIHVADOOC but was - I

		2 7	reported
3	Arrangement of Aware	eness program.	
	Necessity to make every member of the institute aware about the seriousness and gravity of such act.	Awareness program need to be organized to sensitize the importance of safety, health and hygiene, Gender sensitivity, equity for women in workplace.	 In the orientation program dated on 05/08/2016 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed. Sexual harassment program will be organized in the coming months.

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Amit Bhatt

Prof. Arpita Bhatt

Presiding Officer

Internal Complaint Committee





Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

CIRCULAR Date: 09-03-2017

Respected members are informed that the **concluding meeting** is scheduled on **20th March2017**, Monday in **lecture hall L5** at **01.30 P.M**. to review the roles and responsibilities performed by **Internal Complaint Committee** for the **academic year 2016- 2017**,

AGENDA:

- 1. Overview of the agenda and minutes of half yearly meeting.
- 2. Review on performance of the committee in current Academic year.
- 3. Difficulties occur during execution of measures to restrict such activity.
- 4. Miscellaneous issues if any to be discussed by permission of committee Members.

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	CONSAM-
2	Prof. Umesh Hirawe	Faculty Member	4000
3	Prof. Ketaki Joshi	Faculty Member	Chiti
4	Prof. Purva Shah	Coordinator	Mary
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	52.
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Mchardak.
8	Miss. Vaishnavi Boraste	Student Representative	1800aste.
9	Mast. Tushar Parise	Student Representative	- Farise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	Murie

A PRASAPPA A LUNGUE OF THE PRACTICE OF THE PRA

Prof. Purva Shah

Coordinator Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik
Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Minutes of the meeting of Internal Complaint Committee for the academic year 2016- 2017 held on 20th March 2017 Monday in lecture hall L5 at 1.30 P.M.

The Following members were present:

Sr. No.	INTERNAL COMPLAINT COMMITTEE MEMBER (ICC) 2016-2017	DESIGNATION	SIGNATURE
1	Prof. Arpita Bhatt	Presiding Officer	LOVERAN-
2	Prof. Umesh Hirawe	Faculty Member	600
3	Prof. Ketaki Joshi	Faculty Member	John
4	Prof. Purva Shah	Coordinator	Phavil
5	Mr. Sachin Gaikwad	Non-Teaching Staff Member	89
6	Mrs. Rupali Patil	Non-Teaching Staff Member	Pali
7	Mast. Madhusudan Chandak	Student Representative	Milandat.
8	Miss. Vaishnavi Boraste	Student Representative	Boraste.
9	Mast. Tushar Parise	Student Representative	- parise.
10	Mr. Nitin Paranjape Abhivyakti, Media for Development	Non-Government Organization	the the



Meeting was started with a welcome by Presiding officer of Committee Prof. Arpita Bhatt.

Following are the agenda discussed in the meeting

1. Overview of the agenda and minutes of half yearly meeting.

a	To assign the	•
	responsibilities of	
	committee	
	members	•
		•
	. × * 1	

- Committee shall know the Act, Policies and relevant Service rules.
- Committee shall be equipped with gathering and recording all the relevant information and documents.
- Committee shall create conducive meeting environment.
- Committee shall handle complaints with respect.
- Committee shall not be aggressive or interruptive while receiving the complaints.
- Committee shall assure confidentiality, nonretaliation and
- Committee members have followed UGC. (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institution's) Regulations, 2015. And followed Vishaka Guidelines against sexual harassment at workplace.

		recommend interim	
		measure to conduct a	
		fair enquiry.	-
		Committee shall not	-
		disclose the content of	
		the complaint.	
		Committee shall not	4
		disclose the Identity	
	30,	and address of	
		complainant,	5 1 10 21
		respondent and	
		witnesses; information	g1
		pertaining to	
		conciliatory or inquiry	
		proceedings or	
	-	recommendations of	
		the ICC.	
		mercc.	
b	Discuss measures to		
D			Following are the
	be taken during	=	measures adopted.
	current academic	3 and	
	year	=	
1.	Guidelines to be set	Copy of Vishakha	The Copy has been
	Coldellines to be set		e copy mas been
	to report the	Guidelines, Handbook on	kept in Library for
	- C 1425-88		
	to report the	Guidelines, Handbook on	kept in Library for
	to report the	Guidelines, Handbook on Sexual harassment of	kept in Library for
	to report the	Guidelines, Handbook on Sexual harassment of women at workplace	kept in Library for

Page 3 of 6

	and students of H	
	The state of the s	
		*
	library and make	
	available for everyone.	
In the second second		
To curtail Sexual	The Teaching and Non-	A meeting has been
harassment of	teaching staff shall be	conducted on 29th
women in and	sensitized about the act -	August 2016, Monday
around campus	Prevention, Prohibition	
*	and Redressal of Sexual	
71	harassment of women at	
	workplace.	
Reporting the	Online complaint portal is	Chairperson of ICC
complaint online	already been uploaded	has accessed Online
	on website, need to	complaint portal
	check if any change has	periodically, No such
	to be done.	complaints received
		till now.
Reporting the	A complaint Drop	The complaint box is
complaint offline	box/Suggestion Box is	opened once every
7.	already been placed	semester for any
	and need to check it	students grievances
7 *	periodically	but no sexual
		harassment case or
		issues or incidences
		were reported
		- Sie reported
		JAPR.
	harassment of women in and around campus Reporting the complaint online	To curtail Sexual harassment of women in and around campus Reporting the complaint online Reporting the complaint portal is already been uploaded on website, need to check if any change has to be done. Reporting the complaint Drop box/Suggestion Box is already been placed and need to check it

С	Necessity to make	Awareness program	 In the orientation
	every member of	need to be organized to	program dated on
	the institute aware	sensitize the importance	05/08/2016 the 1st
	about the	of safety, health and	year Students were
	seriousness and	hygiene, Gender	made aware
	gravity of such act.	sensitivity, equity for	about the ICC
		women in workplace.	committee
			members,
			Guidelines/ norms
			followed.
			 Sexual harassment
			program has been
			organized on
			27/02/2017 by
			Prof. Arpita Bhatt.
2 Re	view on performance	of the committee in current a	Academic year.
a.	Committee followed		By organizing
	all the norms /	1	awareness
	guidelines strictly	×	program and by
			organizing meeting
			with students and
			employees of the
			institute
3 Diffi	culties occur during ex	ecution of measures to restr	ict such activity.

a.	There were no difficulties faced to execute the norms or guidelines		
	Miscellaneous issues if mbers.	any to be discussed by per	mission of committee
a.	None of the miscellaneous issues were observed or guidelines		

Internal complaint Committee was alert during current academic year 2016-2017 and hence no such complaints received till now.

Principal Dr. Prajakta Baste appreciated the efforts taken by the committee and requested them to continue committee for the coming Academic year 2017-2018 as per the guidelines of UGC for formation of the committee for 3 academic years

Meeting concluded with the vote of thanks by Presiding officer Prof. Arpita Bhatt

Prof. Arpita Bhatt

Presiding Officer Internal Complaint Committee



Udhaji Maratha Boarding Campus, off Gangapur Road, Nashik Phone: 0253-2570822. Email: cansnashik@mvp.edu.in

Date: 20/03/2017

REPORT ON INTERNAL COMPLAINT COMMITTEE

MVPS's College of Architecture have formed internal Complaints Committee which follows UGC (Prevention, Prohibition, and Redressal of sexual harassment of women employee and students in higher educational institution) Regulations, 2015 read with Sexual harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013 and in Partial modification of Office No.449 dates 05.08.2016, Internal Complaints committee(ICC) is reconstituted as under to deal with complaints relating to Sexual harassment at workplace.

The complaints can also be given in writing by hand to the Principal or the Presiding officer or any member of the committee and also could be drop by mail given on ICC notice board.

Suggestion-Box has been placed and checked periodically by the ICC committee to restrain on sexual harassment in the institute.

In the orientation program dated on 05/08/2016 the 1st year Students were made aware about the ICC committee members, Guidelines/ norms followed.

Sexual harassment program has been organized on 27/02/2016 by ICC Presiding officer Prof. Arpita Bhatt.

There is no sexual harassment complaint received in the current academic year 2016-2017.

Prof. Arpita Bhatt

Presiding Officer